



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sccfd.com
Baraka Carter, Fire Chief

AGENDA

South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, October 09, 2024 – 6:00 p.m.

Masten Fire Station
10810 No Name Uno
Gilroy, CA 95021

1. Opening

- 1.1. CALL TO ORDER - Chairperson Ramon Lopez
- 1.2. ROLL CALL - LaQueta Lynch
- 1.3. DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 - Clerk LaQueta Lynch
- 1.4. Introductions

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

- a. Approve the August 14, 2024, Regular Meeting minutes.
- b. Approve the September 11, 2024, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from September 1, 2024 – September 30, 2024.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Inspector Statistical Report.
- c. Approve Grant Writer Report.
- d. Approve Mitigation Fees Report.

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Expenditures for August 1, 2024 – August 31, 2024 – Action

Possible Action:

- a. Receive a report on actual cost for Startlink mobile system.
- b. Receive an updated report on Stryker refund.
- c. Approve expenditures from August 1, 2024 – August 31, 2024.

5.2. Cost Comparison for Fuel – Action

- a. Receive report on fuel costs comparison between Diesel Direct and Hunt and Sons.
- b. Select a fuel company for the District.
- c. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate an agreement between the selected company and South Stanta Clara County Fire District for fuel. Subject to review and approval as to form and legality by County Counsel. Delegation of authority shall expire January 1, 2025.

5.3. Masten Station Roof Repair – Information

Receive a report on the status of the roof repair for Masten Station.

5.4. Five-Year Plan Ad Hoc Subcommittee – Information

Receive a report from the Five-Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

5.5. General Business Manager Position – Information

Receive a report regarding District General Business Manager position.

5.6. Fire District Branding AD Subcommittee – Information

Receive a report and provide direction to staff regarding District website.

5.7. South Santa Clara County Volunteers Procedures and Bylaws – Information

Receive a report on the South Santa Clara County Fire District Volunteers Polices.

5.8. Countywide Fire Services Review – Information

Receive a report on LAFCO recommendations and collect any questions.

5.9. Fire Apparatus Subcommittee – Information

Receive a report on the status of the purchase for the replacement engine.

6. New Business

6.1. Inventory of SSCCFD owned office/computer equipment – Information

Receive a report on inventory of all computers, networking equipment, file storage, etc. purchased by and for the District.

6.2. 2024 Volunteer Fire Capacity Grant VFC – Action

- a. Recommend approval to the Board of Directors ratifying the 2024 VFC Grant application submitted by Fire Chief, South Santa Clara County Fire District to the State of California, Department of Forestry and Fire Protection relating to grant funding for purchase of twenty-two (22) communications G5D pagers with charging stations and cables in the amount of \$20,000. This is a 50/50 grant. Fiscal Year 2024-25 approved budget allocation Revenue GL 4422300 \$10,000 Expenditure GL 5561300 \$20,000.
- b. Recommend approval to the Board of Directors accepting the VFC Grant award in the amount of \$10,000 for Fiscal Year 2024-2025.

- c. Recommend adoption of Resolution by the Board of Directors approving the Agreement with the California Department of Forestry and Fire Protection Agreement #7GF24317 and delegating authority to the District Fire Chief to sign and execute the Agreement and any amendments and related forms and documents on behalf of the District. Delegation of authority will expire on July 1, 2025.
- d. Direct staff to place on the Board of Supervisors October 22, 2024 agenda.

6.3. Position Openings – Information

Receive a report on the open positions within the District.

6.4. Upcoming events in the District – Information

Receive a report on the upcoming events in the District.

6.5. Updates to Conflict-of-Interest Code – Action

- a. Approve Recommendations to the Board of Directors for the Conflict-of-Interest Code consisting of changes to position titles and the web link to Regulation 18730.

7. Volunteer Firefighter Report – Brandon Winter

8. Battalion Chief Report – Chief Main

9. Chief's Report – Chief Alcantar

10. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

11. Commissioners' Comments

12. Next Meeting is November 13, 2024

13. Adjourn Meeting

LaQueta Lynch, Clerk of the Board



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscffd.com
Baraka Carter, Fire Chief

**MINUTES OF THE
SOUTH SANTA CLARA COUNTY FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING OF
August 14, 2024**

1. Opening

1.1. CALL TO ORDER - Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, August 14, 2024, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Chairman Monaco called the meeting to order at 6:01 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL - LaQueta Lynch

- a. Commissioners Present: Lopez, Johnson, Monaco, Keesling, Acker, Lewis, Ludewig
- b. Fire District Staff: Fire Chief Baraka Carter, Battalion Chief Tim Main, Chief Carlos Alcantar, Volunteer Brandon Winter
- c. Absent: None

1.3. DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 - Clerk LaQueta Lynch

1.4. Introductions: Deputy County Counsel Rajiv Narayan

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

- a. Commissioner Acker made a motion to add Startlink Mobile to the agenda under old Agenda item as item 5.9.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Monaco
AYES:	Lopez, Johnson, Monaco, Acker, Keesling, Lewis, Ludewig
ABSENT:	None

- b. Commissioner Johnson asked that Item 5.6 Fire District Branding AD Hoc Subcommittee be changed to an Action item for discussion and approve a budget spent amount of \$2,000.00 to update the Districts website for ADA compliance and priority fixes.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Johnson
SECONDER:	Lewis
AYES:	Lopez, Johnson, Monaco, Acker, Keesling, Lewis, Ludewig
ABSENT:	None

- c. Commissioner Johnson asked that an emergency Action item 6.8 be added under new business for the purchase of a new engine replacement and repair for Engine 368.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Johnson
SECONDER:	Ludewig
AYES:	Lopez, Johnson, Monaco, Acker, Keesling, Lewis, Ludewig
ABSENT:	None

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to address the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

- a. Approve the July 10,2024, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from July 1, 2024 – July 31, 2024.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Inspector Statistical Report.
- c. Approve Grant Writer Report.
- d. Approve Mitigation Fees Report.

4 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Ludewig
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Masten Station Roof Repair – Information

Receive a report on the status of the roof repair for Masten Station.

Chief Main reported that he and LaQueta Lynch have been working with Teresa Cox closely on learning the process for procurement through the county. Chief Main stated he is reviewing the 147-page invitation to bid proposal and will get it to Teresa for review and changes. He also stated that there is an in-person meeting will be schedule to finalize proposal in the near future.

5.2. Fire Apparatus Subcommittee – Information

Receive a report on the status of the purchase for the replacement engine.

Commissioner Acker reported there are rumors but nothing new to report.

5.3. Five -Year Plan Ad Hoc Subcommittee – Information

Receive a report from the Five–Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

Commissioner Lopez report there is nothing new to update.

5.4. Fee for Service Justification Study – Information

Receive a report on the status of the Fee for Service Justification Study.

LaQueta Lynch reported that study is moving along, and that information has been given to DTA for the study.

5.5. General Business Manager Position – Information

Receive a report regarding District General Business Manager position.

Commissioner Acker reported that conversations are in progress with the County and District commissioners.

5.6. Fire District Branding AD Hoc Subcommittee – Action

Receive a report and provide direction to staff regarding District website.

Commissioner Johnson reported that he had worked with LaQueta Lynch and Hubert Duong on what exactly are the issues with the website. He stated that he had, and IT person take a look at the district website and run a few scans to identify and ADA compliance issues. He stated that Rob Moser an IT professional has put together a proposal on what needs to be done to bring the website up to ADA compliance. The quote he was given was around \$2,000.00 for the work to be done.

Possible Action:

- a. Approve a spending limit not to exceed \$2,000.00 and have Rober Moser update the district website.

5.6 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Johnson
SECONDER:	Lewis
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

5.7. Hybrid Meeting Policy – Information

Receive a report regarding hybrid meetings.

LaQueta Lynch reported there was nothing new.

5.8. LifePak Monitors – Information

Receive a report regarding replacement of monitors.

LaQueta Lynch reported that the reason why this was put back on the agenda was just to give one last updated on the purchase for the LifePak Monitors. She states that the agreement is with Stryker’s legal team is close to be signed and then the monitors will be purchased.

5.9 Starlink mobile – Action

Possible Action:

- a. Approve the purchase for 3 Starlink System units for with mounts not to exceed \$4,500.00 for installation.
- b. Approve the monthly service charge of \$450.00 for 3 units

5.9 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Monaco
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

6. New Business

6.1. South Santa Clara County Volunteers Procedures and Bylaws – Information

Receive a report on the South Santa Clara County Fire District Volunteers policies.

Chief Carter reported he received the bylaws and will review them and meet with Chief Main and Brandon Winter.

6.2. Agreement for Medical Director Services – Action

Possible Action:

- a. Approve Fifth Amendment to Agreement between Stanford Health Care and South Santa Clara County Fire District to provide Medical Director services and extend the agreement for a 12-month period through August 31, 2025, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between Stanford Health Care and South Santa Clara County Fire District for medical director services. Delegation of authority shall expire on August 31, 2025.

6.2 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Ludewig
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

6.3. SCBA Cylinders – Action

Receive a report and quotes relating to SCBA Cylinders for South Santa Clara County Fire District.

Chief Main reported that the approval cost would cover 30 mask and 4 tanks.

Possible Action:

- a. Select model and vendor and approve the purchase of SCBA Cylinders equipment in amount not to exceed thirty-eight thousand dollars (\$38,000.00).
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Purchase SCBA Cylinders. Delegation of authority shall expire on August 31, 2025.

6.3 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Keesling
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

6.4. Countywide Fire Services Review – Information

Receive a report on the Countywide Fire Services Review.

Chief Carter reported that in the LAFCO report there is some mention of annexing some land that does not have any coverage for services. Commissioner Acker asked it was the same areas that was previously mentioned in the report from 2023? Commissioner Lopez reported that according to the map it looked like it was the same areas. He stated that he just wanted to make the board aware and maybe make some recommendations very soon.

6.5. Emergency Medical Services Agreement – Action

Possible Action:

- a. Recommend approval of the Agreement between The County of Santa Clara and the South Santa Clara County Fire District for funding for the Emergency Medical Service data system support and active shooter supplies in an amount not to exceed sixty-five thousand four hundred eighty-two dollars and eighty-nine cents (\$65,482.89), to the Board of Directors subject to review and approval by County Counsel as to form and legality.

6.5 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Acker
SECONDER:	Keesling
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

6.6. Annual Mitigation Report – Action

Possible Action:

- a. Accept annual Mitigation Report for period ending June 30, 2024.

6.6 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Lewis
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

6.7. Fiscal Year 2023/2024 Independent Audit – Information

Receive report on Fiscal Year 2023/2024 end of year financial position and independent audit by Fechter & Company.

LaQueta Lynch reported what the final totals for fiscal year 2023/2024 were and that she has been in contact with Auditor for the Audit to be conducted.

6.8. Emergency new engine replacement and/or repair for Engine 368 – Action

Received a report on emergency purchase for an engine replacement.

Chief Main reported that the blown engine is approximately 9 years old. He stated that a new engine would be beneficial.

- a. Approve and engine replacement and/or repair not to exceed \$50,000.00.

6.8 RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Acker
AYES:	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
ABSENT:	None

7. Volunteer Firefighter Report – Brandon Winter

- Paged out for 14 incidents
- National Night out
- Flag Ceremony for Rodeo

8. Battalion Chief Report – Chief Main

- Gave details about incidents in the areas
- Grant writer report
- Equipment

9. Chief's Report – Chief Carter

- Fee for Service
- MOU in the process for Approval for 66-hour work week
- Interviews
- Raise Revenue
- Letters of Support for funding of the District.

10. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

1. Fire Apparatus Ad Hoc Committee
2. Five-Year Plan Ad Hoc Committee

3. Fees for Service Study
4. General Business Manager
5. Masten Roof Repair
6. District Website
7. Company 70 procedures
8. LAFCO
9. Cost comparison for Fuel

11. Commissioners' Comments

12. Next Meeting is September 11, 2024

13. Adjourn Meeting

There being no further business, the meeting was adjourned at 8:13 pm.

ATTEST

Ramon Lopez, Chairperson

LaQueta Lynch, Clerk of the Board



South Santa Clara County Fire District

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Baraka Carter, Fire Chief

**MINUTES OF THE
SOUTH SANTA CLARA COUNTY FIRE DISTRICT
BOARD OF COMMISSIONERS REGULAR MEETING OF
September 11, 2024**

1. Opening

1.1. CALL TO ORDER – Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, September 11, 2024, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Chairman Lopez called the meeting to order at 6:01 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL – LaQueta Lynch

- a. Commissioners Present: Lopez, Johnson, Keesling, Lewis, Acker, Monaco
- b. Fire District Staff: Fire Chief Baraka Carter, Assistant Chief Carlos Alcantar, Battalion Chief Tim Main, Volunteer Firefighter Brandon Winter, Deputy County Counsel Aaron Forbath
- c. Absent: Ludewig

1.3. DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 – Acting Clerk Carlos Alcantar

1.4. Introductions: Robert Moser

2. Public Participation

None.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair

4(a) Minutes Approval

Item 4a was removed and will be reviewed and discuss at the next board of commissioners on October 9, 2024.

Possible Action:

- a. Approve the August 14, 2024, Regular Meeting minutes.

4(b) Expenditures Approval

Item 4b was removed and will be reviewed and discuss at the next board of commissioners on October 9, 2024.

