



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com  
Baraka Carter, Fire Chief

### AGENDA

#### South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, January 10, 2024 – 6:00 p.m.

Masten Fire Station  
10810 No Name Uno  
Gilroy, CA 95021

#### 1. Opening

- 1.1 CALL TO ORDER - Chairperson John Monaco
- 1.2 ROLL CALL - LaQueta Lynch
- 1.3 DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch
- 1.4 Introductions

#### 2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

#### 3. Agenda Amendments and Changes

#### 4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

#### **4(a) Minutes Approval**

Possible Action:

- a. Approve the November 15, 2023, Regular Meeting minutes.
- b. Approve the December 13, 2023, Special Meeting minutes.

#### **Regular Agenda Items for Discussion**

#### **5. Old Business Info/Action**

##### **5.1 Masten Station Solar Engineering Report – Information**

Receive a report on the status of the solar project at Masten Fire Station.

##### **5.2 Prioritization of Masten Station Repairs – Action**

Possible Action:

- a. Discuss the priority of Masten Station repairs and the possible diversion of funds to cover the procurement cost of a replacement engine.
- b. Provide direction to staff regarding the implementation of Masten Station repairs.

##### **5.3 Fire Apparatus Acquisition – Information**

Receive a report from the Ad-Hoc Fire Apparatus Subcommittee on the anticipated timeline and possible specifications for the replacement engine.

##### **5.4 Fire District Branding Ad Hoc Subcommittee – Information.**

Receive a report from the Fire District Branding Ad-Hoc Subcommittee on updates on community outreach and trifold.

##### **5.5 Five - Year Plan Ad Hoc Subcommittee – Information.**

Receive a report from the Five -Year Plan AD Hoc Subcommittee on the development of a proposed five – year plan.

##### **5.6 Fire Inspector – Information**

Receive a report on the status of District efforts/staff efforts to identify a Fire Inspector.

##### **5.7 E-68 Accident – Information**

Receive report on the November 6, 2023, accident involving Engine 68 and the status of the insurance claim for the Engine.

## **6. New Business Info/Action**

### **6.1 Agreement for Grant Writer – Action**

- a. Approve Agreement between the South Santa Clara County Fire District and Carla J. Ruigh to provide grant administration and coordination services in the amount not to exceed thirty - nine thousand dollars (\$39,000) for a 12-month period through January 31, 2025, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between the South Santa Clara County Fire District and Carla J. Ruigh for grant administration and coordination services. Delegation of authority shall expire on January 31, 2025.

### **6.2 Special Meeting for District Budget – Action**

- a. Call a special meeting for the Board of Commissioners on January 16, 2023 to discuss and approve District budget and related items.

### **6.3 Budget Workshop Ad-Hoc Subcommittee – Action**

Possible Action:

- a. Discuss and establish an Ad-Hoc Budget Workshop Subcommittee to develop a draft budget for approval at the January 16, 2023 special meeting for of the Board.
- b. Appoint Commissioners to serve on the Ad-Hoc Budget Workshop Subcommittee.
- c. Approve an end date for the Ad-Hoc Budget Workshop Subcommittee.

## **7. Request for Future Agenda Items**


Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

## **8. Volunteer Firefighter Report – Brandon Winters**

## **9. Battalion Chief Report – Chief Main**

## **10. Chief's Report – Chief Carter**

11. Commissioners' Comments
12. Next Meeting is February 14, 2023
13. Adjourn Meeting

  
\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com  
Baraka Carter, Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS SPECIAL MEETING OF November 15, 2023

#### 1. Opening

- 1.1 CALL TO ORDER - Chairperson Peter Keesling
- 1.2 ROLL CALL - Clerk LaQueta Lynch

#### 2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

#### 3. E-68 Accident-Action

Receive report on the November 6, 2023, accident involving Engine 68 and the status of the insurance claim for the Engine.

Chief Carter gave a brief report of the E-68 accident.

