



## **South Santa Clara County Fire District**

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • [www.sscbfd.com](http://www.sscbfd.com)  
Baraka Carter, Fire Chief

### **AGENDA**

#### **South Santa Clara Fire Protection District Board of Commissioners Regular Meeting**

**Wednesday, February 14, 2024 – 6:00 p.m.**

Masten Fire Station  
10810 No Name Uno  
Gilroy, CA 95021

#### **1. Opening**

- 1.1. CALL TO ORDER - Chairperson John Monaco
- 1.2. ROLL CALL - LaQueta Lynch
- 1.3. DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch
- 1.4. Introductions

#### **2. Public Participation**

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

#### **3. Agenda Amendments and Changes**

#### **4. Approve Consent Agenda**

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

#### **4(a) Minutes Approval**

Possible Action:

- a. Approve the January 10, 2024, Regular Meeting minutes.
- b. Approve the January 16, 2024, Special Budget Workshop Meeting minutes.

#### **4(b) Expenditures Approval**

Possible Action:

- a. Approve Expenditures from December 01, 2023 – January 31, 2024.

#### **4(c) Staff Reports Approval**

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Mitigation Fees Report.

### **Regular Agenda Items for Discussion**

#### **5. Old Business Info/Action**

##### **5.1. Masten Station Solar Engineering Report – Information**

Receive a report on the status of the solar project at Masten Station.

##### **5.2. Masten Station Roof Repair – Action**

Possible action:

- a. Receive a report and approve bid from SC Builders construction company for new roof for Masten Station.

##### **5.3. Fire Apparatus Acquisition – Information/Action**

Received a report from the Ad-Hoc Fire Apparatus Subcommittee and provide direction to staff regarding the anticipated timeline and possible specifications for the replacement engine and support vehicle.

##### **5.4. Five-Year Plan Ad Hoc Subcommittee – Information**

Receive a report from the Five-Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

**5.5. Fire Inspector – Information**

Receive a report on staff and District efforts to identify a Fire Inspector.

**5.6. E-68 Accident – Information / Action**

Receive a report on the status of the November 6, 2023, accident.

Possible Action:

- a. Authorize Fire Chief to accept claim and execute transfer of title for Engine 68 to automobile insurer.

**6. New Business**

**6.1. Fees for Services Justification Study – Action**

Receive a report and provide direction to staff regarding the process for a Fee for Services Justification Study.

**6.2. General Business Manager Position – Information**

Receive a report on the possibility of creating a new District General Business Manager position.

**7. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

**8. Volunteer Firefighter Report – Brandon Winters**

**9. Battalion Chief Report – Chief Main**

**10. Chief's Report – Chief Carter**

**11. Commissioners' Comments**

**12. Next Meeting is March 13, 2024**

**13. Adjourn Meeting**

  
\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board

4aa.



## South Santa Clara County Fire District

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Baraka Carter, Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS MEETING OF January 10, 2024

#### 1. Opening

1.1 CALL TO ORDER - Chairperson John Monaco

1.2 ROLL CALL - LaQueta Lynch

- a. Commissioners Present: Monaco, Keesling, Lewis, Lopez, and Johnson
- b. Fire District Staff: Unit Chief Bara Carter, Assistant Chief Deocariza, Fleet Equipment Manager James Lopez, Volunteer Firefighter Brandon Winter
- c. Absent: Ludewig and Acker

1.3 DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch

1.4 Introductions

#### 2. Public Participation

None

#### 3. Agenda Amendments and Changes

#### 4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is

adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three(3) minutes total, as determined by Board Chair.

#### **4(a) Minutes Approval**

Possible Action:

- a. Approve the November 15, 2023, Special Meeting minutes.
- b. Approve the December 13, 2023, Regular Meeting minutes.

**4(a & b) RESULT: APPROVED [UNANIMOUS]**  
**MOVER:** Lewis  
**SECONDER:** Keesling  
**AYES:** Lopez, Johnson, Monaco  
**ABSENT:** Acker, Ludewig

#### **Regular Agenda Items for Discussion**

##### **5. Old Business Info/Action**

###### **5.1 Masten Station Solar Engineering Report – Information**

Receive a report on the status of the solar project at Masten Fire Station.

Assistant Chief Deocariza reported that the work was not completed yet because of the rainy weather.

###### **5.2 Prioritization of Masten Station Repairs – Action**

Chief Deocariza stated that the staff needs direction on the repairs for Masten Station. He mentioned that the roof, flooring, and updated appliances are needed for the station.

Chief Carter stated that one project should be done at a time. The Board of Commissioners agreed. They decided that the roof should be the top priority and get the other things done later.

Chief Main stated that someone did come out and give a general estimated of what it would cost to replace the roof.

Kathy Athey stated what the process is from formal and informal bidding.

Possible Action:

- a. Discuss the priority of Masten Station repairs and the possible diversion of



- funds to cover the procurement cost of a replacement engine.
- b. Provide direction to staff regarding the implementation of Masten Station repairs.

<b>5.2 RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Keesling
<b>SECONDER:</b>	Johnson
<b>AYES:</b>	Lopez, Lewis, Monaco
<b>ABSENT:</b>	Acker, Ludewig

**5.3 Fire Apparatus Acquisition – Information**

Receive a report from the Ad-Hoc Fire Apparatus Subcommittee on the anticipated timeline and possible specifications for the replacement engine.

Chief Carter explained that the reserve engine is in the shop for repairs and that there really is no more backup engines in place. He explained that the County executive office is asking what the status of the purchase of the new engine for the district. He asked if the Fire Apparatus Specification Ad Hoc Committee had met to discuss what specification they would recommend for the new engine.

Commissioner Lopez explained that they have met up but still have not finalized the specifications for the new Fire Apparatus. He stated that they hope to meet up and have the recommendations by next Board of Commissioners meeting.