Commissioner Johnson also asked about status for the cost comparison for Diesel Direct and Hunt and Sons. LaQueta Lynch stated that she has called and let messages for a representative from Hunt and Sons but has not received call back yet.

Possible Action:

- a. Approve Expenditures from August 1, 2024 – August 31, 2024.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.

4(c) RESULT:	APPROVED [UNANIMOUS]
MOVER:	Monaco
SECONDER:	Lewis
AYES:	Lopez, Johnson, Monaco, Acker, Keesling, Lewis
ABSENT:	Ludewig

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Masten Station Roof Repair – Information

Receive a report on the status of the roof repair for Masten Station.

Chief Main reported the final meeting with Teresa Cox has been scheduled for September 16,2024 to go over bid proposal and Bid sync/Periscope program

5.2. Fire Apparatus Subcommittee – Information

Discuss the Board of Directors consideration of Item 111 on August 27, 2024, (Delegation of Authority to South County Fire Chief for Purchase of Rosenbauer Engines).

Chief Alcantar reported that he had a meeting with The Office of the Budget and Administration and was told that until the Board of Commissioners hears from the Board of Supervisors there was nothing to report. Commissioners Lopez, Acker & Keesling reported that an item was placed on the Board of Supervisors agenda authorizing a purchase of two Rosenbauer fire engines in contrast to the Fire Commission’s published recommendation and without notice to the fire commission of the action. All three commissioners attended the BOS meeting and explained to the BOS that there was a disagreement between the Fire Chief’s recommendation and the Fire Commission. The BOS directed both parties to come to an agreement and report back to the BOS once both parties had come to a unified decision. There was a somewhat heated debate between the fire commissioners and the Fire Chief, that did not produce any immediate results. The fire apparatus sub-committee stated that it will attempt to schedule a meeting with Calfire staff to attempt to find a way to move forward and create a unified specification.

5.3. Five-Year Plan Ad Hoc Subcommittee – Information

Receive a report from the Five-Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

Commissioner Lopez reported that there was no new development.

5.4. General Business Manager Position – Information

Receive a report regarding District General Business Manager position.

Commissioner Acker reported that he is still working with Executive Office.

5.5. Fire District Branding AD Hoc Subcommittee – Information

Receive a report and provide direction to staff regarding District website.

Robert Moser reported that he has updated the ADA issues. He stated that there is still on outstanding accessibility plugin. He is working with staff to address the issue.

5.6. South Santa Clara County Volunteers Procedures and Bylaws – Information

Receive a report on the South Santa Clara County Fire District Volunteers policies.

Chief Alcantar reported that, due to an incident team assignment, the Bylaws still require a final review and approval by the Chief. The Board of Commissioners has requested that Deputy Chief Counsel Aaron Forbath meet with the Assistant Chief and conduct a review of the Bylaws.

5.7. Countywide Fire Services Review – Information

Discuss LAFCO recommendations and collect any questions to be answered by LAFCO at a future SSCCFD Board of Commissioners meeting.

Commissioner Lopez reported that he has invited one of the members to come to a board meeting to discuss the recommendations for the annex areas in question. He asked the board of commissioners to review the recommendations and send an questions to him and he will forward to LAFCO.

6. New Business

6.1. District Vehicle & Apparatus Inventory – Information

Receive a report on the status of current District vehicles and apparatus.

Chief Alcantar reported there currently is not a 1605 vehicle. The Board of Commissioners express concerns about who should pay for the vehicle. It was advised to staff hold off and do a little more research if the district bought the last service vehicle or if the City of Morgan Hill bought the last service vehicle. If no evidence can be found, then the Board of Commissioners would like the purchase to be made.

6.2. Significant Operational Decisions Communications – Information

Provide direction to staff regarding coordination of communications with Board of Commissioners on significant operational decisions.

Commissioner Lopez reported that the Board of Commissioners wants to work with staff as a cooperative team and have clear communication with on things that need their approval or recommendation.

6.3. Procedures for Board Agenda and Minutes – Information

Discuss and provide direction to staff on expectations for draft and final agendas and meeting minutes.

Commissioner Lopez reported that service of receiving the agenda needs to be done in a timely and accurate manner. He also stated that the history of receiving timely and accurate agenda and minutes has not met the Board of Commissioners expectations and requested that CalFire make efforts to improve.

7. Volunteer Firefighter Report – Brandon Winters

- Received approval for the 2024 VFC Grant
- Paged out to 90 calls
- Served at the Charter Appreciation event

8. Battalion Chief Report – Chief Main

- Status of Stryker Agreement
- Hire for fires
- Engine 368 back in service
- Starlink System
- Incidents

9. Chief's Report – Chief Carter

- Fire Marshall Position
- Deployments
- Cost Estimates for Contracts

10. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

1. Expenses (Startlink and Stryker)
2. Masten Roof
3. Fire Apparatus
4. Five-Year Plan
5. General Business Manager
6. Fire District Branding AD Hoc
7. South Santa Clara County Volunteers Procedures and Bylaws
8. Countywide Fire Services Review
9. District Vehicle & Apparatus Inventory
10. VFC Grant
11. Price comparison for fuel for Masten Station

11. Commissioners' Comments

12. Next Meeting is October 9, 2024

13. Adjourn Meeting

There being no further business, the meeting was adjourned at 8:19 pm.

ATTEST

Ramon Lopez, Chairperson

LaQueta Lynch, Clerk of the Board

4b.

September 2024 Expenditures

09/04/24	089	5255500	1038303	Carla Ruligh	Consultant Service September	\$ 337.50
09/04/24	090	5205100	1038415	Frontier Communications	Station 3 8/22/2024 - 9/21/2024 Inv 408-842-3138-010167-5	\$ 379.46
09/04/24	091	5205100	1038415	Frontier Communications	Station 2 8/22/2024 - 9/21/2024 Inv 408-842-3713-062981-5	\$ 513.78
09/04/24	092	5350440	1003225	Dish Network	Station 2 9/18/24 - 10/17/24	\$ 135.10
09/04/24	093	5350440	1003225	Dish Network	Station 3 9/18/24 - 10/17/24	\$ 120.92
09/06/24	094	5255500	1000874	Kathy Athey	Consultant Service 8/17/2024 - 8/28/2024	\$ 192.50
09/11/24	095	5290100	1007754	PG&E	Station 2 7/29/2024 - 8/27/24	\$ 623.25
09/11/24	097	5257400	1001477	Bound Tree	Medical Supplies	\$ 1,360.39
09/11/24	098	5350440	1014805	South Valley Internet	Station 2 10/9/2024 - 11/9/2024 Inv 1175663	\$ 155.00
09/11/24	099	5350440	1014805	South Valley Internet	Station 2 9/9/2024 - 10/9/2024 Inv 1174400	\$ 155.00
09/11/24	100	5350440	1014805	South Valley Internet	Station 2 10/1/2024 - 11/1/2024 Inv 1175448	\$ 155.00
09/11/24	101	5350440	1014805	South Valley Internet	Station 1 9/1/2024 - 10/1/2024 Inv 1174121	\$ 155.00
09/11/24	102	5350440	1015089	Crystal Springs Water Co.	Station 2 8/6/2024	\$ 20.50
09/11/24	103	5350440	1015089	Crystal Springs Water Co.	Station 2 8/13/2024	\$ 28.25
09/11/24	104	5350440	1015089	Crystal Springs Water Co.	Station 2 8/20/2024	\$ 15.50
09/11/24	105	5350440	1015089	Crystal Springs Water Co.	Station 2 8/27/2024	\$ 23.25
09/11/24	106	5350440	1015089	Crystal Springs Water Co.	Station 3 8/5/2024	\$ 12.75
09/11/24	107	5350440	1015089	Crystal Springs Water Co.	Station 3 8/12/2024	\$ 20.50
09/11/24	108	5350440	1015089	Crystal Springs Water Co.	Station 3 8/19/2024	\$ 15.50
09/11/24	109	5350440	1015089	Crystal Springs Water Co.	Station 3 8/26/2024	\$ 15.50
09/11/24	110	5255500	1005134	Life Assist	Medical Supplies Inv 1503502	\$ 269.30
09/11/24	111	5215700	5002477	Greenwaste	Station 2 9/1/2024 - 9/30/2024	\$ 144.44
09/11/24	112	5215700	5002477	Greenwaste	Station 2 9/1/2024 - 9/30/2024	\$ 588.12
09/11/24	113	5270100	1001439	Gilroy Gardens	Station 3 Rent - September 2024	\$ 1,819.67
09/11/24	114	5255500	1005134	Life Assist	Medical Supplies Inv 1508467	\$ 130.55
09/11/24	115	5255500	1005134	Life Assist	Medical Supplies Inv 1507987	\$ 757.91
09/13/24	116	5231000	1004379	Killroy Pest Control, Inc	Pest Control Services Station 3	\$ 83.00
09/13/24	117	5225500	1045943	Ramon Lopez	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	118	5225500	1045943	Ramon Lopez	Commissioner's Meeting 9/11/2024	\$ 50.00
09/13/24	119	5225500	1049402	Jay Johnson	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	120	5225500	1049402	Jay Johnson	Commissioner's Meeting 9/11/2024	\$ 50.00
09/13/24	121	5225500	1005084	Joan Lewis	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	122	5225500	1005084	Joan Lewis	Commissioner's Meeting 9/11/2024	\$ 50.00
09/13/24	123	5225500	1041105	James Acker	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	124	5225500	1041105	James Acker	Commissioner's Meeting 9/11/2024	\$ 50.00
09/13/24	125	5225500	1007006	John Monaco	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	126	5225500	1007006	John Monaco	Commissioner's Meeting 9/11/2024	\$ 50.00
09/13/24	127	5225500	1004236	Peter Keesling	Commissioner's Meeting 8/14/2024	\$ 50.00
09/13/24	128	5225500	1004236	Peter Keesling	Commissioner's Meeting 9/11/2024	\$ 50.00
09/16/24	129	5205100	1038415	Frontier Communications	Station 3: 9/7/2024 - 10/6/2024	\$ 150.27
09/16/24	130	5231000	1021740	Sharp Business Communications	Copier Charge	\$ 46.66
09/16/24	131	5255500	1037122	Airgas	Airgas Hazmat and Energy Charge	\$ 24.13
09/16/24	132	5350440	1046395	Charter Communications	9/11/20024 - 10/10/2024	\$ 172.96
09/17/24	133	5255510	5002820	CAL FIRE	4th Quarter Actuals 17650 Sch. A April 2024 to June 2024	\$ 123,133.52
09/19/24	134	5255500	1000874	Kathy Athey	Consultant Service 9/5/2024 - 9/12/2024	\$ 612.50
09/19/24	135	5255100	1047789	Fechter & Co.	6/30/2023 year-end financial audit Inv 2579	\$ 1,075.00
09/19/24	136	5255100	1047789	Fechter & Co.	8/14/2024 year-end financial audit Inv 3069	\$ 2,000.00
09/19/24	137	5205100	5003436	AT&T	8/19/2024 - 9/12/2024	\$ 42.61
09/19/24	138	5205100	1023423	US Bank	Service	\$ 2,458.02
09/19/24	138	5230100	1023423	US Bank	Oil	\$ 2,135.06
09/19/24	138	5230300	1023423	US Bank	Parts	\$ 10,788.17
09/19/24	138	5230400	1023423	US Bank	Service	\$ 11,680.73
09/19/24	138	5255500	1023423	US Bank	Service	\$ 1,573.73
09/19/24	138	5350400	1023423	US Bank	Supplies	\$ 290.54
09/19/24	138	5350440	1023423	US Bank	Supplies	\$ 2,720.56
09/20/24	139	5290100	1047779	Vertical Bridge Real Estate	Utilities 10/1/2024 - 10/31/2024	\$ 40.00
09/20/24	139	5270100	1047779	Vertical Bridge Real Estate	Rent 10/1/2024 - 10/31/2024	\$ 337.65
09/20/24	140	5255500a	5003515	Verizon Wireless	8/13/2024 - 9/12/2024	\$ 42.28
09/20/24	141	5230100	1042897	Diesel Direct West	Station 2: Diesel 9/17/2024	\$ 3,071.00
09/25/24	142	5231000	1021740	Sharp Business Systems	8/15/2024 - 9/15/2024	\$ 44.96
09/25/24	143	5290100	5003891	Suburban Propane	Bulk Tank Rent	\$ 55.00
09/25/24	JE	5255800	5001228	County Counsel	County Counsel Services August 2024	\$ 9,234.30
09/26/24	144	5255500a	5003515	Verizon Wireless	8/17/2024 - 9/16/2024	\$ 1,467.25