Chief Carter also stated the plan for relocating engines for district coverage.

The board took no action as Chief Carter explained the plan for district coverage.

Possible action

- a. Discuss strategies and provide direction to staff regarding assignment of engines to District stations.

#### 4. Fire Apparatus Specification Ad Hoc Committee - Action

Commissioner Acker stated that the Ad Hoc Committee will only have 3 board members. He also suggested that the Ad Hoc Committee meet with fleet experts and staff about the process for the new engines.

Chief Carter stated that there is an internal sub-committee that meets once a month to go over things regarding the engines, mechanical support, and service for the vehicles. Commissioner Acker asked if the Ad hoc Committee could come and sit in on a few of the sub-community meetings. Chief Carter agreed that it would be okay for the commissioners to sit in on a few of the meetings.

Commissioner Johnson and Commissioner Lewis stated that 2 engines should be purchased at the same time.

Kathy Athey also stated about the process for procurement for the purchase of the engines.

The Ad Hoc Committee will have the following Commissioners on the committee: Acker, Keesling, and Lopez.

**Possible Action:**

- a. Discuss and establish an Ad Hoc Fire Apparatus Subcommittee to develop proposed specifications for a replacement fire apparatus and make recommendations at the February Board of Commissioners meeting for approval and implementation.
- b. Appoint Commissioners to serve on the Ad Hoc Fire Apparatus Subcommittee.
- c. Ad Hoc Fire Apparatus Subcommittee to end April 30, 2024, or when subcommittee makes its recommendation to the Board of Commissioners, whichever is earlier.

<b>4b RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Acker</b>
<b>SECONDER:</b>	<b>Lewis</b>
<b>AYES:</b>	<b>Keesling, Johnson, Lopez</b>
<b>ABSENT:</b>	<b>Monaco and Ludewig</b>

**5. Prioritization of Masten Station Repairs - Action**

The commissioners all agreed until more information is received from the E-68 accident the repairs for Masten Station will be discussed at next Board of Commissioners meeting on December 13, 2023.

**Possible Action:**

- a. Discuss the priority of Masten Station repairs and the possible diversion of funds to cover the procurement cost of a replacement engine.
- b. Provide direction to staff regarding the implementation of Masten Station repairs.

**6. Storage Pod for Masten Station - Action**

A motion was made by Commissioner Acker that if a storage pod was bought, the cost should be no more than \$3,000.00 for the cost of the pod.

Received report and quotes relating to the rental of a storage pod for Engine 68 equipment.

**Possible Action:**

- a. Select a model and vendor and approve rental of a storage pod for Engine 68 Equipment in an amount not to exceed \$800 a month and until no later than January 1, 2026.

<b>4b RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	<b>Acker</b>
<b>SECONDER:</b>	<b>Johnson</b>
<b>AYES:</b>	<b>Keesling, Lewis, Lopez</b>
<b>ABSENT:</b>	<b>Monaco and Ludewig</b>

8. Next Regular Meeting is December 13, 2023

9. Adjourn

*There being no further business, the meeting was adjourned at 7:16 p. m.*

ATTEST \_\_\_\_\_  
Peter Keesling, Chairperson

\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board

4a,b.



## South Santa Clara County Fire District

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Baraka Carter Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS SPECIAL MEETING OF December 13, 2023

#### 1. Opening

- 1.1 CALL TO ORDER - Chairperson John Monaco
- 1.2 ROLL CALL - LaQueta Lynch
- 1.3 DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch
- 1.4 Introductions  
Ross Dasilva Office of the County Executive, James Lopez Fleet Equipment Manager (FEM), Kevin Murray Heavy Equipment Mechanic, and Brandon Winters, Company 70

#### 2. Public Comment

None.

#### 3. Agenda Amendments and Changes

Commissioner Monaco reported that item 6.2 Awards for the Volunteer Fire Fighter will be passed out before the other items.