**5.4 Fire District Branding Ad Hoc Subcommittee – Information.**

Receive a report from the Fire District Branding Ad-Hoc Subcommittee on updates on community outreach and trifold.

Commissioner Johnson stated that he and Board of Commissioners were happy how the trifold was updated. He stated that he would like to have 500 trifolds printed very soon.

**5.5 Five - Year Plan Ad Hoc Subcommittee – Information.**

Receive a report from the Five -Year Plan AD Hoc Subcommittee on the development of a proposed five – year plan.

Commissioner Lopez stated that the committee has not meet yet but plans to meet up very soon.

Chief Carter stated that the current 5-year plan is still good but only a few things need to be updated.

**5.6 Fire Inspector – Information**

Receive a report on the status of District efforts/staff efforts to identify a Fire Inspector.

Chief Deocariza stated that candidate who was chosen is having issues with meeting the insurance requirements for the county. He mentioned that county counsel is also re-reviewing the insurance requirements.

### **5.7 E-68 Accident – Information**

Receive report on the November 6, 2023, accident involving Engine 68 and the status of the insurance claim for the Engine.

LaQueta Lynch stated what the amount of the settlement will be and what is the next step in the process.

## **6. New Business Info/Action**

LaQueta Lynch stated that the contract has been reviewed and approved by county counsel.

### **6.1 Agreement for Grant Writer – Action**

- a. Approve Agreement between the South Santa Clara County Fire District and Carla J. Ruigh to provide grant administration and coordination services in the amount not to exceed thirty - nine thousand dollars (\$39,000) for a 12-month period through January 31, 2025, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between the South Santa Clara County Fire District and Carla J. Ruigh for grant administration and coordination services. Delegation of authority shall expire on January 31, 2025.

**6.1 (a & b) RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Keesling

**SECONDER:** Lewis

**AYES:** Lopez, Johnson, Monaco

**ABSENT:** Acker, Ludewig

### **6.2 Special Meeting for District Budget – Action**

Chairman Monaco explained the reason for action on items 6.2 and 6.3. The Board of commissioners decided to not form the Budget Workshop Ad-Hoc Subcommittee and to just have a special meeting to discuss the Budget for FY 24/25.

- a. Call a special meeting for the Board of Commissioners on January 16, 2023, to discuss and approve District budget and related items.

### **6.3 Budget Workshop Ad-Hoc Subcommittee – Action**

Chairman Monaco explained that the reason for action on items 6.2 and 6.3. The Board of commissioners decided to not form the Budget Workshop Ad-Hoc Subcommittee and to just have a special meeting to discuss the Budget for FY 24/25.

Possible Action:

- a. Discuss and establish an Ad-Hoc Budget Workshop Subcommittee to develop a draft budget for approval at the January 16, 2023 special meeting for of the Board.
- b. Appoint Commissioners to serve on the Ad-Hoc Budget Workshop Subcommittee.
- c. Approve an end date for the Ad-Hoc Budget Workshop Subcommittee.

### **7. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

### **8. Volunteer Firefighter Report – Brandon Winters**

Brandon Winters reported that there is a total of 20 volunteers for Company 70. They have had 3 trainings so far and have been out on 2 fires. He also mentioned what the total number of toys that was collected for the toy drive which was 1100. They were also able to give Christmas trees with the toys.

### **9. Battalion Chief Report – Chief Main**

Chief Main reported that there was a structure fire on 12/30/2023 at 8:30 am. It was an attached garage that caught on fire and all content was lost but no injuries. He also mentioned that on 1/6/2024 there was a house fire. There was work being done on the house and not sure what the cause of the fire is yet. The house was lost but no injuries.

### **10. Chief's Report – Chief Carter**

Chief Carter stated that budget meeting with County Executive office is on January 24, 2024. He asked the commissioners to choose at the budget workshop meeting a commissioner to go and speak at the meeting for the department. He also asked the commissioners to reach out to the Board of Supervisors for there area about the need for funding the district.



**11. Commissioners' Comments**

**12. Next regular is Meeting is February 14, 2023**

**13. Adjourn Meeting**

*There being no further business, the meeting was adjourned at 7:30 pm*

ATTEST \_\_\_\_\_  
John Monaco, Chairperson

\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board



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Baraka Carter, Fire Chief

**MINUTES OF THE  
SOUTH SANTA CLARA COUNTY FIRE DISTRICT  
BOARD OF COMMISSIONERS SPECIAL BUDGET WORKSHOP MEETING OF  
January 16, 2024**

**1. Opening**

- 1.1 CALL TO ORDER – Chairperson John Monaco
- 1.2 ROLL CALL – Clerk LaQueta Lynch

- a. Commissioners Present: Monaco, Keesling, Lewis, Lopez, and Johnson
- b. Fire District Staff: Unit Chief Bara Carter, Assistant Chief Deocariza,
- c. Absent: Ludewig

**2. Public Participation**

None.

**3. Budget workshop for Fiscal 2024/2025 – Action**

Chief Carter stated that historically there has been a budget workshop for the Board of commissioners to receive information and make decisions on the budget every year. He asked that everyone try to be on the same page about the budget.

Commissioner Acker asked how the CALFIRE contracts get paid and why is only a certain percentage spent and what happens to the money that is left over.

Kathy Athey explained that the CalFire Contract is billed at top step and how the funds are used and if any is left over.

BOC reviewed the PowerPoint presentation and made recommendations which slides to use

and what changes should be made.

The BOC appointed Commissioner Acker to go to the Mid-Year Budget meeting.

Possible Action:

- a. Receive and discuss Draft Budget Report and Presentation
- b. Authorize representative to submit FY2024-2025 Revised Draft Budget, and any exhibits, to the Santa Clara County Office of Budget and Analysis (OBA) by January 31, 2024.