Total \$ 182,024.54

SOUTH SANTA CLARA COUNTY FIRE DISTRICT
9/30/2024

4.2 a

REVENUE FUND 1574 COST CENTER 9118

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2025	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4001100	Prop Taxes Curr Secured	\$ 6,177,000.00	\$ -	\$ 6,177,000.00	\$ -	\$ -
4001200	Prop Taxes Unitary	\$ 65,000.00	\$ -	\$ 65,000.00	\$ -	\$ -
4001210	Prop Taxes - Unitary Railroad	\$ 1,100.00	\$ -	\$ 1,100.00	\$ -	\$ -
4002100	Prop Taxes Curr Unsecured	\$ 321,000.00	\$ -	\$ 321,000.00	\$ 2,615.15	\$ (2,615.15)
4006100	Prop Taxes SB813		\$ -	\$ -	\$ 23,911.95	\$ (23,911.95)
4301100	Interest-Deposits		\$ -	\$ -	\$ -	\$ -
4419100	Homeowners Prop Tax	\$ 17,000.00	\$ -	\$ 17,000.00	\$ -	\$ -
4422300	State Grants & Aids	\$ 20,000.00	\$ -	\$ 20,000.00	\$ (153,255.00)	\$ 153,255.00
4580100	Other Grants & Aids		\$ -	\$ -	\$ -	\$ -
4580200	Federal Grants		\$ -	\$ -	\$ -	\$ -
4727670	Fire Protect. Svcs - Assembly Permit		\$ -	\$ -	\$ 336.00	\$ -
4727700	Misc. Fees		\$ -	\$ -	\$ 101.00	\$ (101.00)
4813450	Misc Income - Charge	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	\$ 152,980.88	\$ (152,980.88)
4920120	IC-Transfers In		\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE	\$ 8,101,100.00	\$ -	\$ 8,101,100.00	\$ 26,689.98	\$ (26,689.98)

EXPENDITURES FUND 1574 COST CENTER 9118

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2025	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5205100	Communications/Telephone	\$ 8,165.00	\$ 3,545.14	\$ 4,619.86	\$ 1,667.29	\$ 1,877.85
5205200	IC - Radio Maintenance Internal		\$ -	\$ -	\$ -	\$ -
5215700	Garbage	\$ 8,490.00	\$ -	\$ 8,490.00	\$ 2,044.65	\$ (2,044.65)
5220100	Insurance Premiums	\$ 80,000.00	\$ -	\$ 80,000.00	\$ 55,205.00	\$ (55,205.00)
5225500	Commissioner Fee	\$ 4,200.00	\$ 600.00	\$ 3,600.00	\$ 350.00	\$ 250.00
5230100	Lubes, Oils, & Fluids	\$ 57,200.00	\$ 5,206.06	\$ 51,993.94	\$ 14,658.33	\$ (9,452.27)
5230200	Tires	\$ 13,000.00	\$ -	\$ 13,000.00	\$ 3,535.62	\$ (3,535.62)
5230300	Vehicle Parts	\$ 104,000.00	\$ 10,788.17	\$ 93,211.83	\$ 14,509.99	\$ (3,721.82)
5230400	Maint. - Equip. Other	\$ 41,500.00	\$ 11,680.73	\$ 29,819.27	\$ 823.00	\$ 10,857.73
5231000	Contract Maint.	\$ 3,600.00	\$ 174.62	\$ 3,425.38	\$ 657.78	\$ (483.16)
5235110	Maint. Struc. -Grounds/Bldg	\$ 45,000.00	\$ -	\$ 45,000.00	\$ 472.50	\$ (472.50)
5235120	Maint. Grounds-Rd &Walk	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -
5245100	Membership Dues	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 1,899.56	\$ (1,899.56)
5250100	Office Expenses	\$ 7,800.00	\$ -	\$ 7,800.00	\$ 1,066.10	\$ (1,066.10)
5250600	Education Materials	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -
5250700	Printing External	\$ 1,300.00	\$ -	\$ 1,300.00	\$ 206.69	\$ (206.69)
5250800	PC Software	\$ 800.00	\$ -	\$ 800.00	\$ 228.00	\$ (228.00)
5250930	Prof. Devel. Seminars	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -	\$ -
5251000	Workshop, Conf &Seminar	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ -
5255100	Prof & Specialized Services	\$ 19,000.00	\$ 3,075.00	\$ 15,925.00	\$ -	\$ 3,075.00
5255500	Contract Services	\$ 90,000.00	\$ 2,186.23	\$ 87,813.77	\$ 12,246.96	\$ (10,060.73)
5255510	Svc Other - Professional Svc	\$ 10,515,855.00	\$ 123,133.52	\$ 10,392,721.48	\$ (97,339.02)	\$ 220,472.54
5255800	Legal Expenses	\$ 20,000.00	\$ 9,234.30	\$ 10,765.70	\$ 2,121.60	\$ 7,112.70
5255900	Investigation Expense		\$ -	\$ -	\$ -	\$ -
5257200	Training Services	\$ 800.00	\$ -	\$ 800.00	\$ 1,705.00	\$ (1,705.00)
5257400	Medical Prof. Fees	\$ 800.00	\$ 1,360.39	\$ (560.39)	\$ 74.00	\$ 1,286.39
5258200	Prof Svc - Internal		\$ -	\$ -	\$ -	\$ -
5259200	Property Tax Admin Fee		\$ -	\$ -	\$ -	\$ -
5265100	Equipment - Other- Rents/Leases	\$ 800.00	\$ -	\$ 800.00	\$ -	\$ -
5270100	Rents & Leases- Bldg & Improv.	\$ 29,120.00	\$ 2,157.32	\$ 26,962.68	\$ 1,273.08	\$ 884.24
5275100	Small Tools	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 53.74	\$ (53.74)
5275200	PC Hardware	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 2,229.99	\$ (2,229.99)
5275500	Non Capitalized Equip.	\$ 70,000.00	\$ -	\$ 70,000.00	\$ 1,777.97	\$ (1,777.97)
5280000	Special Dept. Expense	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ -
5281610	IC - Cost Allocation Plan	\$ 12,572.00	\$ -	\$ 12,572.00	\$ 5,884.50	\$ (5,884.50)
5282200	Projects / Programs	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 19,514.00	\$ (19,514.00)
5285200	Automobile Services/Travel	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ -
5285800	Business Travel	\$ 6,500.00	\$ -	\$ 6,500.00	\$ -	\$ -
5290100	Utilities	\$ 17,000.00	\$ 718.25	\$ 16,281.75	\$ 4,699.84	\$ (3,981.59)
5350300	Operating Expense - Other	\$ 600.00	\$ -	\$ 600.00	\$ -	\$ -
5350400	Services and Supplies - Other	\$ 58,000.00	\$ 290.54	\$ 57,709.46	\$ 1,177.94	\$ -
5350440	Ser./Supplies	\$ 63,922.00	\$ 2,893.52	\$ 61,028.48	\$ 4,045.75	\$ (1,152.23)
5400200	Debt Svcs - Principal	\$ 6,600.00	\$ -	\$ 6,600.00	\$ -	\$ -
5420100	Interest Expense	\$ 1,333,050.00	\$ -	\$ 1,333,050.00	\$ 1,296.62	\$ (1,296.62)
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL SERVICES & SUPPLIES	\$ 12,658,774.00	\$ 177,043.79	\$ 12,481,730.21	\$ 58,086.48	\$ 118,957.31

REVENUE FUND 1574 COST CENTER 9120

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4727725	First Responder	\$ 223,485.00	\$ -	\$ 223,485.00	\$ (57,381.55)	\$ 57,381.55
	TOTAL REVENUE	\$ 223,485.00	\$ -	\$ 223,485.00	\$ (57,381.55)	\$ 57,381.55

EXPENDITURES FUND 1574 COST CENTER 9120

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
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GL ACCOUNT	DESCRIPTION	BUDGETED FY 2025	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5255500	Contract Services	\$ 123,485.00	\$ 1,509.53	\$ 121,975.47	\$ 52,206.52	\$ (50,696.99)
5255510	Svc Other - Professional Svc	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	
5400200	Debt. Svcs - Principal	\$ -	\$ -	\$ -	\$ -	
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	
	TOTAL SERVICES & SUPPLIES	\$ 223,485.00	\$ 1,509.53	\$ 221,975.47	\$ 52,206.52	\$ (50,696.99)

2280050	ADVANCES FROM OTHER FUNDS	\$ 447,450.34	\$ -	\$ 447,450.34	\$ 575,293.30	\$ (127,842.96)
3400000	FUND BALANCE/RETAINED EARNINGS	\$ (89,275.95)	\$ -	\$ (89,275.95)	\$ 1,673,619.16	\$ (1,762,895.11)
3400250	FUND BALANCE/ASSIGNED	\$ 3,799,900.13	\$ -	\$ 3,799,900.13	\$ 1,874,159.49	\$ 1,925,740.64
	TOTAL FUND BALANCE	\$ 4,158,074.52	\$ -	\$ 4,158,074.52	\$ 4,123,071.95	\$ 35,002.57

REVENUE FUND 1575 COST CENTER 9121

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
4727670	FP Svcs-Assem Permit	\$ 95,000.00	\$ 11,586.12	\$ 83,413.88	\$ 36,834.24	\$ (25,248.12)
4301100	Interest-Deposits	\$ 8,000.00	\$ 0.01	\$ 7,999.99	\$ -	\$ 0.01

	TOTAL REVENUE	\$ 103,000.00	\$ 11,586.13	\$ 91,413.87	\$ 36,834.24	\$ (25,248.11)
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EXPENDITURES FUND 1575 COST CENTER 9121

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5255100	Professional and Specialized Services	\$ -	\$ -	\$ -	\$ -	\$ -
5561000	Special District. Equip. Acq.	\$ 166,950.00	\$ -	\$ 166,950.00	\$ -	\$ -

	TOTAL NET EXPENDITURES	\$ 166,950.00	\$ -	\$ 166,950.00	\$ -	\$ -
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3400000	FUND BALANCE/RETAINED EARNINGS	\$ 115,362.95	\$ -	\$ 115,362.95	\$ 83,704.39	\$ 31,658.56
3400100	FUND BALANCE/NONSPENDABLE	\$ -	\$ -	\$ -	\$ -	\$ -
3400250	FUND BALANCE/ASSIGNED	\$ 441,787.57	\$ -	\$ 441,787.57	\$ 358,083.18	\$ 83,704.39
	TOTAL FUND BALANCE	\$ 557,150.52	\$ -	\$ 557,150.52	\$ 441,787.57	\$ 115,362.95

September 2024 P-Card

C/H	GL Code	Amount	FY	Justification
K. Murray	5230300	\$ 396.94	24/25	WT67 Parts
K. Murray	5230300	\$ 2,175.71	24/25	E169 Parts
K. Murray	5230300	\$ 31.41	24/25	WT67 Parts
K. Murray	5230300	\$ 32.81	24/25	Shop parts
K. Murray	5230300	\$ 69.63	24/25	R1637 Parts
K. Murray	5230300	\$ 885.30	24/25	WT67 Parts
K. Murray	5230300	\$ 625.80	24/25	WT67 Parts
K. Murray	5230300	\$ 146.69	24/25	E169 Parts
K. Murray	5230300	\$ 511.12	24/25	E368 Parts
K. Murray	5230300	\$ 125.24	24/25	R1637 Parts
Black	5230300	\$ 414.00	24/25	WT68 Parts
Black	5230300	\$ 153.19	24/25	WT67 Parts
	5230300 Total	\$ 5,567.84		
K. Murray	5230400	\$ 960.87	24/25	U69 Service
K. Murray	5230400	\$ 74.00	24/25	C070
Lopez	5230400	\$ 1,300.00	24/25	E368 towing
Lopez	5230400	\$ 900.00	24/25	E368 towing
Lopez	5230400	\$ 465.83	24/25	U68 Repair
Black	5230400	\$ 1,757.05	24/25	E169 repair
Black	5230400	\$ 253.86	24/25	WT67 Repair
Black	5230400	\$ 2,036.69	24/25	WT68 repair
Main	5230400	\$ 360.11	24/25	Equip
	5230400 Total	\$ 8,108.41		
Rodberg	5255500	\$ 757.91	24/25	Cr Stn. 2 Supply
Rodberg	5255500	\$ 130.55	24/25	Cr Stn. 2 Supply
Rodberg	5255500	\$ (757.91)	24/25	Cr Stn. 2 Supply
Rodberg	5255500	\$ (130.55)	24/25	Cr Stn. 2 Supply
	5255500 Total	\$ -		
Riley	5275100	\$ 31.98	24/25	Small Tool
	5275100 Total	\$ 31.98		
Rodberg	5350400	\$ 383.40	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 608.91	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 60.01	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 34.07	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 32.57	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 136.41	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 43.32	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 109.51	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 334.96	24/25	Stn. 2 Supply
Rodberg	5350400	\$ 427.84	24/25	Stn. 2 Supply
Limones	5350400	\$ 256.96	24/25	Stn. 2 Supply
Limones	5350400	\$ 47.97	24/25	Stn. 3 Supply
	5350400 Total	\$ 2,475.93		
Main	5350440	\$ 150.00	24/25	Supplies
Main	5350440	\$ 1.04	24/25	Supply

Main	5350440	\$	0.84	24/25	Supply
A. Murray	5350440	\$	(5.45)	24/25	Supply
A. Murray	5350440	\$	43.56	24/25	Supply
A. Murray	5350440	\$	137.91	24/25	Supply
A. Murray	5350440	\$	217.16	24/25	Supply
A. Murray	5350440	\$	390.00	24/25	supply
Limones	5350440	\$	35.53	24/25	Stn. 3 Supply
Limones	5350440	\$	44.46	24/25	Stn.3 Supply
	5350440 Total	\$	1,015.05		

5255500a Total \$ -
Grand Total \$ 17,199.21



P.O. BOX 6343
FARGO ND 58125-6343



000001227 01 SP 106481138308748 P
SO SANTA CLARA CO FIRE
ATTN SSA
15670 MONTEREY STREET
MORGAN HILL CA 95037-5431

ACCOUNT NUMBER
STATEMENT DATE 09-23-2024
AMOUNT DUE \$17,199.21
NEW BALANCE \$17,199.21
PAYMENT DUE ON RECEIPT

AMOUNT ENCLOSED
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
SO SANTA CLARA CO FI	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	- Credits	- Payments	New Balance	
Company Total	\$31,646.81	\$18,093.12	\$0.00	\$0.00	\$0.00	\$893.91	\$31,646.81	\$17,199.21	