#### 4. Approve Consent Agenda

##### 4(a) Minutes Approval

Possible Action:



- a. Approve the October 11, 2023, Regular Meeting minutes.

<b>4(a) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Monaco
<b>SECONDER:</b>	Acker
<b>AYES:</b>	Lewis, Lopez, Johnson, Keesling, Ludewig
<b>ABSENT:</b>	None

- b. Approve the November 15, 2023, Special Meeting minutes.  
Corrections were suggested for the Minutes.

#### **4(b) Expenditures Approval**

Possible Action:

- a. Approve Expenditures from October 1, 2023 - November 30, 2023.

<b>4(b) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Acker
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Johnson, Monaco, Lopez, Keesling, Ludewig
<b>ABSENT:</b>	None

#### **4(c) Staff Reports Approval**

Possible Action:

- c.1 Approve Incident Statistical Report.  
c.2 Approve Mitigation Fees Report.

<b>4(c) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Acker
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Johnson, Monaco, Lopez, Keesling, Ludewig
<b>ABSENT:</b>	None

#### **4(d) Resolution No. 23-03 – Setting the Board of Commissioners 2024 Regular Meeting Schedule**

Possible Action:

- a. Adopt Resolution No. 23-03 setting forth the Board of Commissioners 2024 Regular Meeting Schedule

<b>4(d) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Acker
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Johnson, Monaco, Lopez, Keesling, Ludewig
<b>ABSENT:</b>	None

**Regular Agenda Items for Discussion**

**5. Old Business Info/Action**

**5.1 Masten Station Solar Engineering Report – Information**

Receive a report on the status of the solar project at Masten Fire Station.

Chief Deocariza reported that the materials have arrived, and the installation work has started and will be completed very soon.

**5.2 Prioritization of Masten Station Repairs – Action**

The commissioners all agreed until more information is received from the E-68 accident the repairs for Masten Station will be discussed at next Board of Commissioners meeting on January 10, 2023.

Possible Action:

- a. Discuss the priority of Masten Station repairs and the possible diversion of funds to cover the procurement cost of a replacement engine.
- b. Provide direction to staff regarding the implementation of Masten Station repairs.

**5.3 Grant Writer – Information**

Receive a report on the status of District efforts/staff efforts to identify a grant writer.

Chief Deocariza reported that he has met and spoken to a few candidates. The Board asked is there a way to track the work by the grant writer when they are working on a grant project.

Kathy Athey explained how the scope of work was tracked with the previous grant writer.

**5.4 Fire Apparatus Acquisition – Information**

Receive a report from the Ad-Hoc Fire Apparatus Subcommittee on the anticipated timeline and possible specifications for the replacement engine.

Commissioner Acker stated that the subcommittee is still in the process of reviewing different engines.

### **5.5 Fiscal Year 2023 Financial Statements – Independent Audit – Information**

Receive Fiscal Year 2023 Financial Statements with auditor report.

LaQueta Lynch reported that audit for fiscal year 2022/2023 has been completed and copies were sent out to all the commissioners.

### **5.6 Fire District Branding Ad Hoc Subcommittee – Information.**

Receive a report from the Fire District Branding Ad-Hoc Subcommittee on updates on community outreach and trifold.

Commissioner Johnson stated that a new end of the year call report will be completed for the trifold pamphlet.

### **5.7 Five - Year Fire Plan Subcommittee – Action**

Kathy Athey explained that the request came up in the October 2023 meeting to form an Ad-Hoc Five-Year Plan Subcommittee to start working on a Five-Year Plan.

Chief Carter stated that the 5-year plan is still relevant with a few new things to be addressed when a new plan is created.

The Ad Hoc Committee will have the following Commissioners on the committee: Acker, Lewis, and Lopez.

