



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscfd.com
George Huang, Fire Chief

MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF AUGUST 9, 2023

1. Opening

1.1 CALL TO ORDER

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire District was held on Wednesday, August 9, 2023, at the Masten Fire Station location at 10810 No Name Uno, Gilroy, CA 9021. Chairman Monaco called the meeting to order at 6:01 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2 ROLL CALL

- a. Commissioners Present: Monaco, Keesling, Lewis, Lopez, Acker and Johnson
- b. Fire District Staff: Unit Chief Huang, Assistant Chief Deocariza, Volunteer Firefighter Brandon Winter
- c. Absent: Ludewig

1.3 DECLARATION OF POSTING OF AGENDA

Per Government Code Section 54954.2 by District Clerk, LaQueta Lynch

1.4 INTRODUCTIONS

Unit Chief Huang introduced Assistant Chief Venmer Deocariza

2. Public Comment

None

3. Agenda Amendments and Changes

Kathy Athey requested that Items 4c(2) and 5.3 be removed from the Agenda.

4.Approved Consent Agenda

4(a) RESULT:	APPROVED AS AMMENDED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Keesling, Lewis, Monaco, Lopez, Acker, Johnson
ABSENT:	Ludewig

4a. Minutes Approval

Possible Action:

- a. Approve Minutes from the June 14, 202, Regular Meeting**
- b. Approve Minutes from the July 19, 2023, Special Meeting**

4(a) RESULT:	APPROVED AS AMMENDED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Keesling, Lewis, Monaco, Lopez, Acker, Johnson
ABSENT:	Ludewig

4 (b) Expenditure Approval

Possible Action:

- a. **Approve Expenditures from June 1, 2023 – July 31, 2023**

4(b) RESULT:	APPROVED AS AMMENDED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Monaco, Lewis, Keesling, Lopez, Johnson, Acker
ABSENT:	Ludewig

4 (c) Staff Reports Approval

Item 4c(2) was removed from consent agenda. Not report available.

Possible Action:

- a. **4c(1) Approve Incident Statistical Report**
- b. **4c(2) Approve Inspector Statistical Report**
- c. **4c(3) Approve Volunteer Firefighter Report**
- d. **4c(4) Approve Mitigation Fees Report**

4(c) RESULT:	APPROVED AS AMMENDED [UNANIMOUS]
MOVER:	Keesling
SECONDER:	Lewis
AYES:	Keesling, Lewis, Monaco, Lopez, Acker, Johnson

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1 Masten Station Solar Engineering Bids-Action

Receive a report on the status of the solar project at Masten Fire Station.

Assistant Chief Alcantar reported that the supplies will be delivered any day. He stated that he is still checking on the permit. There was also some concern about the support of the weight of the pallets. Chief Alcantar will follow up and report back in the October Meeting.

5.2 Fire District Branding AD Hoc Committee – Information

Receive a report on the South Santa Clara County District's Trifold pamphlet and receive updates on community outreach.

Commissioner Johnson asked Chief Alcantar if he had any updated on the cost of the printing of the pamphlets. Chief Alcantar stated that he will get a cost estimate for 500 and report in the October meeting.

5.3 Grant Report

Held from June 14, 2023, meeting (Item 6.2). Removed from agenda. No report available.

5.4 Grant Writing Services

Held from June 14, 2023, meeting (Item 6.3).

Possible Action:

a. Approve Third Amendment to Agreement between Daniel Rabe and South Santa Clara County Fire District to provide grant administration and coordination services increasing the maximum amount of the contract to thirty thousand dollars (\$30,000) and extending the agreement for a 12-month period through June 30, 2024, that has been reviewed and approved by County Counsel as to form and legality.

b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between Daniel Rabe and South Santa Clara County Fire District for grant administration and coordination services. Delegation of authority shall expire on June 30, 2024.

Kathy stated that she has tried numerous times via email and phone to reach Daniel Rabe with no reply. Commissioners discussed getting a new grant writer.

A motion was made to not renew the contract with Daniel Rabe.

5.4 RESULT: APPROVED [UNANIMOUS]

MOVER: Acker

SECONDER: Keesling

AYES: Acker, Keesling, Monaco, Lewis, Johnson, Lopez

ABSENT: Ludewig

6. New Business Info/Auction

6.1 Annual Mitigation Report - Action

Possible Action:

- a. Accept annual Mitigation Report for period ending June 30, 2023.

6.1 RESULT: APPROVED [UNANIMOUS]

MOVER: Lewis

SECONDER: Keesling

AYES: Lewis, Keesling, Monaco, Lopez, Johnson, Acker

ABSENT: Ludewig

6.2 Agreement for Medical Director Services - Action

Clerk LaQueta Lynch discussed that the district is renewing the Agreement for one full year only. A new contract will be constructed next year. It was also

mentioned that the cost has went up from \$1500.00 to \$1625.00 based on CPI.

Possible Action:

a. Approve Fourth Amendment to Agreement between Stanford Health Care and South Santa Clara County Fire District to provide Medical Director services, increasing the monthly rate to one thousand, six hundred and twenty-five dollars (\$1,625.00) and extending the agreement for a 12-month period through August 31, 2024, that has been reviewed and approved by County Counsel as to form and legality.

b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between Stanford Health Care and South Santa Clara County Fire District for medical director services. Delegation of authority shall expire on August 31, 2024.

6.2 RESULT: APPROVED [UNANIMOUS]

MOVER: Acker

SECONDER: Johnson

AYES: Acker, Johnson, Monaco, Keesling, Lopez, Lewis

ABSENT: Ludewig

7. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

- Fire Engine Purchase
- Masten Station Repairs
- Grant Writer
- Solar Project
- Resuming Awards for Volunteer Firefighters

8. Chief's Report

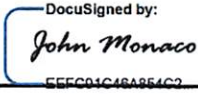
- Accident in Riverside
- LAFCO study rallied a lot of interest in fire drills and things.
- Weather conditions from the winter rain earlier in the year helped keeping fires down, but the current weather conditions have made the fires pick back up a little.
- VFC Grant for \$20,000.00 for FY 23/24 will be used for 2 radio bases and is in the process of being approved and completed.

9. Commissioners' Comments
None


10. Chairperson Monaco stated that the September 13, 2023, is cancelled. The next Meeting is October 11, 2023

11. Adjourn Meeting

There being no further business, the meeting adjourned at 6:49 p.m.

ATTEST: 
55FC01C46A85162

John Monaco, Chairperson



LaQueta Lynch, Clerk of the Board