DocuSigned by:
Carlos Alcantara
MARKETING MESSAGES
2024

Cardholder _____ Date _____ Approver _____ Date _____

CORPORATE ACCOUNT ACTIVITY				
SO SANTA CLARA CO FIRE 4246-0445-5566-9187			TOTAL CORPORATE ACTIVITY \$31,646.81CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-23	09-23	74798264267000000000019	PAYMENT - 0001023423 00000 A	31,646.81 PY

NEW ACTIVITY				
/KEVIN MURRAY	CREDITS \$0.00	PURCHASES \$6,035.52	CASH ADV \$0.00	TOTAL ACTIVITY \$6,035.52

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	STATEMENT DATE 09/23/24	DISPUTED AMOUNT .00	PREVIOUS BALANCE	31,646.81
AMOUNT DUE 17,199.21		PURCHASES & OTHER CHARGES	18,093.12	
		CASH ADVANCES	.00	
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335		CASH ADVANCE FEES	.00	
		LATE PAYMENT CHARGES	.00	
		CREDITS	893.91	
		PAYMENTS	31,646.81	
		ACCOUNT BALANCE	17,199.21	



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number:
Statement Date: 09-23-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-23	24489934237001196686227	PETERSON TRUCKS 510-618-5550 CA	396.94
08-26	08-23	24489934237001196686300	PETERSON TRUCKS 510-618-5550 CA	2,175.71
08-26	08-24	24692184238107196260552	CSC OF GILROY GILROY CA	31.41
09-02	08-29	24431054243032323602561	HOLLISTER AUTO 0024822 HOLLISTER CA	32.81
09-09	09-05	24431054250035288557086	HOLLISTER AUTO 0024822 HOLLISTER CA	69.63
09-09	09-06	24489934251001096889294	PETERSON TRUCKS 510-618-5550 CA	885.30
09-09	09-06	24489934251001096889377	PETERSON TRUCKS 510-618-5550 CA	625.80
09-09	09-06	24489934251001096889450	PETERSON TRUCKS 510-618-5550 CA	146.69
09-09	09-06	24692164251105801890203	THEFORDSTOREMORGANHILL MORGAN HILL CA	960.87
09-13	09-12	24489934257001078233614	PETERSON TRUCKS 510-618-5550 CA	511.12
09-20	09-19	24794874263900013000014	AGILE OCCUPATIONAL MEDICI 831-6344444 CA	74.00
09-23	09-21	24431054266042257543261	HOLLISTER AUTO 0024822 HOLLISTER CA	125.24

JAMES LOPEZ	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$2,665.83	\$0.00	\$2,665.83

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-23	08-21	24692164235104944429830	THEFORDSTOREMORGANHILL MORGAN HILL CA	465.83
08-23	08-21	24750764235900014900048	MARX TOWING 408-8478697 CA	900.00
08-23	08-21	24750764235900014900055	MARX TOWING 408-8478697 CA	1,300.00

TIFFANY BLACK	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$4,614.79	\$0.00	\$4,614.79

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-04	09-03	24489934248001145984779	PETERSON TRUCKS 510-618-5550 CA	414.00
09-04	09-03	24489934248001145984852	PETERSON TRUCKS 510-618-5550 CA	153.19
09-05	09-04	24492154249027467036244	EAST BAY TIRE FAIRFIELD 000-000-0000 CA	1,757.05
09-16	09-15	24064664260000000907320	GOLDEN STATE EVS GOLDENSTATEFI CA	253.86
09-18	09-17	24489934262001042433814	PETERSON TRUCKS 510-618-5550 CA	2,036.69

TIM MAIN	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$511.99	\$0.00	\$511.99

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-12	09-07	24000974255293105142730	STARLINK INTERNET 310-6828100 CA	150.00
09-12	09-07	24000974255293105144728	STARLINK INTERNET 310-6828100 CA	1.04
09-12	09-07	24000974255293105146012	STARLINK INTERNET 310-6828100 CA	0.84
09-19	09-18	24717054263152634649315	THE PRINT SHOP MORGAN HILL CA	360.11

ANDREW MURRAY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$5.45	\$788.63	\$0.00	\$783.18



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number:
Statement Date: 09-23-2024

NEW ACTIVITY

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-05	09-04	74431064249049357571122	ACE HDWE OF GILROY GILROY CA	5.45 CR
09-05	09-04	24431064249049357571093	ACE HDWE OF GILROY GILROY CA	43.56
09-06	09-04	24943014249010185348670	THE HOME DEPOT #6677 GILROY CA	137.91
09-12	09-11	24445004256400148003757	WM SUPERCENTER #2002 GILROY CA	217.16
09-12	09-11	24692164255109183984721	IN *JACK'S OVERHEAD DOOR 408-8420295 CA	390.00

STEVEN RODBERG	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$888.46	\$3,059.46	\$0.00	\$2,171.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-23	08-22	24011344236000019140677	HOSERACK FRQ HTTPSHOSERACK NC	383.40
08-23	08-22	24755424236732366547316	GRAINGER 800-4724643 IL	608.91
09-09	09-06	24164074251105442196192	STAPLES 00107714 GILROY CA	60.01
09-09	09-06	24943014251010198370690	THE HOME DEPOT #6677 GILROY CA	34.07
09-10	09-09	24332394254000015430035	LIFE ASSIST INC 916-6353822 CA	757.91
09-11	09-10	24332394255000015534074	LIFE ASSIST INC 916-6353822 CA	130.55
09-11	09-09	24943014254010181528897	THE HOME DEPOT #6677 GILROY CA	109.51
09-16	09-14	24164074259105441951698	STAPLES 00107714 GILROY CA	334.96
09-17	09-16	24755424261732613368274	GRAINGER 800-4724643 IL	427.84
09-20	09-20	74332394264000018268114	LIFE ASSIST INC RANCHO CORDOV CA	757.91 CR
09-20	09-20	74332394264000016268346	LIFE ASSIST INC RANCHO CORDOV CA	130.55 CR
09-20	09-19	24692164263105758785444	IN-N-OUT GILROY GILROY CA	32.57
09-20	09-19	24692164263105758785550	IN-N-OUT GILROY GILROY CA	136.41
09-20	09-19	24692164263105758785600	IN-N-OUT GILROY GILROY CA	43.32

ERIC LIMONES	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$384.92	\$0.00	\$384.92

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-23	24231684237067788039739	SMART AND FINAL 589 GILROY CA	256.96
08-26	08-23	24943014237010197055796	THE HOME DEPOT #6677 GILROY CA	35.53
09-16	09-13	24692164257100736560983	LOWES #01552* GILROY CA	44.46
09-16	09-13	24943014258010193126843	THE HOME DEPOT #6677 GILROY CA	47.97

DAVID RILEY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$0.00	\$31.98	\$0.00	\$31.98

Post Date	Tran Date	Reference Number	Transaction Description	Amount
09-17	09-16	24064664261000004261194	COLORCASE.COM HTTPSWWW.COLO NV	31.98

Department: 00000 Total: \$17,199.21
 Division: 00000 Total: \$17,199.21

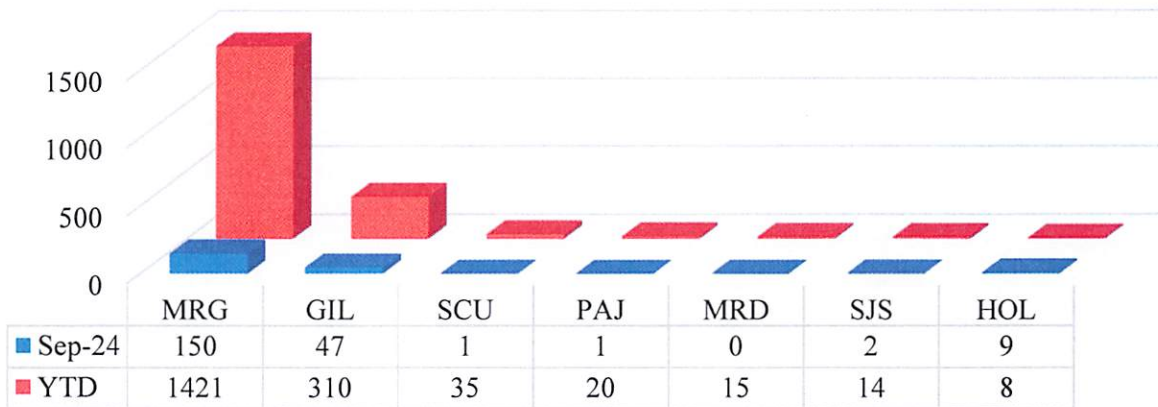


South Santa Clara County Fire District

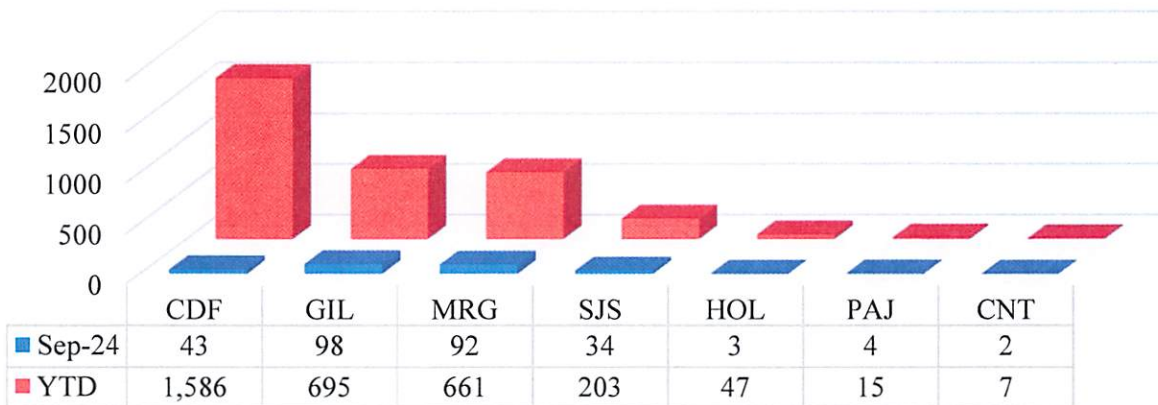
15670 Monterey Street, Morgan Hill, CA 95037 • (408) 779-2121 • www.sccfd.com
 Baraka Carter, Fire Chief