Possible Action:

- a. Discuss and establish an Ad-Hoc Five -Year Plan Subcommittee to develop proposed five-year plan for repairs to District Buildings, vehicles and other resources and equipment and make recommendations at April Board of Commissioners meeting for approval and implementation.
- b. Appoint Commissioners to serve on the Ad-Hoc Five-Year Subcommittee.

<b>5.7(b) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Johnson
<b>SECONDER:</b>	Keesling
<b>AYES:</b>	Monaco, Lopez, Keesling, Ludewig, Lopez
<b>ABSENT:</b>	None

- c. Approve an end date for the Ad-Hoc Five-Year Plan Subcommittee.

### **5.8 Fire Inspector – Information**

Receive a report on the status of District efforts/staff efforts to identify a Fire Inspector.

Chief Deocariza stated that he has talked to a few candidates. The contract for the fire inspector is still in the review process.

### **5.9 E-68 Accident – Information**

Receive report on the November 6, 2023, accident involving Engine 68 and the status of the insurance claim for the Engine.

Chief Carter gave a brief report of the E-68 accident. He stated the settlement offer was still being approved.

## **6. New Business Info/Action**

### **6.1 Budget workshop for Fiscal 2024/2025 – Action**

Discuss and set a date for a Fiscal year 2024 budget cycle workshop.

The Commissioners picked the date of January 16, 2023, for the special Budget workshop meeting.

### **6.2 Present Awards for the Volunteer Fire Fighter Recognition Program – Action**

Receive reports and present awards to Volunteer Firefighters.

Awards were given to Kevin Murray for 22 years of service as a Volunteer Fighter. Brandon Winters received an award for 2023 South Santa Clara Fire District Volunteer Firefighter of the Year. Dan Black received an award for 2023 South Santa Clara Fire District Top Responder of the Year. Also pins were given to first year volunteers in appreciation of their service.

## **7. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

## **8. Volunteer Firefighter Report – Brandon Winters**

Brandon Winters reported that Company 70 has 2 new volunteer fire fighters.

## **9. Battalion Chief Report – Chief Main**

Chief Main gave a report on E-368.

**10. Chief's Report – Chief Carter**

- Chief Carter stated that the Santa Clara County is revisiting the idea of routing call for ambulance transportation.
- A trifold or new letter is being created to highlight events and accomplishments of the district.

**11. Commissioners' Comments**

**12. Next Meeting is January 10, 2023**

**13. Adjourn Meeting**

*There being no further business, the meeting was adjourned at 7:40 pm.*

ATTEST \_\_\_\_\_  
John Monaco, Chairperson

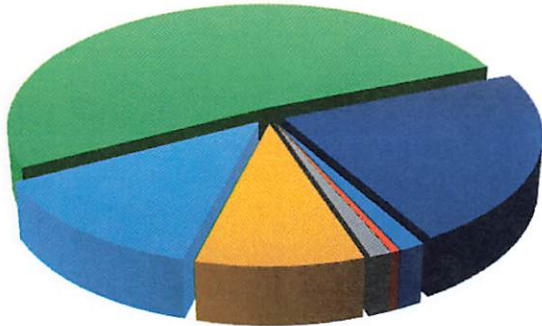
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LaQueta Lynch, Clerk of the Board



## Our Personnel

- |                       |                            |
|-----------------------|----------------------------|
| 1 Fire Chief          | 7 Engineers                |
| 1 Assistant Chief     | 5 Fire Fighters            |
| 2 Battalion Chiefs    | 2 Communications Operators |
| 5 Captain Paramedics  | 1 Fire Mechanic            |
| 4 Captains            | 1 Staff Service Analyst    |
| 7 Engineer Paramedics | 1 Office Technician        |

2,578 Total Calls for Service in 2023



- Vegetation Fire (37)
- Structure Fires (13)
- Vehicle Fires (31)
- Other Fires (239)
- Traffic Collisions (344)
- Medical (1330)
- Other (584)



Serving the communities in the unincorporated areas of Morgan Hill, Gilroy, and San Martin