<b>3 (b) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Acker
<b>SECONDER:</b>	Keesling
<b>AYES:</b>	Lopez, Johnson, Monaco
<b>ABSENT:</b>	Ludewig

- c. Authorize staff or representative to incorporate any revisions made by January 16, 2024, based on input from the OBA to revenues and expenditures for the FY2024-2025 Revised Draft budget.

<b>3 (c) RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Keesling
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Lopez, Johnson, Monaco, Acker
<b>ABSENT:</b>	Ludewig

- d. Appoint Commissioner to be at the 2023-2024 Mid-Year Budget Review

**4. Next regular Meeting is February 14, 2024**

**5. Adjourn Meeting**

*There being no further business, the meeting was adjourned at 7:58 pm*

ATTEST \_\_\_\_\_  
John Monaco, Chairperson

\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board

4b.a

**December 2023 - January 2024 Fund 1574 Expenditures**

Date	Doc #	Object	Ven #	Vendor Name	Description	Amount
12/1/2023	198	5225500	1004236	Peter Keesling	Commissioner Meeting 11/15/2023	\$ 50.00
12/1/2023	199	5225500	1005084	Lewis, Joan	Commissioner Meeting 11/15/2023	\$ 50.00
12/1/2023	200	5225500	1041105	Acker, James	Commissioner Meeting 10/11/2023	\$ 50.00
12/1/2023	201	5225500	1045943	Lopez, Ramon	Commissioner Meeting 10/11/2023	\$ 50.00
12/1/2023	202	5225500	1049402	Johnson, Jay	Commissioner Meeting 10/11/2023	\$ 50.00
12/1/2023	203	5205100	1038415	Frontier Communications	Station 1 service 11/07/23 -12/06/2023 #7353	\$ 119.29
12/1/2023	204	5255500	1000874	Athey, Kathy	Consultant Service 11/1/23 - 11/15/2023	\$ 717.50
12/1/2023	205	5230400	1048393	Fire Catt	Fire Hose Testing	\$ 8,698.20
12/1/2023	206	5270100	1047779	Vertical Bridge Real Estate, LLC	Rent 12/01/2023 - 12/30/2023	\$ 327.82
12/1/2023	206	5290100	1047779	Vertical Bridge Real Estate, LLC	Utilities 11/01/2023 - 11/30/2023	\$ 40.00
12/1/2023	207	5255500a	1005134	Life Assist	Medical Supplies	\$ 18.61
12/1/2023	208	5255500a	5003515	Verizon Wireless	Service Oct 13, 2023 - Nov 12, 2023	\$ 42.12
12/1/2023	209	5205100	5003436	AT&T	Long Distance	\$ 42.61
12/1/2023	210	5255500a	5003515	Verizon Wireless	Service Aug 13, 2023 - Sept 12, 2023	\$ 1,587.36
12/4/2023	211	5230300	1023423	US Bank	Parts/Service	\$ 6,705.23
12/4/2023	211	5230400	1023423	US Bank	Service/Repairs	\$ 10,954.86
12/4/2023	211	5257400	1023423	US Bank	EMS	\$ 250.00
12/4/2023	211	5275100	1023423	US Bank	Awards	\$ 486.81
12/4/2023	211	5275100	1023423	US Bank	Small Tool	\$ 364.88
12/4/2023	211	5250930	1023423	US Bank	Retreat/Public Educaton	\$ 1,300.55
12/4/2023	211	5285800	1023423	US Bank	Business Travel	\$ 2,440.21
12/4/2023	211	5350440	1023423	US Bank	Supplies	\$ 1,401.91
12/7/2023	212	5255500	1000874	Athey, Kathy	Consultant Service 11/6/23 - 11/30/2023	\$ 367.50
12/7/2023	213	5231000	1004379	Killroy Pest Control	Pest Control Services Stn 3	\$ 79.00
12/7/2023	214	5205100	1038415	Frontier Communications	Station 1 service 11/22/23 -12/21/2023 #3713	\$ 234.19
12/7/2023	215	5350440	1003225	Dish Network	Stn2 12/18/23 - 1/17/24	\$ 137.29
12/7/2023	216	5350440	1003225	Dish Network	Stn3 12/18/23 - 1/17/24	\$ 132.92
12/7/2023	217	5205100	1038415	Frontier Communications	Station 1 service 11/22/23 -12/21/2023 #3713	\$ 332.44