Item 4(c)a – Incident Statistical Report September 1, 2024 – September 30, 2024

Aid Responses Provided By Jurisdiction

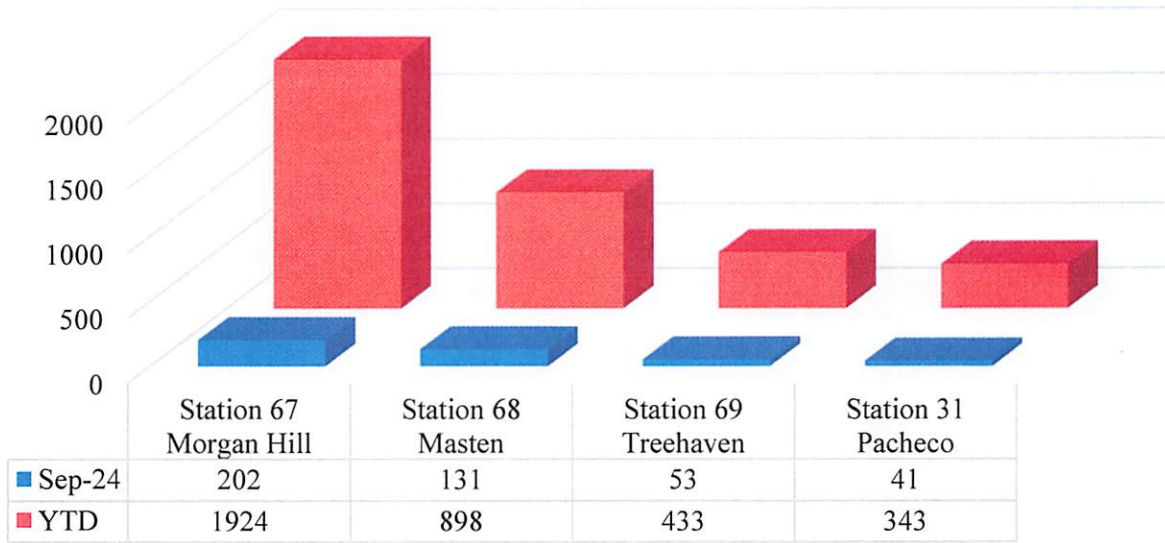


Aid Responses Received By Agency

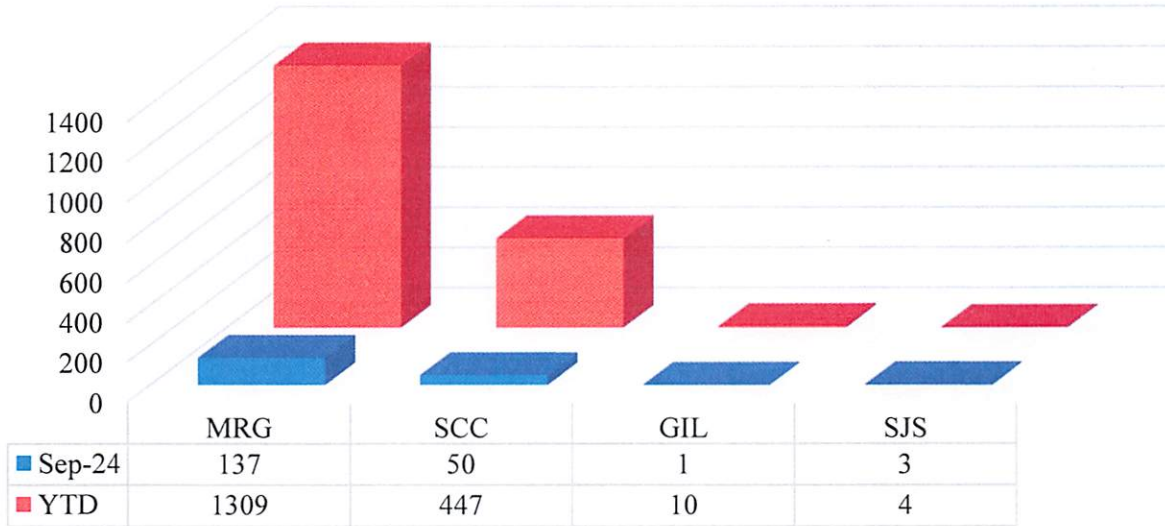


10/24

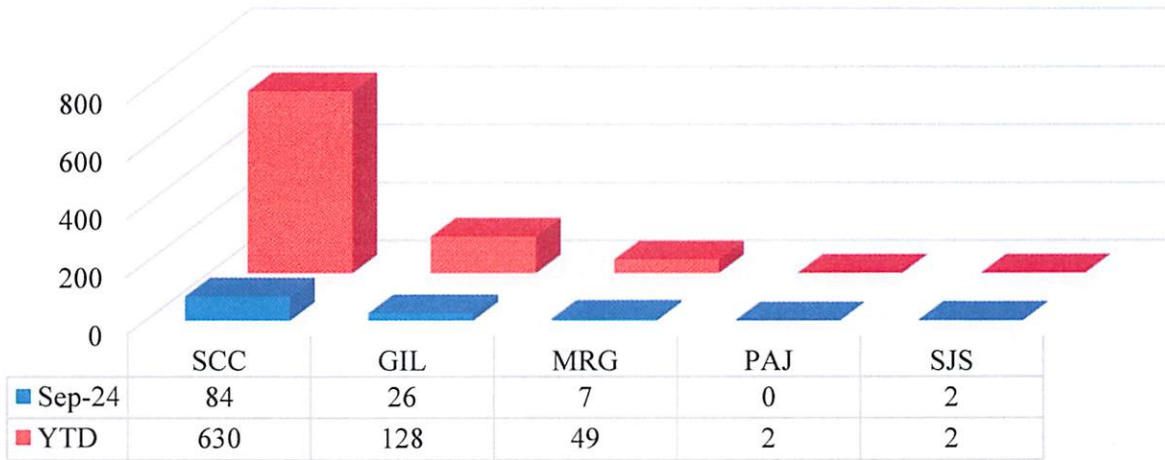
Call Volume By Station



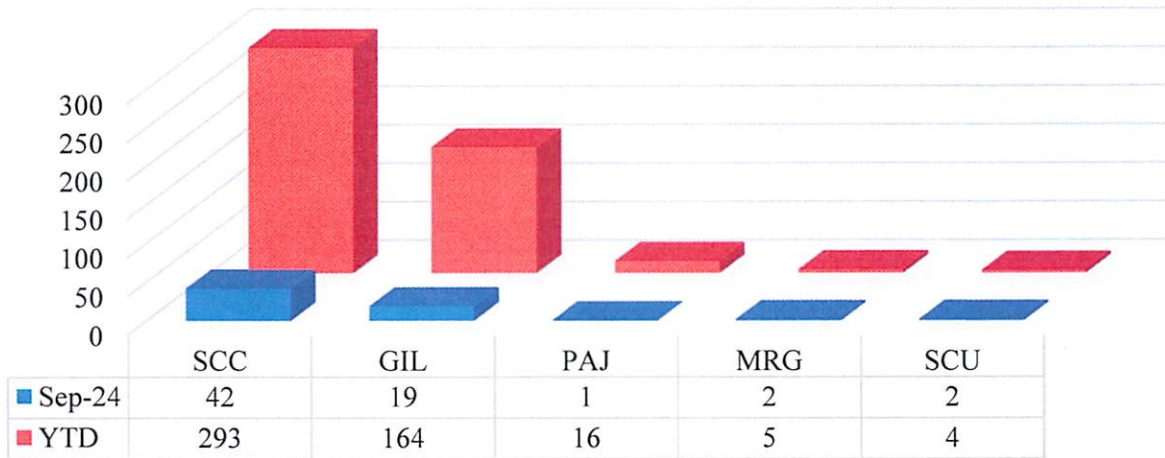
Engine 67's Call Volume By Jurisdiction



Engine 169's Call Volume By Jurisdiction



Engine 69's Call Volume By Jurisdiction





South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscfd.com
Baraka Carter, Fire Chief

ITEM 4cd. – MITIGATION FEES BI-MONTHLY REPORT FOR September 1, 2024 – September 30, 2024

Submitted to the
SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS

Monthly Reports

The *South Santa Clara County Fire District Board of Commissioners* requires reports of mitigation activity to include collections and expenditures to be submitted to the Board Bi-Monthly.

Background

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD – 2015 – 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.

On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS – 2015 – 137 modifying the District’s Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2015 – 03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District’s Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts’ mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts’ mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

Mitigation Expenditures

There were \$6,257.12 funds expended from the Mitigation Fees for the reporting period 2023/2024 for a refund on a cancelled project.

Committed Funds

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2023-24 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to

accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

Cash Receipts

During the reporting period, September 1, 2024, to September 30, 2024, \$2,693.36 in fees were collected. The fees collected reflect 3 single family residences, 1 commercial, 1 attached garage.

Construction Type	Square Footage	Rate	Fee Amount
Residential	3,698	\$0.52	\$ *0.52
Non-Res Moderate Commercial/Industrial		\$1.07	\$ 0.00
Non-Res Heavy Commercial/Industrial		\$1.59	\$ 0.00
Non-Res Accessory with Sprinklers		\$0.27	\$ 0.00
Non-Res Accessory without Sprinklers	720	\$0.52	\$ *0.52
Total	4,418		\$ 2,693.36

Month	Beginning Balance	Mitigation Collected	Investment Interest	Mitigation Expended	Ending Balance
July	\$ 718,325.26	\$ 2,829.32	\$		\$ 721,154.58
August	\$	\$	\$		\$
September	\$ 721,154.58	\$ 2,693.36	\$		\$ 723,847.94
October	\$	\$	\$		\$
November	\$	\$	\$		\$
December	\$	\$	\$		\$
January	\$	\$	\$		\$
February	\$	\$	\$		\$
March	\$	\$	\$		\$
April	\$	\$	\$		\$
May	\$	\$			\$
June	\$	\$	\$		\$
Total	\$	\$ 5,522.68	\$	\$	\$ 723,847.94

August 2024 P-Card

C/H	GL Code	Amount	FY	Justification
Main	5205100	\$ 1,107.04	24/25	Starlink Service
Main	5205100	\$ 1,350.98	24/25	Starlink Service
	5205100 Total	\$ 2,458.02		
Lopez	5230100	\$ 2,135.06	24/25	Oil
	5230100 Total	\$ 2,135.06		
K. Murray	5230300	\$ 1,695.46	24/25	Parts
K. Murray	5230300	\$ 114.02	24/25	Parts
K. Murray	5230300	\$ 375.02	24/25	Parts
k. Murray	5230300	\$ 36.47	24/25	Parts
K. Murray	5230300	\$ 982.20	24/25	Parts
K. Murray	5230300	\$ (1,013.84)	24/25	credit for Part
Lopez	5230300	\$ 400.00	24/25	E-67
Lopez	5230300	\$ 716.10	24/25	E169 parts
Black	5230300	\$ 53.83	24/25	E168 parts
Main	5230300	\$ 73.39	24/25	Parts
Main	5230300	\$ 42.93	24/25	Parts
Main	5230300	\$ 2,312.84	24/25	Parts
Main	5230300	\$ 359.15	24/25	Parts
Main	5230300	\$ 1,370.42	24/25	Parts
Rodberg	5230300	\$ 3,270.18	24/25	Parts
	5230300 Total	\$ 10,788.17		
K.Murray	5230400	\$ 2,689.63	24/25	
K.Murray	5230400	\$ 8,968.14	24/25	
Black	5230400	\$ 22.96	24/25	E368 part
	5230400 Total	\$ 11,680.73		
Main	5255500	\$ 675.49	24/25	Starlink Service
Main	5255500	\$ 898.24	24/25	
	5255500 Total	\$ 1,573.73		
Main	5350400	\$ 35.54	24/25	Supply
Main	5350400	\$ 201.85	24/25	Supply
Main	5350400	\$ 53.15	24/25	Supply
	5350400	\$ 290.54		
A. Murray	5350440	\$ 142.02	24/25	Stn. 3 Supply
A. Murray	5350440	\$ 239.81	24/25	Stn. 3 Supply
A. Murray	5350440	\$ 14.99	24/25	Stn. 3 Supply
Rodberg	5350440	\$ 51.14	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 1,222.11	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 87.28	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 66.58	24/25	Stn. 2 Supply
Rodberg	5350440	21.25	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 45.82	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 40.78	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 34.91	24/25	Stn. 2 Supply
Rodberg	5350440	\$ 193.04	24/25	Stn. 2 Supply
Limones	5350440	\$ 121.21	24/25	Stn. 3 Supply
Riley	5350440	\$ 49.61	24/25	Supply
Riley	5350440	\$ 70.02	24/25	Supply
Riley	5350440	\$ 35.00	24/25	Supply

Riley	5350440	\$	134.99	24/25	Supply
Riley	5350440	\$	150.00	24/25	Supply
	5350440 Total	\$	2,720.56		
	Grand Total	\$	31,646.81		



P.O. BOX 6343
FARGO ND 58125-6343



ACCOUNT NUMBER	
STATEMENT DATE	08-22-2024
AMOUNT DUE	\$31,646.81
NEW BALANCE	\$31,646.81
PAYMENT DUE ON RECEIPT	

000001188 01 SP 106481116108351 P
SO SANTA CLARA CO FIRE
ATTN SSA
15670 MONTEREY STREET
MORGAN HILL, CA 95037-5431

AMOUNT ENCLOSED

\$

Please make check payable to "U.S. Bank"

Approved for Payment
By: Carlos Alcantar
Date: 8/27/2024

U.S. BANK CORPORATE PAYMENT SYSTEMS
P.O. BOX 790428
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY									
SO SANTA CLARA CO FI	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance	
Company Total	\$16,880.76	\$32,660.65	\$0.00	\$0.00	\$0.00	\$1,013.84	\$16,880.76	\$31,646.81	

MARKETING MESSAGES

Cardholder _____ Date _____ Approver _____ Date _____

CORPORATE ACCOUNT ACTIVITY				
SO SANTA CLARA CO FIRE			TOTAL CORPORATE ACTIVITY \$16,880.76 CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-12	08-12	74798264225000000000010	PAYMENT - 0001023423 00000 A	16,880.76 PY

NEW ACTIVITY				
KEVIN MURRAY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$1,013.84	\$14,860.94	\$0.00	\$13,847.10

CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE	16,880.76
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	08/22/24	.00	PURCHASES & OTHER CHARGES	32,660.65
	AMOUNT DUE		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
	31,646.81		LATE PAYMENT CHARGES	.00
			CREDITS	1,013.84
		PAYMENTS	16,880.76	
		ACCOUNT BALANCE	31,646.81	



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number: /
Statement Date: 08-22-2024