## Fire Stations

**Morgan Hill Area**  
15670 Monterey Rd.  
Morgan Hill, CA 95037

**San Martin Area**  
10810 No Name Uno  
Gilroy, CA 95020

**Gilroy Area**  
3050 Hecker Pass Hwy  
Gilroy, CA 95020

**Pacheco Area**  
12280 Pacheco Pass Highway  
Hollister, CA 95023

## Contact Us

**Administration Offices**  
(408) 779-2121

**24 HR Non-Emergency**  
(408) 779-6611

**Website**  
[www.sccfd.org](http://www.sccfd.org)

On social media, use the hashtag **#SSCCFD** to stay updated on our efforts in your area.



The South Santa Clara County Fire District contracts with CAL FIRE under a cooperative agreement for their personnel and resource support.



SOUTH  
SANTA CLARA COUNTY  
FIRE DISTRICT  
est. 1980

Baraka Carter, Fire Chief



# South Santa Clara County Fire District

## Our Mission

The **South Santa Clara County Fire District** preserves life, property, and natural resources through the delivery of fire prevention, fire suppression, and emergency medical services.

We work collaboratively with neighbors and stakeholders to ensure consistency, professionalism, and cost-efficiency in our service delivery.

## Background

The District was established in 1980 when Gilroy Rural Fire District consolidated with the Morgan Hill Rural Fire District.

Our response area covers **289 square miles**, which includes unincorporated areas of Gilroy, San Martin, and Morgan Hill.

This protection area includes a permanent population of 53,784 and a transient population of over 100,000 people who commute through the District's response area by freeway, highway, and rail.



## What We Do

We are an **all-risk emergency response agency**, responding to an average of over 2,700 incidents per year within the District. These incidents include emergency medical service response, fires, hazardous materials, water rescues, and public service assists under a **cooperative agreement with CAL FIRE** to provide personnel and other resources.

The District is part of multiple **automatic aid agreements** that help eliminate geopolitical lines by sending the closest engine to each incident that arises, regardless of jurisdiction.

SSCCFD has **mutual aid agreements** with Gilroy Fire, Santa Clara County Central Fire District, Morgan Hill Fire, Pajaro Valley Fire, San Benito County Fire, and San Jose Fire. We are also an active participant in the mutual aid system in Santa Clara County and the State of California.



## Advanced Life Support

Since 1997, the SSCCFD has provided **Advanced Life Support (ALS)** service via its paramedic program, which provides timely medical assessment and life-saving interventions. This includes the safe, skilled administration of medications, IV therapy, interpreting ECGs, defibrillation, endotracheal intubations, and other advanced airway techniques.

We work closely with the local transport provider, **Santa Clara County EMS**, and the adjoining fire departments in distributing these life-saving resources. All Fire District emergency medical services calls are prioritized via **emergency medical dispatch** through a contract with the Santa Clara County Communications Department.

## Volunteer Firefighters

The District receives additional support from **Company 70**, which is comprised of an incredible team of **volunteer firefighters**. In addition to emergency response, volunteer firefighters are frequently called upon to staff fire stations when front-line engines are committed to emergency incidents. Company 70 regularly meets for training and charitable activities that benefit the community. **#Company70**

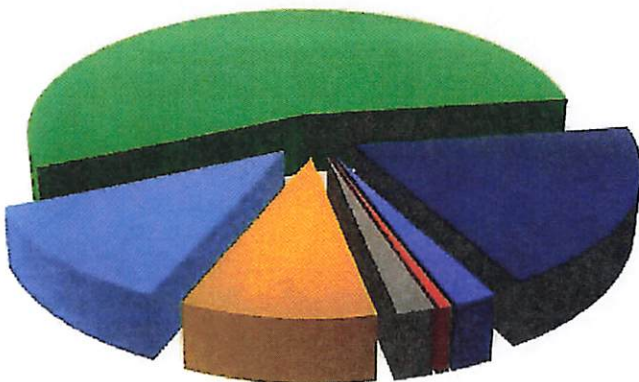
If you are interested in being a volunteer firefighter, visit [www.sccfd.org](http://www.sccfd.org) for an application.