12/11/2023	218	5255510	500280	Cal Fire	t Quarter actuals 17600 Sch A July 2023 to 20	\$ 1,306,164.06
12/11/2023	219	5350440	1014805	South Valley Internet	SSCC Fire #1 1/1/23 - 2/1/24	\$ 189.95
12/11/2023	220	5231000	1050205	Pest Tech Ready, Inc	Pest control Stn 2	\$ 275.00
12/11/2023	221	5350440	1014805	South Valley Internet	SSCC Fire #2 1/9/23 - 2/9/24	\$ 189.95
12/11/2023	222	5230100	1042897	Diesel Direct West	Fuel	\$ 3,144.57
12/11/2023	223	5350440	1015089	Crystal Springs Water	Stn 3 11/1/ 2023	\$ 18.00
12/11/2023	224	5350440	1015089	Crystal Springs Water	Stn 3 11/18/2023	\$ 18.00
12/11/2023	225	5350440	1015089	Crystal Springs Water	Stn 3 11/15/2023	\$ 15.00
12/11/2023	226	5350440	1015089	Crystal Springs Water	Stn 3 10/25/2023	\$ 15.00
12/11/2023	227	5215700	5002477	Greenwaste	Stn 2 12/1/2023 - 12/31/23	\$ 574.52
12/11/2023	228	5230400	1022327	Ross Ladder Service	Ladder Service	\$ 1,677.50
12/11/2023	229	5215700	5002477	Greenwaste	Stn 3 12/1/2023 - 12/31/23	\$ 141.10
12/11/2023	230	5350440	1015089	Crystal Springs Water	Stn 2 11/2/2023	\$ 33.00
12/11/2023	231	5350440	1015089	Crystal Springs Water	Stn 2 11/19/23	\$ 30.00
12/11/2023	232	5350440	1015089	Crystal Springs Water	Stn 2 11/16/23	\$ 15.00
12/11/2023	233	5350440	1015089	Crystal Springs Water	Stn 2 11/27/23	\$ 30.00
12/12/2023	234	5350440	1003225	Dish Network	Stn2 12/18/23 - 1/17/24	\$ 110.92
12/20/2023	235	5350440	1046395	nter Communications Holding C	Cable Services	\$ 154.46
12/20/2023	236	5205100	1038415	Frontier Communications	Station 1 service 10/7/23 -11/6/2023 #7353	\$ 119.29
12/20/2023	237	5205100	5003436	AT&T	Long Distance	\$ 41.47
12/20/2023	238	5270100	1047779	Vertical Bridge Real Estate	Rent 01/01/2024 - 01/31/2024	\$ 327.82
12/20/2023	238	5290100	1047779	Vertical Bridge Real Estate	Utilities 08/01/2023 - 08/31/2023	\$ 40.00
12/20/2023	239	5225500	1007006	Monaco, John	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	240	5225500	1004236	Peter Keesling	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	241	5225500	1005084	Lewis, Joan	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	242	5225500	1041105	Acker, James	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	243	5225500	1045943	Lopez, Ramon	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	244	5225500	1049402	Johnson, Jay	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	245	5225500	1032697	Ludewig, Tache	Commissioner Meeting 12/13/2023	\$ 50.00
12/20/2023	246	5290100	1007754	PG & E	Stn 2 service from 10/30/23 - 11/29/2023	\$ 1,214.55
12/20/2023	247	5275500	5002881	LN Curtis & Sons	Repair	\$ 720.95
12/20/2023	248	5255500	1000874	Athey, Kathy	Consultant Service 12/1/23 - 12/15/2023	\$ 647.50
12/20/2023	249	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - June 2023	\$ 1,819.67
12/20/2023	250	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - July 2023	\$ 1,819.67
12/20/2023	251	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - August 2023	\$ 1,819.67
12/20/2023	252	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - Sept 2023	\$ 1,819.67
12/20/2023	253	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - Oct 2023	\$ 1,819.67
12/20/2023	254	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - Nov 2023	\$ 1,819.67