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-29	07-26	24431054209017717632896	HOLLISTER AUTO 0024822 HOLLISTER CA	1,695.46	
07-29	07-26	24492164209000017576735	GOLDEN STATE EVS GOLDENSTATEFI CA	2,689.63	
08-05	08-03	24431054217021154374558	NAPA STORE 4574068 MORGAN HILL CA	114.02	
08-06	08-02	24377354219000000000102	DAVIS AUTO CARE GILROY CA	8,968.14	
08-09	08-08	24492164221000038087153	GOLDEN STATE EVS GOLDENSTATEFI CA	375.02	
08-09	08-08	24492164222000008658776	GOLDEN STATE EVS GOLDENSTATEFI CA	36.47	
08-15	08-14	24492164227000027856042	GOLDEN STATE EVS GOLDENSTATEFI CA	982.20	
08-16	08-14	74431054228025833553633	HOLLISTER AUTO 0024822 HOLLISTER CA	1,013.84 CR	
JAMES LOPEZ		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$3,251.16	\$0.00	\$3,251.16
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-01	07-31	24489934214001143775187	PETERSON TRUCKS 510-618-5550 CA	400.00	
08-14	08-12	24137464226200199176486	HUNT AND SONS, INC 916-383-4868 CA	2,135.06	
08-14	08-13	24717054226272260822972	CHAPARRAL SIGNS AUTO GRAP MORGAN HILL CA	716.10	
TIFFANY BLACK		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$76.78	\$0.00	\$76.78
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-15	08-13	24431054227025384538518	HOLLISTER AUTO 0024822 HOLLISTER CA	22.95	
08-15	08-13	24431054227025384538526	HOLLISTER AUTO 0024822 HOLLISTER CA	53.83	
TIM MAIN		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$8,481.03	\$0.00	\$8,481.03
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-24	07-23	24692164205109091528041	AMAZON MKTPL*RJ1R17DE0 AMZN.COM/BILL WA	35.54	
07-29	07-26	24692164209102741023170	THEFORDSTOREMORGANHILL MORGAN HILL CA	73.39	
07-29	07-26	24692164209102741023188	THEFORDSTOREMORGANHILL MORGAN HILL CA	42.93	
08-02	07-31	24164074214105442201287	STAPLES 00107714 GILROY CA	201.85	
08-06	08-05	24755424219732193901463	CURTIS 877-4880469 CA	2,312.84	
08-07	08-06	24692164219101717106082	IN *ROSS LADDER SERVICE 831-2060047 CA	359.15	
08-07	08-06	24755424220732205843528	CURTIS 877-4880469 CA	1,370.42	
08-19	08-17	24000974231173105344438	STARLINK INTERNET 310-6828100 CA	675.49	
08-19	08-17	24011344231000028264265	STAR MOUNT SYSTEMS HTTPSSSTARMOUN CA	1,107.04	
08-19	08-17	24121574231000230170028	TACTRON, INC. 999-9999999 OR	53.16	
08-19	08-17	24204294230002921608029	STARLINK INTERNET 310-6829683 CA	1,350.98	
08-19	08-16	24332394230000013716566	LIFE ASSIST INC 916-6353822 CA	898.24	
ANDREW MURRAY		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$396.82	\$0.00	\$396.82



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number:
Statement Date: 08-22-2024

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-25	07-24	24231684207038759790788	SMART AND FINAL 589 GILROY CA	142.02	
07-26	07-24	24692164207101145229724	THE HOME DEPOT 6677 GILROY CA	239.81	
07-26	07-24	24943014207010185118891	THE HOME DEPOT #6677 GILROY CA	14.99	
STEVEN RODBERG		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$5,033.09	\$0.00	\$5,033.09
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-24	07-22	24943014205010185213744	THE HOME DEPOT #6677 GILROY CA	51.14	
07-25	07-24	24492164207000010383875	MERET USA LLC HTTPSMERETUSA CA	1,222.11	
07-26	07-24	24692164207101145229823	THE HOME DEPOT 6677 GILROY CA	87.28	
07-29	07-25	24943014208010188094908	HOMEDEPOT.COM 800-430-3376 GA	66.58	
08-02	07-24	24755424215152151296588	LN CURTIS SALT LAKE CITY 801-4867285 UT	3,270.18	
08-07	08-05	24164074219105441828994	STAPLES 00107714 GILROY CA	21.25	
08-15	08-13	24164074227105442164423	STAPLES 00107714 GILROY CA	45.82	
08-15	08-13	24943014227010186427842	THE HOME DEPOT #6677 GILROY CA	40.78	
08-16	08-15	24431054229026202236036	O'REILLY 2987 GILROY CA	34.91	
08-22	08-21	24943004235041100665374	COSTCO WHSE #0760 GILROY CA	193.04	
ERIC LIMONES		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$121.21	\$0.00	\$121.21
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
08-19	08-18	24431064232039319921212	ACE HDWE OF GILROY GILROY CA	121.21	
DAVID RILEY		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$439.62	\$0.00	\$439.62
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
07-29	07-26	24164074209105442139096	STAPLES 00107714 GILROY CA	49.61	
07-29	07-26	24943014209010184689874	THE HOME DEPOT #6677 GILROY CA	70.02	
08-01	07-31	24692164214106527802924	SQ *CPR CELL PHONE REPAIR GILROY CA	35.00	
08-19	08-16	24692164230400461271980	SQ *CPR CELL PHONE REPAIR GILROY CA	134.99	
08-21	08-19	24121574233000232190055	COUNTY OF SANTA CLARA 408-7940600 CA	150.00	

Department: 00000 Total:
 Division: 00000 Total:

\$31,646.81
 \$31,646.81

5.2

INVOICE

PV1574025

DIESEL DIRECT WEST
Supply.Delivery.Management
3861 Duck Creek Drive
Stockton, CA 95215
916-857-1000
Remit to: DIESEL DIRECT WEST
PO Box 515634
Los Angeles, CA 90051-4504

Send PO requests to purchaseorders@fuelloc.com

Account number 20448
Invoice date 7/2/2024
Invoice Number 85928332
Invoice Terms Net 10 - CHECK PAY
Due Date 7/12/2024
Amount Due \$3,056.40

BILL TO:
South Santa Clara County Fire
Attn: Laqueta Lynch
15670 Monterey Road
Morgan Hill, CA 95037

Territory: San Jose

DELIVERED TO:
County of Santa Clara - Maston Fire Station Gilroy
10810 No Name Uno
Gilroy, CA 95020

Product	Delivered Quantity	Unit Price	Extended Price
Ticket: 13349 Delivery Date: 07/02/24			
Clear Renewable Diesel	616.6	3.6871	\$2,273.47
*Diesel fuel, combustible liquid, 3, NA1993, P G III This diesel fuel does not contain visible evidence of dye. California diesel fuel. Maximum 15ppm sulfur.			
			\$2,273.47

Tax FEIN:

Tax Details

Clear - County Sales Tax%	1.8750	\$45.45
Clear - Fed Excise	0.2430	\$149.83
Clear - Fed LUST	0.0010	\$0.62
Clear - Sales Tax%	13.0000	\$315.11
Clear - State Tax	0.4410	\$271.92

Gallons:	616.6
Products Total:	\$2,273.47
Shipping / Freight Total:	\$0.00
Header Freight Surcharge:	\$0.00
Tax Total:	\$782.93
Total Due:	\$3,056.40

Thank you for your business. Payment is due within agreed to payment terms. Please be aware that we may charge 1.5% interest per month on late invoices.

DocuSigned by:
By: Carlos Alcantar
Date: 7/17/2024

DIESEL DIRECT WEST

Supply.Delivery.Management

Duplicate Ticket

Bill To:

South Santa Clara County Fire
15670 Monterey Road
Morgan Hill, CA 95037

Delivery Site:

County of Santa Clara - Maston Fire Station Gilroy
10810 No Name Uno
Gilroy, CA 95020

Ticket #	Date	Time	Gallons	Fuel Type
13349	7/2/2024	11:45 AM	616.60	ULSD #2 CARB RD *

Breakdown

Truck	Gallons
tank	616.6
Total	616.6

INVOICE

PV1574088

Send PO requests to purchaseorders@fuelloc.com

DIESEL DIRECT WEST
 Supply.Delivery.Management
 3861 Duck Creek Drive
 Stockton, CA 95215
 916-857-1000
 Remit to: DIESEL DIRECT WEST
 PO Box 515634
 Los Angeles, CA 90051-4504
 South Santa Clara County Fire
 Attn: Laqueta Lynch
 15670 Monterey Road
 Morgan Hill, CA 95037

Account number 20448
 Invoice date 8/15/2024
 Invoice Number 86014209
 Invoice Terms Net 10 - CHECK PAY
 Due Date 8/25/2024
 Amount Due **\$2,504.78**

DELIVERED TO:
 County of Santa Clara - Maston Fire Station Gilroy
 10810 No Name Uno
 Gilroy, CA 95020

Territory: San Jose

Product	Delivered Quantity	Unit Price	Extended Price
Ticket: 13485 Delivery Date: 08/15/24			
Clear Renewable Diesel	541.4	3.3882	\$1,834.37
*Diesel fuel, combustible liquid, 3, NA1993, P.G. III. This diesel fuel does not contain visible evidence of dye. California diesel fuel. Maximum 15ppm sulfur.			
			\$1,834.37

Tax FEIN:

Tax Details

Clear - County Sales Tax%	1.8750	\$36.87
Clear - Fed Excise	0.2430	\$131.56
Clear - Fed LUST	0.0010	\$0.54
Clear - Sales Tax%	13.0000	\$255.64
Clear - State Tax	0.4540	\$245.80

Approved for Payment
 By: Carlos Alcantar
 Date: 8/28/2024

Thank you for your business. Payment is due within agreed to payment terms. Please be aware that we may charge 1.5% interest per month on late invoices.

Gallons:	541.4
Products Total:	\$1,834.37
Shipping / Freight Total:	\$0.00
Header Freight Surcharge:	\$0.00
Tax Total:	\$670.41
Total Due:	\$2,504.78

INVOICE

DIESEL DIRECT WEST

Supply.Delivery.Management

3861 Duck Creek Drive

Stockton, CA 95215

916-857-1000

Remit to: DIESEL DIRECT WEST

PO Box 515634

Los Angeles, CA 90051-4504

South Santa Clara County Fire

Attn: Laqueta Lynch

15670 Monterey Road

Morgan Hill, CA 95037

Territory: San Jose

Send PO requests to purchaseorders@fuelloc.com

Account number 20448

Invoice date 9/17/2024

Invoice Number 86078628

Invoice Terms Net 10 - CHECK PAY

Due Date 9/27/2024

Amount Due **\$3,071.00**

DELIVERED TO:

County of Santa Clara - Maston Fire Station Gilroy

10810 No Name Uno

Gilroy, CA 95020

Product	Delivered Quantity	Unit Price	Extended Price
Ticket: 4820 Delivery Date: 09/17/24			
Clear Renewable Diesel	606.5	3.7586	\$2,285.66
*Diesel fuel, combustible liquid, 3, NA1993, P.G. III. This diesel fuel does not contain visible evidence of dye. California diesel fuel. Maximum 15ppm sulfur.			
			\$2,285.66

Tax FEIN:

Tax Details

Clear - County Sales Tax%	1.8750	\$45.63
Clear - Fed Excise	0.2430	\$147.38
Clear - Fed LUST	0.0010	\$0.61
Clear - Sales Tax%	13.0000	\$316.37
Clear - State Tax	0.4540	\$275.35

DocuSigned by: **for Payment**
 By: *Carlos Alcantar*
 Date: 9/20/2024

Thank you for your business. Payment is due within agreed to payment terms. Please be aware that we may charge 1.5% interest per month on late invoices.

Gallons:	606.5
Products Total:	\$2,285.66
Shipping / Freight Total:	\$0.00
Header Freight Surcharge:	\$0.00
Tax Total:	\$785.34
Total Due:	\$3,071.00

DIESEL DIRECT WEST

Supply.Delivery.Management

Duplicate Ticket

Bill To:

South Santa Clara County Fire
15670 Monterey Road
Morgan Hill, CA 95037

Delivery Site:

County of Santa Clara - Maston Fire Station Gilroy
10810 No Name Uno
Gilroy, CA 95020

Ticket #	Date	Time	Gallons	Fuel Type
4820	9/17/2024	12:16 PM	606.50	ULSD #2 CARB RD *

Breakdown	
Truck	Gallons
tank	606.5
Total	606.5

Approved for Payment
By: Carlos Alcantar
Date: 9/20/2024



HUNT & SONS LLC PO705700

JOBBER FOR PETROLEUM PRODUCTS & EQUIPMENT

SACRAMENTO (916) 504-5765	ANTIOCH (925) 755-3835	CERES (209) 537-0723
PLACERVILLE (530) 622-1551	SAN ANDREAS (209) 754-3550	MODESTO (209) 522-7291
GRASS VALLEY (530) 273-6925	SONORA (209) 532-4534	NEWMAN (209) 862-3736
CHICO (530) 342-8376	IONE (209) 274-2470	ATWATER (209) 358-4892
QUINCY (530) 283-1080	REDDING (530) 243-1217	GILROY (408) 848-1415
WILLOWS (530) 934-4767	RED BLUFF (530) 243-1217	

PLEASE PAY BY INVOICE IDENTIFY PAYMENT BY INVOICE NUMBER AND DATE, MAKE CHECK PAYABLE TO HUNT & SONS LLC, P.O. BOX 101630 * PASADENA, CA 91189-1630

ORIGINAL INVOICE

INVOICE NUMBER 196737

1PA4S104

ACCOUNT NUMBER: 11201 DATE 08-01-24

SOLD TO: CAL FIRE HEADQUARTERS
15670 MONTEREY RD.
MORGAN HILL, CA 95037

SHIP TO: CAL FIRE MORGAN HILL
FUEL ACCOUNT
15670 MONTEREY RD.
MORGAN HILL, CA 95037

PURCHASE ORDER NUMBER		SALESMAN		TERMS		DUE ON OR BEFORE	
		1		NET 45		99	
08-01-24		99		**		2949954	

NO. OF PKG.'S	BULK OR PKG. SIZE	PRODUCT DELIVERED	ORDERED	DELIVERED	TAXES			PRICE	AMOUNT
					FED	STATE	SALES		
	BULK	NA1993,III DIESEL FUEL #2 COMBUSTIBLE LIQUID THIS RENEWABLE DIESEL FUEL DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE. THIS FUEL MEETS OR EXCEEDS ATSM-D975 SPECS. CA CARB APPROVED. RENEWABLE DIESEL 99.9% CALIF DIESEL TAX FEDERAL L.U.S.T.	598	598	X	T	T	2.90617	1,737.89
				598			X	0.45400	271.49
				598			T	0.00100	0.60
		SANTA CLARA 4-101 DGS 2.861265 DIFF .0449 *** DELIVERY MESSAGE *** CONTRACT # 1-23-91-02A							

PRODUCT		Load Time:	Start:	SALES TAX	258.60
AFTER		Arrived:	Finish:		
BEFORE		Unload Time:	Start:	SUB TOTAL	2,268.58
DELIVERED		Arrived:	Finish:		

CUSTOMER AGREES TO PAY FINANCE CHARGE ON PAST DUE BALANCE OF 2.5% PER MONTH OR THE MAXIMUM RATE ALLOWED IN CUSTOMER'S STATE OF RESIDENCE, WHICHEVER IS LESS; AND FURTHER AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COSTS IF COLLECTION IS REQUIRED, VENUE FOR PURPOSED OR ENDORSEMENT OF THIS OBLIGATION SHALL BE SACRAMENTO COUNTY.