## Our Personnel

1 Fire Chief	7 Engineers
1 Assistant Chief	5 Fire Fighters
2 Battalion Chiefs	2 Communications Operators
5 Captain Paramedics	1 Fire Mechanic
4 Captains	1 Staff Service Analyst
7 Engineer Paramedics	1 Office Technician

**2,189 Total Calls for Service in 2022**



■ Vegetation Fires (46) ■ Structure Fires (131) ■ Vehicle Fires (40)  
 ■ Other Fires (208) ■ Traffic Collisions (257) ■ Medical (1,198)  
 ■ Other (427)



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**Pacheco Area**  
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 Hollister, CA 95023

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On social media, use the hashtag **#SSCCFD** to stay updated on our efforts in your area.



The South Santa Clara County Fire District contracts with CAL FIRE under a cooperative agreement for their personnel and resource support.

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**SOUTH SANTA CLARA COUNTY FIRE DISTRICT**

est. 1980

**George Huang, Fire Chief**





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The District is part of multiple **automatic aid agreements** that help eliminate geopolitical lines by sending the closest engine to each incident that arises, regardless of jurisdiction.

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We work closely with the local transport provider, **Santa Clara County EMS**, and the adjoining fire departments in distributing these life-saving resources. All Fire District emergency medical services calls are prioritized via **emergency medical dispatch** through a contract with the Santa Clara County Communications Department.

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If you are interested in being a volunteer firefighter, visit [www.sccfd.org](http://www.sccfd.org) for an application.

## SOUTH SANTA CLARA COUNTY FIRE DISTRICT - 2020 FIVE YEAR PLAN

## Unfunded Future Operational Costs

	Immediate Need	Annually	10 years	20 years
<b>Apparatus</b>				
D1605	\$90,000	-	\$108,000	\$129,600
E68	\$650,000	-	\$780,000	\$936,000
E69	\$700,00	-	\$840,000	\$1,008,000
WT 67	\$300,000	-	-	\$432,000
WT 68	\$300,000	-	-	\$432,000
U69	\$100,000	-	\$120,000	\$144,000
E368	\$360,000	-	\$432,000	\$518,400
B70	-	-	\$108,000	\$129,600
B1607	-	-	\$108,000	\$129,600
E67	-	-	\$780,000	\$936,000
<b>Apparatus Total</b>	<b>\$2,500,000</b>	<b>\$317,160</b>	<b>\$1,548,000</b>	<b>\$4,795,200</b>
<b>Masten Station</b>				
Asphalt Replacement	\$250,000	-	-	-
A/C & Heater	\$15,000	-	-	-
Flooring	\$35,000	-	-	-
Insulate/Heat Apparatus Bay	\$75,000	-	-	-
Paint – Interior and Exterior	\$15,000	-	-	-
Security Fence	\$40,000	-	-	-
Septic Tank Replacement	\$30,000	-	-	-
Termite and Rot Damage	\$50,000	-	-	-
Windows	\$15,000	-	-	-
1,300 sf additions	\$340,000	-	-	-
<b>Treehaven Station</b>				
A/C & Heat	\$15,000	-	-	-
Asphalt Repairs	\$75,000	-	-	-
Facilities & Grounds Maintenance and Repairs	-	\$25,500	\$138,407	\$153,342
Additional/Future Facilities	-	-	\$415,222	\$460,027
<b>Station Total</b>	<b>\$955,000</b>	<b>\$51,000</b>	<b>\$553,629</b>	<b>\$613,369</b>
<b>Equipment</b>				
<b>Equipment Total</b>	<b>\$690,000</b>	<b>\$250,000</b>		
<b>Grand Total</b>	<b>\$4,145,000</b>	<b>\$618,160</b>	<b>\$2,101,629</b>	<b>\$5,408,569</b>