12/20/2023	255	5270100	1001439	Gilroy Family Gardens	Stn 3 Rent - Dec 2023	\$ 1,819.67
12/20/2023	256	5255500	5000716	Stryker	Medical supply	\$ 1,140.25

**Total \$ 1,367,166.85**

12/31/2023	JE	5255500a		County Communications	Technical Services	\$ 354.00
1/4/2024	257	5350440	1003225	Dish Network	Stn3 12/18/23 - 1/17/24	\$ 137.29
1/4/2024	258	5231000	1004379	Killroy Pest Control, Inc	Pest Control Services Stn 3	\$ 79.00
1/4/2024	259	5350440	1003225	Dish Network	Stn2 12/18/23 - 1/17/24	\$ 135.10
1/4/2024	260	5205100	1038415	Frontier Communications	Station 3 service 11/22/23 -12/21/2023 #3138	\$ 340.04
1/4/2024	261	5205100	1038415	Frontier Communications	Station 2 service 11/22/23 -12/21/2023 #3713	\$ 233.19
1/4/2024	262	5231000	1021740	Sharp Business System	Station 2 - Copier Maintance	\$ 62.73
1/4/2024	263	5230100	1042897	Diesel Direct West	Stn 2 Fuel	\$ 1,585.11
1/4/2024	264	5231000	1021740	Sharp Business System	Station 2 - Copier Maintance	\$ 68.71
1/4/2024	265	5350440	1014805	South Valley Internet	SSCC Fire #2 Domain Registration	\$ 15.00
1/4/2024	266	5255500a	5003515	Verizon Wireless	Service Nov 13, 2023 - Dec 12, 2023	\$ 42.18
1/4/2024	267	5255500a	1037122	Airgas USA, LLC	Medical Oxygen	\$ 62.92
1/4/2024	268	5255500a	5003515	Verizon Wireless	Service Aug 13, 2023 - Sept 12, 2023	\$ 1,587.06
1/8/2024	269	5230100	1023423	US Bank	Lubes, Oils and Fluids (Dec 23)	\$ 771.27
1/8/2024	269	5230200	1023423	US Bank	Tires (Dec 23)	\$ 6,469.14
1/8/2024	269	5230300	1023423	US Bank	Parts (Dec 23)	\$ 8,512.42
1/8/2024	269	5230400	1023423	US Bank	Maint. Equip (Dec 23)	\$ 6,890.42
1/8/2024	269	5250100	1023423	US Bank	Office Exp (Dec 23)	\$ 260.85
1/8/2024	269	5257400	1023423	US Bank	Medical Prof (Dec 23)	\$ 90.51
1/8/2024	269	5255900	1023423	US Bank	Investigation Expense (Dec 23)	\$ 10.50
1/8/2024	269	5282200	1023423	US Bank	Projects/Programs (Dec 23)	\$ 248.00
1/8/2024	269	5285800	1023423	US Bank	Business Travel (Dec 23)	\$ 330.26
1/8/2024	269	5350440	1023423	US Bank	Supplies (Dec 23)	\$ 1,857.12
1/11/2024	270	5255500	1000874	Athey, Kathy	Consultant Service 12/1/23 - 12/15/2023	\$ 1,050.00
1/11/2024	271	5350440	1014805	South Vally Internet	SSCC Fire #1 01/2024 - 02/02/2024	\$ 189.95
1/11/2024	272	5350440	1014805	South Vally Internet	SSCC Fire #1 02/01/2024 - 03/01/2024	\$ 189.95
1/11/2024	273	5290100	1007754	PG & E	Stn 2 service from 10/30/23 - 11/29/2023	\$ 1,095.12
1/24/2024	274	5235110	1031872	Simmitri	Sta. 2 - Solar Project	\$ 10,875.50
1/11/2024	275	5350440	1015089	Crystal Springs Water	Stn 3 12/1/2023	\$ 25.50
1/11/2024	276	5350440	1015089	Crystal Springs Water	Stn 3 12/8/2023	\$ 18.00
1/11/2024	277	5350440	1015089	Crystal Springs Water	Stn 3 12/15/2023	\$ 22.50
1/11/2024	278	5350440	1015089	Crystal Springs Water	Stn 3 12/22/2023	\$ 15.00
1/11/2024	279	5350440	1015089	Crystal Springs Water	Stn 2 12/4/2023	\$ 33.00
1/11/2024	280	5350440	1015089	Crystal Springs Water	Stn 2 12/11/23	\$ 22.50
1/11/2024	281	5350440	1015089	Crystal Springs Water	Stn 2 12/18/23	\$ 22.50
1/11/2024	282	5350440	1015089	Crystal Springs Water	Stn 2 12/27/23	\$ 37.50
1/11/2024	283	5215700	5002477	Greenwaste	Stn 2 01/01/24 - 01/31/24	\$ 574.52
1/11/2024	284	5215700	5002477	Greenwaste	Stn 3 01/01/24 - 01/31/24	\$ 141.10
1/11/2024	285	5255500	1045028	Teleflex	Stn 2 Medical Supplies	\$ 785.11
1/11/2024	286	5255500	1045028	Teleflex	Stn 2 Medical Supplies	\$ 961.89
1/11/2024	287	5255500	1045028	Teleflex	Stn 2 Medical Supplies	\$ 165.87
1/24/2024	288	5235110	1031872	Simmitri	Sta. 2 - Solar Project	\$ 38,065.30
1/24/2024	289	5290100	5003891	Suburban Propane	Propane	\$ 609.99
1/24/2024	290	5231000	1004379	Killroy Pest Control, Inc	Pest Control Services Stn 3	\$ 79.00
1/24/2024	291	5205100	1038415	Frontier Communications	Station 1 service 1/07/24 -2/06/2024 #7353	\$ 119.29
1/24/2024	292	5255500a	1005134	Life Assist	Medical Supplies	\$ 354.54
1/24/2024	293	5255500a	1005134	Life Assist	Medical Supplies	\$ 145.70
1/24/2024	294	5255500a	5003515	Verizon Wireless	Service Jan 13, 2024 - Feb 12, 2024	\$ 42.14
1/24/2024	295	5205100	5003436	AT&T	Long Distance	\$ 41.40
1/24/2024	296	5225500	1007006	Monaco, John	Commissioner Meeting 12/13/2023	\$ 50.00
1/24/2024	297	5225500	1004236	Peter Keesling	Commissioner Meeting 12/13/2023	\$ 50.00
1/24/2024	298	5225500	1005084	Lewis, Joan	Commissioner Meeting 12/13/2023	\$ 50.00
1/24/2024	299	5225500	1045943	Lopez, Ramon	Commissioner Meeting 12/13/2023	\$ 50.00
1/24/2024	309	5225500	1049402	Johnson, Jay	Commissioner Meeting 12/13/2023	\$ 50.00
1/24/2024	JE	5255800	5001228	County Counsel	County Counsel Services October 2023	\$ 2,793.00
1/24/2024	JE	5255800	5001228	County Counsel	County Counsel Services October 2023	\$ 57.00