NUMBER OF DRUMS DELIVERED	
NUMBER OF DRUMS RETURNED	< >

ERRORS IN PRICE, EXTENSION AND ADDITION SUBJECT TO CORRECTION. GRAND TOTAL **2,268.58**

ALL CLAIMS FOR ENVIRONMENTAL DAMAGE DURING DELIVERY OF ANY PRODUCT MUST BE MADE WITHIN 15 DAYS FOLLOWING DELIVERY.

CHECK NUMBER		CHECK AMOUNT	
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DELIVERED BY (SIGNATURE IN FULL) RECEIVED IN GOOD ORDER PLEASE PAY FROM THIS INVOICE



HUNT & SONS LLC

PO705725

JOBBER FOR PETROLEUM PRODUCTS & EQUIPMENT

SACRAMENTO (916) 504-5765	ANTIOCH (925) 755-3835	CERES (209) 537-0723
PLACERVILLE (530) 622-1551	SAN ANDREAS (209) 754-3550	MODESTO (209) 522-7291
GRASS VALLEY (530) 273-6925	SONORA (209) 532-4534	NEWMAN (209) 862-3736
CHICO (530) 342-8376	IONE (209) 274-2470	ATWATER (209) 358-4892
QUINCY (530) 283-1080	REDDING (530) 243-1217	GILROY (408) 848-1415
WILLOWS (530) 934-4767	RED BLUFF (530) 243-1217	

PLEASE PAY BY INVOICE IDENTIFY PAYMENT BY INVOICE NUMBER AND DATE, MAKE CHECK PAYABLE TO HUNT & SONS LLC, P.O. BOX 101630 * PASADENA, CA 91189-1630

ORIGINAL INVOICE

INVOICE NUMBER 216981

1PA4S112

ACCOUNT NUMBER: 11201 DATE 08-08-24

SOLD TO: CAL FIRE HEADQUARTERS
15670 MONTEREY RD.
MORGAN HILL, CA 95037

SHIP TO: CAL FIRE MORGAN HILL
FUEL ACCOUNT
15670 MONTEREY RD.
MORGAN HILL, CA 95037

PURCHASE ORDER NUMBER		SALESMAN		TERMS		DUE ON OR BEFORE	
		1		NET 45		99	
08-08-24		99		**		2953198	

NO. OF PKG. S	BULK OR PKG. SIZE	PRODUCT DELIVERED	ORDERED	DELIVERED	TAXES			PRICE	AMOUNT
					FED.	STATE	SALES		
	BULK	NA1993 RENEWABLE DIESEL 3 III COMBUSTABLE LIQUID THIS RENEWABLE DIESEL FUEL DOES NOT CONTAIN VISIBLE EVIDENCE OF DYE. THIS FUEL MEETS OR EXCEEDS ATSM-D975 SPECS. CA CARB APPROVED. RENEWABLE DIESEL 99.9% CALIF DIESEL TAX FEDERAL L.U.S.T.	406	406	X	T	T	2.85932	1,160.88
				406			X	0.45400	184.32
				406			T	0.00100	0.41
		SANTA CLARA 4-101							
		DGS 2.814415 DIFF .0449							
		*** DELIVERY MESSAGE ***							
		CONTRACT # 1-23-91-02A							

PRODUCT	Load Time:	Start:	SALES TAX	172.74
AFTER	Arrived:	Finish:		
BEFORE	Unload Time:	Start:	SUB TOTAL	1,518.35
DELIVERED	Arrived:	Finish:		

CUSTOMER AGREES TO PAY FINANCE CHARGE ON PAST DUE BALANCE OF 2.5% PER MONTH OR THE MAXIMUM RATE ALLOWED IN CUSTOMER'S STATE OF RESIDENCE, WHICHEVER IS LESS; AND FURTHER AGREES TO PAY REASONABLE ATTORNEY'S FEES AND COSTS IF COLLECTION IS REQUIRED, VENUE FOR PURPOSED OR ENDORSEMENT OF THIS OBLIGATION SHALL BE SACRAMENTO COUNTY.

NUMBER OF DRUMS DELIVERED	
NUMBER OF DRUMS RETURNED	< >

ERRORS IN PRICE, EXTENSION AND ADDITION SUBJECT TO CORRECTION. GRAND TOTAL **1,518.35**

ALL CLAIMS FOR ENVIRONMENTAL DAMAGE DURING DELIVERY OF ANY PRODUCT MUST BE MADE WITHIN 15 DAYS FOLLOWING DELIVERY.

CHECK NUMBER		CHECK AMOUNT	
--------------	--	--------------	--

DELIVERED BY (SIGNATURE IN FULL) RECEIVED IN GOOD ORDER PLEASE PAY FROM THIS INVOICE

Mobile Fleet Account Proposal

From Brandon Ward <bward@fuellogic.net>
Date Wed 9/25/2024 12:34 PM
To Gonzales, David(SCU)@CALFIRE <david.gonzales@fire.ca.gov>

Warning: this message is from an external user and should be treated with caution.

Hi David,

We would love to partner with you! Thank you for reaching out!

Quick Recap of our service:

- *Daily/Every Other Day / fuel directly to your fleet
- *We fill trucks/Moffit's/equipment/ whatever you need filled!
- *DEF direct to your equipment, Jugs, or Totes
- *Emailed Delivery Receipts
- *Robust Reporting
- *No Contracts!
- *We can bill current Fleet Cards (COMDATA/WEX)
- *No more wasting time at the fuel station!!
- *Control your fuel spend!!

Today's Price \$5.25

Account Setup/Credit Application [HERE](#)

- Thank you
Please Click [HERE](#) to help us with a review 🙌

Brandon Ward
Fuel Consultant

e: bward@fuellogic.net
t: 214-466-6161
m: 1-866-310-9406
w: www.fuellogic.net

Fuel Logic

FAST * RELIABLE * 24/7 FUEL DELIVERY

6.1

IT Inventory for District

Head Quarters

1 HP 32 inch Monitor
1 HP 32 inch Monitor
Engine 67
Water Tender 67
Engine 169
B67
B69
E67
R1637
T1653
A67
8 tablets
1 Verizon MiFi
4 Cell Phones
2 Starlink WiFi

Masten

1 Internet Router
6 WiFi Extenders
3 Large Filing Cabinets
3 Small Filing Cabinets
1 65 inch TV
1 55 Inch TV
Copier on Lease from Sharp
Engine 168
Engine
Water Tender 68
U68
U70
UTV 68
UTV 68 Trailer
4 Tablets
1 Verizon MiFi
3 Cell phone
1 Starlink WiFi

Treehaven

1 60 inch TV
1 HP Laptop
1 Monitor
1 WiFi Router
5 Tablets 69/368
3 Cell Phones
2 Verizon MIFI 69/368
1 Battery Backup
Engine 69
Engine 367
Utility 69

6.2

RESOLUTION NO. _____

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT APPROVING
CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION
AGREEMENT #7GF24317 AND DELEGATING AUTHORITY TO THE DISTRICT
FIRE CHIEF TO TAKE ALL ACTIONS NECESSARY TO CONSUMMATE THE
AGREEMENT**

WHEREAS, the State of California Department of Forestry and Fire Protection (“CalFire”) has requested that the Board of Directors of the South Santa Clara County Fire District adopt this Resolution approving the Department of Forestry and Fire Protection Agreement #7GF24317 for services (“Agreement”) from the date of last signatory on page 1 of the Agreement to June 30, 2025, under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978; and

WHEREAS, the Agreement provides for an award of funds through the Volunteer Fire Capacity Program during State Fiscal Year 2024 of up to and no more than ten thousand dollars (\$10,000), in compliance with the Cooperative Forestry Assistance Act of 1978.

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NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Santa Clara County Fire District, State of California, that the Board does hereby approve the Agreement with CalFire dated as of the last signatory date on page 1 of the Agreement; and

BE IT FURTHER RESOLVED that the District Fire Chief, or designee, is hereby delegated the authority to take all actions necessary to consummate the Agreement, including executing and signing the Agreement and any amendments and related forms and documents on behalf of the South County Clara Fire District; and

BE IT FURTHER RESOLVED that this delegation of authority shall expire on June 30, 2025.

PASSED AND ADOPTED by the Board of Directors of the South Santa Clara County Fire District on _____ by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

SUSAN ELLENBERG, President
Board of Directors

Signed and certified that a copy of this document has been delivered by electronic or other means to the President, Board of Directors.

ATTEST:

CURTIS BOONE
Acting Clerk of the Board of Directors

APPROVED AS TO FORM AND LEGALITY:

DocuSigned by:


AARON FORBATH
Deputy County Counsel

State of California
 Department of Forestry and Fire Protection (CAL FIRE)
 Cooperative Fire Protection
 GRANT AGREEMENT

APPLICANT:

PROJECT TITLE: Volunteer Fire Assistance

GRANT AGREEMENT: 7GF24317

PROJECT PERFORMANCE PERIOD is from date upon approval through **June 30, 2025**.

Under the terms and conditions of this Grant Agreement, the applicant agrees to complete the project as described in the project description, and the State of California, acting through the Department of Forestry & Fire Protection, agrees to fund the project up to the total state grant amount indicated.

PROJECT DESCRIPTION: Cost-share funds awarded to provide assistance to rural areas in upgrading their capability to organize, train, and equip local forces for fire protection.

Total State Grant not to exceed\$ **\$9,835.76** (or project costs, whichever is less).

**The Special and General Provisions attached are made a part of and incorporated into this Grant Agreement.*

South Santa Clara County Fire District <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="text-align: center; font-size: small;">Applicant</p>	STATE OF CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/>
<p style="text-align: center; font-size: small;">Signature of Authorized Representative</p>	
<p>Title Baraka Carter Fire Chief</p>	<p>Title: David Scheurich Staff Chief, Cooperative Fire Programs</p>
<p>Date</p>	<p>Date</p>

CERTIFICATION OF FUNDING

GRANT AGREEMENT NUMBER	POID	SUPPLIER ID
FUND 0001	FUND NAME General Fund	
PROJECT ID 354024DG2012171	ACTIVITY ID SUBGNT	AMOUNT OF ESTIMATE FUNDING \$ 9835.76
GL UNIT 3540	BUD REF 001	CHAPTER 35
PROGRAM NUMBER 9999000FED	ENY 2024	ADJ. INCREASING ENCUMBRANCE \$ 0.00
ACCOUNT 5340580	ALT ACCOUNT 5340580002	ADJ. DECREASING ENCUMBRANCE \$ 0.00
REPORTING STRUCTURE 35409206	SERVICE LOCATION 92766	UNENCUMBERED BALANCE \$ 9835.76

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance.

 Signature of CAL FIRE Accounting Officer

 Date

**VOLUNTEER FIRE ASSISTANCE PROGRAM
TERMS AND CONDITIONS**

DEPARTMENT OF FORESTRY AND FIRE PROTECTION

STATE OF CALIFORNIA
Natural Resources Agency

Agreement for the Volunteer Fire Assistance Program of the
Cooperative Forestry Assistance Act of 1978

THIS AGREEMENT, made and entered between the STATE of California, acting through the Director of the Department of Forestry and Fire Protection hereinafter called "STATE", and South Santa Clara County Fire District hereinafter called "LOCAL AGENCY", covenants as follows:

RECITALS:

1. STATE has been approved as a passthrough agent of the United States Department of Agriculture, (USDA), Forest Service for the purpose of administering the Volunteer Fire Assistance program in California, hereinafter referred to as VFA, authorized by the Cooperative Forestry Assistant Act of 1978 (PL 95-313, 92 Stat, 365, 16 U.S.C. 2106 as amended).
2. This is a subaward under the 2024 Volunteer Fire Assistance Grant #24-DG-11052012-171 awarded to STATE by the Forest Service on August 23, 2024. The Federal Assistance Listing for the award is 10.698, Cooperative Fire Program. This subaward is funded solely with Federal funds and is subject to the Office of Management and Budget (OMB) guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400, and under certain terms and conditions to LOCAL AGENCY to assist LOCAL AGENCY to upgrade its fire protection capability.
3. LOCAL AGENCY desires to participate in said VFA and agrees to the terms and conditions specified in the Procedural Guide for Volunteer Fire Assistance Program 2024.

NOW THEREFORE, it is mutually agreed between the parties as follows:

4. **APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. LOCAL AGENCY may not commence performance until such approval has been obtained.**
5. **INCORPORATION: The Procedural Guide for Volunteer Fire Assistance Program 2024, submitted Application for Funding and associated Grant Assurances are hereby incorporated by reference as part of the Grant Agreement.**
6. **TIMELINESS: Time is of the essence in this Agreement.**
7. **FORFEITURE OF AWARD: LOCAL AGENCY must return this Agreement and required resolution properly signed and executed to STATE at the email address specified in paragraph 12, with a timestamp no later than December 1, 2024 or LOCAL AGENCY will forfeit the funds.**

8. **GRANT AND BUDGET CONTINGENCY CLAUSE:** It is mutually understood between the parties that this **Agreement** may have been written for the mutual benefit of both parties before ascertaining the availability of congressional appropriation of funds, to avoid program and fiscal delays that would occur if the **Agreement** were executed after that determination was made.