**SOUTH SANTA CLARA COUNTY FIRE DISTRICT - 2020 FIVE YEAR PLAN**

## Facilities Inventory & Replacement Schedule

Item Description/Quantity	Station	Replacement Date	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
A/C – Heater Unit	Treehaven	2023	-	\$15,000	-	-	-
A/C – Heater Unit	Masten	2024	-	-	\$15,600	-	-
Asphalt Replacement w concrete	Masten	Deferred	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
Asphalt Repairs	Treehaven		-	-	-	-	-
Dishwasher	Masten	2024	-	-	\$1,100	-	-
Electric Range	Treehaven	2023	-	\$2,500	-	-	-
Flooring New & Repairs	Masten	Deferred	\$25,000	\$25,000	-	-	-
Bedrooms Flooring	Masten	Deferred	-	-	\$10,000	-	-
Freezer	Masten	2022 & 2034	-	-	\$850	-	-
Freezer	Treehaven	2024 & 2034	\$800	-	-	-	-
Gas Range Top – Double Ovens	Masten	2026	-	-	-	-	\$4,000
Insulate and Heat Apparatus Bay	Masten	Deferred	-	-	-	-	\$75,000
Mattresses – Qty 3 – 5 years	Treehaven	2022	\$4,500	-	-	-	-
Mattresses – Qty 4 – 5 years	Morgan Hill	2024	-	-	\$6,000	-	-
Mattresses – Qty 6 – 5 years	Masten	2023	-	\$9,000	-	-	-
Paint – Interior and Exterior	Masten	Deferred	-	-	\$15,000	-	-
Station Furniture	Treehaven	2023	-	\$3,000	-	-	-
Station Furniture	Masten	2022	\$5,000	-	-	-	-
Station Furniture	Morgan Hill	2023	-	\$6,000	-	-	-
Refrigerator – Qty 2 – 10 years	Treehaven	2022 & 2025	\$1,250	-	-	\$1,275	-
Refrigerator – Qty 3 – 10 years	Masten	1 per year start 2024	-	-	\$1,250	\$1,275	\$1,301
Physical Fitness Equipment	Treehaven	2022	\$7,000	-	-	-	-
Physical Fitness Equipment	Masten	2023	-	\$7,000	-	-	-
Physical Fitness Equipment	Morgan Hill	2024	-	-	\$7,000	-	-
Security Fence Around Station	Masten	Deferred	-	-	-	\$40,000	-
Septic Tank Replacement	Masten	2022	\$30,000	-	-	-	-
Termite and Rot Damage	Masten	Deferred	-	-	-	-	-
Washer and Dryer – 10 years	Treehaven	2022	\$3,000	-	-	-	-
Washer and Dryer – 10 years	Masten	2023	-	\$3,000	-	-	-
Windows	Masten	Deferred	-	-	\$15,000	-	-
<b>Total Facilities Inventory Cost</b>			<b>\$126,550</b>	<b>\$120,500</b>	<b>\$121,800</b>	<b>\$92,550</b>	<b>\$130,301</b>

The District is unable to budget beyond FY 2022 for facility maintenance or replacement needs due to its budgeted operating deficit and the imminent depletion of its fund balance.