**Total \$ 88,925.69**

**December 2023 P-Card**

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C/H	GL Code	Amount	FY	Justification
Murray	5230100	\$ 407.99	23/24	Tool
Murray	5230100	\$ 266.13	23/24	Oil Filters
Murray	5230100	\$ 97.15	23/24	Oil
	<b>5230100 TOTAL</b>	<b>\$ 771.27</b>		
Murray	5230200	\$ 6,469.14	23/24	WT67 Tires
	<b>5230200 TOTAL</b>	<b>\$ 6,469.14</b>		
Murray	5230300	\$ 185.73	23/24	E169 Part
Murray	5230300	\$ 76.34	23/24	A67 Part
Murray	5230300	\$ 234.11	23/24	R1637
Murray	5230300	\$ 78.35	23/24	A67 Part
Murray	5230300	\$ 224.53	23/24	E168 part
Murray	5230300	\$ 1,469.66	23/24	E168 part
Murray	5230300	\$ 97.85	23/24	E168 part
Murray	5230300	\$ 278.44	23/24	WT67 part
Murray	5230300	\$ 294.25	23/24	E168 part
Murray	5230300	\$ 380.06	23/24	A67 Part
Murray	5230300	\$ 50.33	23/24	E168 part
Murray	5230300	\$ 1,925.48	23/24	E168 part
Murray	5230300	\$ 481.22	23/24	E168 part
Murray	5230300	\$ 75.65	23/24	E168 part
Murray	5230300	\$ 102.34	23/24	E168 part
Murray	5230300	\$ 40.27	23/24	E168 part
Murray	5230300	\$ 49.28	23/24	E68 Part
Murray	5230300	\$ 114.60	23/24	E168 part
Murray	5230300	\$ 820.29	23/24	E168 part
Murray	5230300	\$ 20.10	23/24	E168 part
Murray	5230300	\$ 775.05	23/24	E168 part
Murray	5230300	\$ 72.02	23/24	E168 part
Murray	5230300	\$ 60.84	23/24	E168 part
Murray	5230300	\$ 340.58	23/24	E168 part
Murray	5230300	\$ 29.57	23/24	WT67 part
Lopez	5230300	\$ 161.27	23/24	B67 Parts
Murray	5230300	74.21	23/24	E69 part
	<b>5230300 Total</b>	<b>\$ 8,512.42</b>		
Terry	5230400	\$ 102.99	23/24	E67 Light Bulb
Terry	5230400	\$ 96.49	23/24	E67 Cable & Cleaning supply
Murray	5230400	\$ 6,690.94	23/24	U68 Service
	<b>5230400 Total</b>	<b>\$ 6,890.42</b>		
Murray	5250100	\$ 92.39	23/24	Installation Supply
Murray	5250100	\$ 52.27	23/24	Installation Supply
Murray	5250100	\$ 116.19	23/24	Installation Supply
	<b>5250100 Total</b>	<b>\$ 260.85</b>		
Terry	5257400	\$ 90.51	23/24	E67 EMS glove holder
	<b>5257400 Total</b>	<b>\$ 90.51</b>		
Lynch	5255900	\$ 10.50	23/24	Investigaiton Expense
	<b>5255900 Total</b>	<b>\$ 10.50</b>	23/24	
Terry	5282200	\$ 248.00	23/24	Public Education
	<b>5282200 Total</b>	<b>\$ 248.00</b>		
Lynch	5285800	\$ 3.50	23/24	Travel
Lynch	5285800	\$ 317.31	23/24	Travel
Lynch	5285800	\$ 9.45	23/24	travel
	<b>5285800 Total</b>	<b>\$ 330.26</b>		
Terry	5350440	\$ 32.70	23/24	Supply
Murray	5350440	\$ 59.24	23/24	Stn 3 Supply
Murray	5350440	\$ 131.00	23/24	Stn 3 Supply
Murray	5350440	\$ 175.76	23/24	Supply
Rodberg	5350440	\$ 23.77	23/24	Stn 2 Supply
Rodberg	5350440	\$ 63.99	23/24	Stn 2 Supply
Rodberg	5350440	\$ 57.68	23/24	Stn 2 Supply
Rodberg	5350440	124.60	23/24	Stn 2 Supply
Rodberg	5350440	\$ 217.16	23/24	Stn 2 Supply
Rodberg	5350440	\$ 6.53	23/24	Stn 2 Supply
Rodberg	5350440	\$ 19.61	23/24	Stn 2 Supply
Rodberg	5350440	\$ (217.16)	23/24	Stn 2 Supply
Rodberg	5350440	\$ 124.27	23/24	Stn 2 Supply
Rodberg	5350440	\$ 196.01	23/24	Stn 2 Supply
Rodberg	5350440	\$ 196.01	23/24	Stn 2 Supply
Rodberg	5350440	\$ 103.65	23/24	Stn 2 Supply
Rodberg	5350440	\$ 61.56	23/24	Stn 2 Supply
Rodberg	5350440	\$ 197.44	23/24	Stn 2 Supply
Lynch	5350440	\$ 117.59	23/24	Stn 1 Supply
Lynch	5350440	\$ 11.01	23/24	Stn 1 Supply
Lynch	5350440	\$ 154.70	23/24	Stn 1 Supply
	<b>5350440 Total</b>	<b>\$ 1,857.12</b>		
	<b>Grand Total</b>	<b>\$ 25,440.49</b>		

46a

## January 2024 P-Card

C/H	GL Code	Amount	FY	Justification
Murray	5230300	\$171.25	23/24	E69 part
Murray	5230300	\$209.00	23/24	E168 part
Murray	5230300	\$88.04	23/24	E168 part
Murray	5230300	\$62.43	23/24	E168 part
Murray	5230300	\$651.03	23/24	E168 part
Murray	5230300	\$266.67	23/24	E168 part
Murray	5230300	\$217.15	23/24	E168 part
Murray	5230300	\$520.63	23/24	E168 part
Murray	5230300	\$201.21	23/24	E168 part
Murray	5230300	\$39.42	23/24	E168 part
Lopez	5230300	\$237.07	23/24	E67 Part
Lopez	5230300	\$464.16	23/24	E368 part
Lopez	5230300	\$3,629.24	23/24	E67 Part
Black	5230300	\$2,158.23	23/24	E168 part
Black	5230300	\$79.57	23/24	E67 Part
Black	5230300	\$105.86	23/24	E168 part
Black	5230300	\$1,411.71	23/24	E168 part
Main	5230300	78.24	23/24	B67 Part
	<b>5230300 Total</b>	<b>\$10,590.91</b>		
Lopez	5230400	\$600.00	23/24	E67 towing
Murray	5230400	\$5,075.27	23/24	E169 Service
	<b>5230400 Total</b>	<b>\$5,675.27</b>		
Main	5350440	\$63.35	23/24	Supplies
Main	5350440	\$1,821.56	23/24	Service/Supply
Main	5350440	\$250.00	23/24	Service/Supply
Murray	5350440	\$161.37	23/24	Supplies
Murray	5350440	\$60.06	23/24	Supply
Murray	5350440	\$560.88	23/24	Supply
Lynch	5350440	\$54.85	23/24	Supply
Riley	5350440	\$29.86	23/24	Supply
Rodenberg	5350440	\$163.03	23/24	Supply
Rodenberg	5350440	\$99.18	23/24	Supply
	5350440	\$3.19	23/24	Supply
	<b>5350440 Total</b>	<b>\$3,267.33</b>		

**Grand Total** **\$19,533.51**



SOUTH SANTA CLARA COUNTY FIRE DISTRICT  
12/31/2023

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REVENUE FUND 1574 COST CENTER 9118