This **Agreement** is valid and enforceable only if sufficient funds are made available to the STATE by the United States Government for the **State Fiscal Year 2024** for the purpose of this program. In addition, this **Agreement** is subject to any additional restrictions, limitations, or conditions enacted by the Congress or to any statute enacted by the Congress that may affect the provisions, terms, or funding of this **Agreement** in any manner.

The parties mutually agree that if the Congress does not appropriate sufficient funds for the program, this **Agreement** shall be amended to reflect any reduction in funds.

The STATE has the option to invalidate the **Agreement** under the 30-day cancellation clause or to amend the **Agreement** to reflect any reduction in funds.

9. **REIMBURSEMENT:** STATE will reimburse LOCAL AGENCY, from funds made available to STATE by the Federal Government, an amount not to exceed **\$9,835.76** on a 50/50 matching funds basis, for the performance of specific projects and/or purchase of specific items identified in Proposed Project, Application for Funding, attached hereto. **Reimbursement will be only for those projects accomplished and/or items purchased between THE LAST SIGNATORY DATE ON PAGE 1 and JUNE 30, 2025.** This sum is the sole and maximum payment that STATE will make pursuant to this Agreement. **LOCAL AGENCY must bill STATE at the e-mail address specified in paragraph 12, with a timestamp no later than September 1, 2025 in order to receive the funds.** The bill submitted by LOCAL AGENCY must clearly delineate the projects performed and/or items purchased. A vendor's invoice and proof of payment to vendor(s) must be included for items purchased.
- IO. **LIMITATIONS:** Expenditure of the funds distributed by STATE herein is subject to the same limitations as placed by the VFA, upon expenditure of United States Government Funds. Pursuant to 2CFR200.313 Equipment, subject to the obligations and conditions set forth in that section; title to any equipment and supplies acquired under this **Agreement** vests with the LOCAL AGENCY. For any equipment items over \$5,000, the federal government may retain a vested interest in accordance with paragraph 17 below.
- II. **MATCHING FUNDS:** Any and all funds paid to LOCAL AGENCY under the terms of this **Agreement**, hereinafter referred to as "VFA Funds", shall be matched by LOCAL AGENCY on a dollar-for-dollar basis, for each project listed on attachment(s) hereto identified as "Proposed Project". No amount of unpaid "contributed" or "volunteer" labor or services shall be used or consigned in calculating the matching amount "actually spent" by LOCAL AGENCY.

LOCAL AGENCY shall not use VFA Funds as matching funds for other federal grants, including Department of Interior (USDI) Rural Fire Assistance grants, nor use funds from other federal grants, including USDI Rural Fire Assistance grants, as matching funds for VFA Funds.

12. ADDRESSES: The mailing addresses of the parties hereto under the terms of the Agreement are:

LOCAL AGENCY: South Santa Clara County Fire District
15670 Monterey Street
Morgan Hill, CA 95037
Attention: LaQueta Lynch
Telephone Number(s): (408) 310-9914
E-mail: LaQueta.Lynch@fire.ca.gov

STATE: **Department of Forestry and Fire Protection**
Grants Management Unit, Attn: VFA
P. O. Box 944246
Sacramento, California 94244-2460
E-MAIL: CALFIRE.GRANTS@fire.ca.gov

13. PURPOSE: Any project to be funded hereunder must be intended to specifically assist LOCAL AGENCY to organize, train, and/or equip local firefighting forces in the aforementioned rural area and community to prevent or suppress fires which threaten life, resources, and/or improvements within the area of operation of LOCAL AGENCY. Project funds are not to be used for research and development.
14. COMBINING: In the event funds are paid for two or more separate, but closely related projects, the 50/50 cost-sharing formula will be applied to the total cost of such combined projects.
15. OVERRUNS: In the event that the total cost of a funded project exceeds the estimate of costs upon which this Agreement is made, LOCAL AGENCY may request additional funds to cover the **Agreement** share of the amount exceeded. However, there is no assurance that any such funds are, or may be, available for reimbursement. Any increase in funding will require an amendment.
16. UNDERRUNS: In the event that the total cost of a funded project is less than the estimate of costs upon which this **Agreement** is made, LOCAL AGENCY may request that additional eligible projects/items be approved by STATE for **Agreement** funding. However, there is no assurance that any such approval will be funded. Approval of additional projects/items, not listed on the Proposed Project application, made by STATE, will be in writing and will require an amendment.
17. FEDERAL INTEREST IN EQUIPMENT: The Federal Government has a vested interest in any item purchased with VFA funding in excess of \$5,000 regardless of the length of this **Agreement**, until such time as the fair market value is less than \$5,000. The VFA percentage used to purchase the equipment will be applied to the sale price and recovered for the Government during the sale. This percentage will remain the same even following depreciation. The Federal Government may not have to be reimbursed if the disposal sale amounts to a fair market value of less than \$5,000. LOCAL AGENCY will notify STATE of the disposal of such items.

18. **EQUIPMENT INVENTORY:** Any single item purchased in excess of \$5,000 will be assigned an VFA Property Number by the STATE. LOCAL AGENCY shall forward a copy of the purchase documents listing the item, brand, model, serial number, any LOCAL AGENCY property number assigned, and a LOCAL AGENCY contact and return address to STATE at the address specified in paragraph 12. The STATE will advise the LOCAL AGENCY Contact of the VFA Property Number assigned.
19. **AUDIT:** LOCAL AGENCY agrees that the STATE, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. LOCAL AGENCY agrees to maintain such records for possible audit for a minimum of five (5) years after final payment, unless a longer period of records retention is stipulated. LOCAL AGENCY agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, LOCAL AGENCY agrees to include a similar right of the State of California to audit records and interview staff in any subcontract related to performance of this Agreement. (GC 8546.7, PCC 10115 et seq., CCR Title 2, Section 1896).
20. **DISPUTES:** In the event of any dispute over qualifying matching expenditures of LOCAL AGENCY or audit findings, the dispute will be decided by STATE and its decision shall be final and binding.
21. **MONITORING:** LOCAL AGENCY agrees to the monitoring of activities as necessary by STATE to ensure that the award is used for authorized purposes, in compliance with Federal statutes, regulations, and the terms and conditions of the agreement; and that performance goals are achieved.
22. **INDEMNIFICATION:** LOCAL AGENCY agrees to indemnify, defend, and save harmless, the STATE, its officers, agents, and employees, from any and all claims and losses, accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by LOCAL AGENCY in the performance of this Agreement.
23. **CIVIL RIGHTS:** LOCAL AGENCY agrees to comply with civil rights requirements as detailed in the Complying With Civil Rights Requirements brochure (FS-850). and the And Justice For All poster (AD-475A). The poster is to be placed at all public point of contact/reception areas.
24. **DRUG-FREE WORKPLACE REQUIREMENTS:** LOCAL AGENCY will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:
 - a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.
 - b. Establish a Drug-Free Awareness Program to inform employees about:

- 1) the dangers of drug abuse in the workplace;
- 2) the person's or organization's policy of maintaining a drug-free workplace;
- 3) any available counseling, rehabilitation and employee assistance programs; and,
- 4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

- 1) receive a copy of the company's drug-free workplace policy statement; and,
- 2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and LOCAL AGENCY may be ineligible for funding of any future State Agreement if the department determines that any of the following has occurred: (1) the LOCAL AGENCY has made false certification, or violated the certification by failing to carry out the requirements as noted above. (GC 8350 et seq.)

25. **TERM:** The term of the Agreement SHALL COMMENCE ON THE LAST SIGNATORY DATE ON PAGE 1 and continue through June 30, 2025.
26. **TERMINATION:** This Agreement may be terminated by either party giving 30 days written notice to the other party or provisions herein amended upon mutual consent of the parties hereto.
27. **AMENDMENTS:** No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
28. **INDEPENDENT CONTRACTOR:** LOCAL AGENCY, and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE or the Federal Government.
29. **INDIRECT RATE:** LOCAL AGENCY may not assess an indirect rate in excess of their Federally approved Negotiated Indirect Cost Rate Agreement (NICRA), a de minimis rate if LOCAL AGENCY does not have an approved NICRA, or the VFA program cap rate of 10%, whichever is lesser. LOCAL AGENCY may also elect not to assess an indirect rate. The approved indirect cost rate at the time of execution is 0%.

30. **MEDIA:** LOCAL AGENCY shall acknowledge STATE and USDA Forest Service support in any publications, audiovisuals and electronic media developed as a result of this award.

It is encouraged to give public notice of the receipt of this award and announce progress and accomplishments, acknowledging STATE and USDA Forest Service support. Follow direction in USDA Supplemental 2 CFR 415.2.

31. **ASSIGNMENT:** This Agreement is not assignable by LOCAL AGENCY either in whole or in part.

Events October 2024 – October 2024



15670 Monterey Street
Morgan Hill, CA 95037
www.sscfd.com
www.morganhillfire.org



Baraka Carter, Fire Chief

South Santa Clara County Fire District personnel will participate in a school visit and the Food Truck Fly-In/Airport Day at the San Martin Airport on 10/26/24. We will have the engines from Masten and Treehaven there alongside Chelsea (FPS) with a booth providing fire prevention materials.

**South Santa Clara
County Fire District**

Conflict of Interest Code

**CONFLICT OF INTEREST CODE FOR THE
SOUTH SANTA CLARA COUNTY FIRE DISTRICT**

The Political Reform Act, California Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, Title 2, California Code of Regulations, Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of Title 2, California Code of Regulations, Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, along with Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the South Santa Clara County Fire District.

Persons holding designated positions shall file Statements of Economic Interests with the District's filing official. If statements are received in signed paper format, the District's filing official shall make and retain a copy and forward the original statements to the filing officer, the County of Santa Clara Clerk of the Board of Supervisors. If Statements are electronically filed using the County of Santa Clara's Form 700 e-filing system, both the District's filing official and the County of Santa Clara Clerk of the Board of Supervisors will receive access to the e-filed Statements simultaneously. The District shall retain Statements of Economic Interests as public records available for public inspection and reproduction pursuant to Government Code section 81008.

The County of Santa Clara Board of Supervisors sits as the governing board of the District. The Board Members are subject to the disclosure requirements under Government Code section 87200.

For full text of Regulation 18730 go to:

<https://www.fppc.ca.gov>

APPENDIX A
to
Conflict of Interest Code of the
South Santa Clara County Fire District

Designated Officer or Employee	Disclosure Category
Commissioner	1
Unit Chief – 1600	1
Deputy Chief of Operations – 1601	1
Administration Chief – 1602	1
Cooperative Fire Division Chief – 1605	1
Battalion Chief – 1611	1
Battalion Chief – 57	1
Fire Marshal Battalion Chief – 59	1
Battalion Chief – 67	1
EMS Battalion Chief – 69	1
Staff Services Analyst	1
Consultant	2
Newly Created Position	*

*** Newly Created Positions**

A newly created position that makes or participates in the making of decisions that may foreseeably have a material effect on any financial interest of the position-holder, and which specific position title is not yet listed in an agency's conflict of interest code is included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The Unit Chief or designee may determine in writing that a particular newly-created position, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the broadest disclosure requirements, but instead must comply with more tailored disclosure requirements specific to that newly created position. Such written determination shall include a description of the newly created position's duties and, based upon that description, a statement of the extent of disclosure requirements. The Unit Chief or designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.)

As soon as the District has a newly created position that must file statements of economic interests, the district shall contact the County of Santa Clara Clerk of the Board of Supervisors Form 700 division to notify it of the new position title to be added in the County's electronic Form 700 record management system, known as eDisclosure. Upon this notification, the Clerk's Office shall enter the actual position title of the newly created position into eDisclosure and the District shall ensure that the name of any individual(s) holding the newly created position is entered under that position title in eDisclosure. Additionally, within 90 days of the creation of a newly created position that must file statements of economic interests, the District shall update this conflict of interest code to add the actual position title in its list of designated positions, and submit the amended conflict of interest code to the County of Santa Clara Office of the County Counsel for code-reviewing body approval by the County Board of Supervisors. (Gov. Code Sec. 87306)

APPENDIX B
to
Conflict of Interest Code of the
South Santa Clara County Fire District

Disclosure Categories:

Category 1

Persons holding designated positions in this category must report:

- (1) All investments in, business positions in, and income (including gifts, loans and travel payments) from:
 - (a) Any source that provides, plans to provide, or has provided in the last two years, leased facilities, goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District;
 - (b) Any source that is subject to the regulatory, permit or licensing authority of, or has an application for a license or permit pending before, the District;
 - (c) Any source that receives, is planning to apply to receive, or has received in the last two years, grants or other monies from or through the District; and
- (2) All interests in real property located entirely or partly within the District's boundaries, or within two miles of District boundaries, or of any land owned or used by the District.

Category 2

Consultants, as defined for purposes of the Political Reform Act, shall disclose pursuant to the broadest disclosure category in the conflict of interest code subject to the following limitation: The Unit Chief or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirements of the broadest disclosure category, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.