## Apparatus Inventory and Replacement Schedule

Vehicle Number	Model Year	Make	Model/ ICS Type	Role	Planned Longevity (years)	Est. Replacement	Notes
<b>Admin 17</b>	2010	Ford	Escape	Admin Utility	15	Do Not Replace	Vehicle no longer needed
<b>D1605</b>	2010	Ford	Pick Up	Division Chief	10 Frontline 5 Utility	Overdue	Possible City of Morgan Hill purchase
<b>B70</b>	2013	Ford	Pick Up	Battalion Chief	10 Frontline 5 Utility	Utility in 2021 Retire in 2028	Reassigned as U68 once B1617 is in service
<b>B1617</b>	2020	Ford	Pick Up	Battalion Chief	10 Frontline 5 Utility	Utility in 2030 Retire in 2035	In Service 2021
<b>B1607</b>	2020	Ford	Pick Up	Battalion Chief	10 Frontline 5 Utility	Utility in 2030 Retire in 2035	In Service 2021
<b>UTV 768</b>	2019	Kubota	RTV Vehicle /Trailer	-	-	As needed	-
<b>E67</b>	2020	Rosenbauer	Type 1	Primary Engine (pending)	22	Reserve in 2032 Retire in 2042	In final detail phase
<b>E68</b>	2010	Pierce	Type 1	Primary Engine	22	Reserve in 2022 Retire in 2032	Replacement needs ordering in 2020 – delivery in 2022
<b>E69</b>	2015	Pierce	Type 3	Primary Engine	22	Reserve in 2027 Retire in 2037	Replacement order in 2025
<b>E368</b>	2015	HME	Type 1	Reserve Engine	22	Reserve in 2027 Retire in 2037	Replacement order in 2025
<b>E168</b>	2008	Pierce	Type 1	Reserve Engine	22	Retire in 2030	Previously Engine 67 moved into reserve in 2021
<b>E169</b>	2003	Pierce	Type 1	Reserve Engine	22	Retire in 2025	Replace with E68
<b>Repair 1637</b>	2009	Dodge	Pick Up	Mechanic	10	2019	Overdue
<b>SQD 68</b>	2004	Chevy	Pick Up	Utility Vehicle	15	Do Not Replace	Vehicle no longer needed
<b>Utility 68</b>	2003	Ford	Pick Up	Utility Vehicle	15	Replace with B70 in 2021	Will need replacing by 2028
<b>Utility 69</b>	2008	Ford	Stake Bed	Utility Vehicle	15	2023	Reevaluate in 2023
<b>Water tender 67</b>	2000	Pierce	Type 1	Response	20-25	2020	Overdue



**SOUTH SANTA CLARA COUNTY FIRE DISTRICT - 2020 FIVE YEAR PLAN**

Vehicle Number	Model Year	Make	Model/ ICS Type	Role	Planned Longevity (years)	Est. Replacement	Notes
<b>Water tender 68</b>	2002	Pierce	Type 1	Response	20-25	Evaluate in 2022	Replacement Evaluation Needed
--	1998	Pierce	Type 1	Surplus Engine	22	Retire in 2021	Previously Reserve Engine 168 replaced in 2021

Suitable, modern and well-functioning apparatus are essential to response effectiveness, life support, and the safety of emergency personnel. The vehicle replacement schedule represents the District's current apparatus inventory and its planned replacement schedule. Expired and aging apparatus not only jeopardizes the health and safety of personnel but also the people and property of the community they serve.

The District is unable to budget for apparatus replacement due to its budgeted operating deficit and the imminent depletion of its fund balance. The list below details the apparatus replacement needs that have been extended and/or need replacement within the next five years.

**Replacement Extended:**

- ◆ **E68** - Replacement date 2020.  
Estimated cost is \$650K and can take up to two years to build.
- ◆ **WT 67** – Replacement date 2020.  
Estimated cost for a 3,000 gallon Basic Tender is \$300K.
- ◆ **Repair 1637** – Replacement date 2019.  
Estimated cost \$120K.
- ◆ **D1605** – Replacement date 2020.  
Estimated cost \$90K to be split 50/50 with the City of Morgan Hill.

**Replacement in FY 2022**

- ◆ **WT 68** - Replacement date 2022.  
Estimated cost for a 3,000 gallon Basic Tender is \$300K.

**Replacement in FY 2023**

- ◆ **U69** – Evaluate

**Replacement in FY 2025**

- ◆ **E368** – Estimated cost \$360K
- ◆ **E69** – Estimated cost \$700K