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4001100	Prop Taxes Curr Secured	\$ 5,953,000.00	\$ 2,422,456.14	\$ 3,530,543.86	\$ 2,299,524.41	\$ 122,931.73
4001200	Prop Taxes Unitary	\$ 61,000.00	\$ 26,147.21	\$ 34,852.79	\$ 24,377.65	\$ 1,769.56
4001210	Prop Taxes - Unitary Railroad	\$ 1,100.00	\$ 438.94	\$ 661.06	\$ 424.59	\$ 14.35
4002100	Prop Taxes Curr Unsecured	\$ 306,000.00	\$ 305,857.51	\$ 142.49	\$ 291,045.64	\$ 14,811.87
4006100	Prop Taxes SB813	\$ 136,000.00	\$ 40,508.79	\$ 95,491.21	\$ 66,628.12	\$ (26,119.33)
4301100	Interest-Deposits	\$ 60,000.00	\$ 32,355.51	\$ 27,644.49	\$ 19,639.07	\$ 12,716.44
4419100	Homeowners Prop Tax	\$ 16,800.00	\$ 2,569.86	\$ 14,230.14	\$ 2,567.66	\$ 2.20
4422300	State Grants & Aids	\$ 20,000.00	\$ 254.14	\$ 19,745.86	\$ (153,164.24)	\$ 153,418.38
4580100	Other Grants & Aids	\$ -	\$ -	\$ -	\$ -	\$ -
4580200	Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -
4727670	Fire Protect. Svcs - Assembly Permit	\$ 5,000.00	\$ -	\$ -	\$ 336.00	\$ -
4727700	Misc. Fees	\$ 200,000.00	\$ 784.00	\$ 199,216.00	\$ 1,416.00	\$ (632.00)
4813450	Misc Income - Charge	\$ 1,500,000.00	\$ 23,044.92	\$ 1,476,955.08	\$ 163,160.28	\$ (140,115.36)
4920120	IC-Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>		<b>\$ 8,258,900.00</b>	<b>\$ 2,854,417.02</b>	<b>\$ 5,404,482.98</b>	<b>\$ 2,715,955.18</b>	<b>\$ 138,461.84</b>

EXPENDITURES FUND 1574 COST CENTER 9118

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5205100	Communications/Telephone	\$ 7,850.00	\$ 3,838.40	\$ 4,011.60	\$ 3,915.40	\$ (77.00)
5205200	IC - Radio Maintenance Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5215700	Garbage	\$ 8,180.00	\$ 4,293.72	\$ 3,886.28	\$ 4,089.30	\$ 204.42
5220100	Insurance Premiums	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 55,205.00	\$ (5,205.00)
5225500	Commissioner Fee	\$ 4,200.00	\$ 1,600.00	\$ 2,600.00	\$ 700.00	\$ 900.00
5230100	Lubes, Oils, & Fluids	\$ 55,000.00	\$ 17,976.83	\$ 37,023.17	\$ 24,401.05	\$ (6,424.22)
5230200	Tires	\$ 10,000.00	\$ 6,028.27	\$ 3,971.73	\$ 5,357.37	\$ 670.90
5230300	Vehicle Parts	\$ 100,000.00	\$ 43,436.03	\$ 56,563.97	\$ 29,353.93	\$ 14,082.10
5230400	Maint. - Equip. Other	\$ 33,000.00	\$ 23,399.61	\$ 9,600.39	\$ 11,640.65	\$ 11,758.96
5231000	Contract Maint.	\$ 3,600.00	\$ 1,045.35	\$ 2,554.65	\$ 1,873.94	\$ (828.59)
5235110	Maint. Struc. - Grounds/Bldg	\$ 45,000.00	\$ 2,460.00	\$ 42,540.00	\$ 4,590.14	\$ (2,130.14)
5235120	Maint. Grounds-Rd & Walk	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -
5245100	Membership Dues	\$ 4,000.00	\$ 1,950.00	\$ 2,050.00	\$ 2,099.54	\$ (149.54)
5250100	Office Expenses	\$ 7,500.00	\$ 258.61	\$ 7,241.39	\$ 4,405.79	\$ (4,147.18)
5250600	Education Materials	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -
5250700	Printing External	\$ 1,000.00	\$ 765.70	\$ 214.30	\$ 206.69	\$ 579.01
5250800	PC Software	\$ 500.00	\$ -	\$ 500.00	\$ 228.00	\$ (228.00)
5250930	Prof. Devel. Seminars	\$ 500.00	\$ 1,300.55	\$ (800.55)	\$ -	\$ 1,300.55
5251000	Workshop, Conf & Seminar	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5255100	Prof & Specialized Services	\$ 18,000.00	\$ 11,000.00	\$ 7,000.00	\$ 15,273.38	\$ (4,273.38)
5255500	Contract Services	\$ 80,000.00	\$ 61,260.98	\$ 18,739.02	\$ 22,944.82	\$ 38,316.16
5255510	Svc Other - Professional Svc	\$ 8,013,347.00	\$ 1,107,132.17	\$ 6,906,214.83	\$ (97,339.02)	\$ 1,204,471.19
5255800	Legal Expenses	\$ 20,000.00	\$ 7,735.90	\$ 12,264.10	\$ 3,622.80	\$ 4,113.10
5255900	Investigation Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5257200	Training Services	\$ 600.00	\$ -	\$ 600.00	\$ 1,705.00	\$ (1,705.00)
5257400	Medical Prof. Fees	\$ 500.00	\$ 250.00	\$ 250.00	\$ 74.00	\$ 176.00
5258200	Prof Svc - Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5259200	Property Tax Admin Fee	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	\$ -
5265100	Equipment - Other- Rents/Leases	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5270100	Rents & Leases- Bldg & Improv.	\$ 28,000.00	\$ 15,072.43	\$ 12,927.57	\$ 14,965.58	\$ 106.85
5275100	Small Tools	\$ 5,000.00	\$ 1,325.63	\$ 3,674.37	\$ 755.32	\$ 570.31
5275200	PC Hardware	\$ 1,500.00	\$ 43.74	\$ 1,456.26	\$ 3,465.92	\$ (3,422.18)
5275500	Non Capitalized Equip.	\$ 70,000.00	\$ 31,743.18	\$ 38,256.82	\$ 8,546.95	\$ 23,196.23
5280000	Special Dept. Expense	\$ 425.00	\$ -	\$ 425.00	\$ -	\$ -
5281610	IC - Cost Allocation Plan	\$ 12,572.00	\$ 6,286.00	\$ 6,286.00	\$ 11,769.00	\$ (5,483.00)
5282200	Projects / Programs	\$ 17,800.00	\$ 19,177.00	\$ (1,377.00)	\$ 19,514.00	\$ (337.00)
5285200	Automobile Services/Travel	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ -
5285800	Business Travel	\$ 250.00	\$ 5,813.68	\$ (5,563.68)	\$ 957.76	\$ 4,855.92
5290100	Utilities	\$ 16,400.00	\$ 9,862.92	\$ 6,517.08	\$ 8,153.29	\$ 1,729.63
5303000	Operating Expense - Other	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5304000	Services and Supplies - Other	\$ 58,000.00	\$ 60.00	\$ 57,939.00	\$ 1,177.94	\$ -
5304400	Ser /Supplies	\$ 63,922.00	\$ 19,437.77	\$ 44,484.23	\$ 11,990.81	\$ 7,446.96
5400200	Debt Svcs - Principal	\$ 6,350.00	\$ -	\$ 6,350.00	\$ -	\$ -
5420100	Interest Expense	\$ 1,333,050.00	\$ 3,559.73	\$ 1,329,490.27	\$ 3,129.38	\$ 430.35
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>\$ 10,148,296.00</b>	<b>\$ 1,408,154.20</b>	<b>\$ 8,740,141.80</b>	<b>\$ 178,773.73</b>	<b>\$ 1,229,380.47</b>

REVENUE FUND 1574 COST CENTER 9120

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4727725	First Responder	\$ 223,485.00	\$ 115,013.86	\$ 108,471.14	\$ (67,381.55)	\$ 172,395.41
<b>TOTAL REVENUE</b>		<b>\$ 223,485.00</b>	<b>\$ 115,013.86</b>	<b>\$ 108,471.14</b>	<b>\$ (67,381.55)</b>	<b>\$ 172,395.41</b>

Should be \$113,713.00

EXPENDITURES FUND 1574 COST CENTER 9120

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5255500	Contract Services	\$ 123,485.00	\$ -	\$ 123,485.00	\$ 101,235.49	\$ (101,235.49)
5255510	Svc Other - Professional Svc	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>\$ 223,485.00</b>	<b>\$ -</b>	<b>\$ 223,485.00</b>	<b>\$ 101,235.49</b>	<b>\$ (101,235.49)</b>

2280050	ADVANCES FROM OTHER FUNDS	\$ 447,450.34	\$ -	\$ 447,450.34	\$ 559,312.93	\$ (111,862.59)
3400000	FUND BALANCE-RETAINED EARNINGS	\$ (89,275.95)	\$ -	\$ (89,275.95)	\$ -	\$ (89,275.95)
3400250	FUND BALANCE/ASSIGNED	\$ 3,799,900.13	\$ -	\$ 3,799,900.13	\$ 3,547,778.65	\$ 252,121.48
<b>TOTAL FUND BALANCE</b>		<b>\$ 4,158,074.52</b>	<b>\$ -</b>	<b>\$ 4,158,074.52</b>	<b>\$ 4,107,091.58</b>	<b>\$ 50,982.94</b>

REVENUE FUND 1575 COST CENTER 9121

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
4727670	FP Svcs-Assem Permit	\$ 95,000.00	\$ 38,416.60	\$ 56,583.40	\$ 53,149.14	\$ (16,732.54)
4301100	Interest-Deposits	\$ 8,000.00	\$ 1,651.46	\$ 6,348.54	\$ 742.24	\$ 909.22
<b>TOTAL REVENUE</b>		<b>\$ 103,000.00</b>	<b>\$ 38,068.06</b>	<b>\$ 64,931.94</b>	<b>\$ 53,891.38</b>	<b>\$ (15,823.32)</b>

EXPENDITURES FUND 1575 COST CENTER 9121

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5255100	Professional and Specialized Services	\$ -	\$ -	\$ -	\$ -	\$ -
5561000	Special District Equip. Acq.	\$ 166,950.00	\$ -	\$ 166,950.00	\$ -	\$ -
<b>TOTAL NET EXPENDITURES</b>		<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ -</b>



GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
3400000	FUND BALANCE/RETAINED EARNINGS	\$ 115,362.95	\$ -	\$ 115,362.95	\$ -	\$ 115,362.95
3400100	FUND BALANCE/NONSPENDABLE	\$ -	\$ -	\$ -	\$ -	\$ -
3400250	FUND BALANCE/ASSIGNED	\$ 441,787.57	\$ -	\$ 441,787.57	\$ 441,787.57	\$ -
	<b>TOTAL FUND BALANCE</b>	<b>\$ 557,150.52</b>	<b>\$ -</b>	<b>\$ 557,150.52</b>	<b>\$ 441,787.57</b>	<b>\$ 115,362.95</b>

SOUTH SANTA CLARA COUNTY FIRE DISTRICT  
1/31/2024

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**REVENUE FUND 1574 COST CENTER 9118**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4001100	Prop Taxes Curr Secured	\$ 5,953,000.00	\$ 3,321,926.19	\$ 2,631,073.81	\$ 3,190,814.29	\$ 131,111.90
4001200	Prop Taxes Unitary	\$ 61,000.00	\$ 33,701.88	\$ 27,298.12	\$ 31,514.13	\$ 2,187.75
4001210	Prop Taxes - Unitary Railroad	\$ 1,100.00	\$ 548.68	\$ 551.32	\$ 530.74	\$ 17.94
4002100	Prop Taxes Curr Unsecured	\$ 306,000.00	\$ 305,857.51	\$ 142.49	\$ 291,045.64	\$ 14,811.87
4006100	Prop Taxes SB813	\$ 136,000.00	\$ 55,985.23	\$ 80,014.77	\$ 95,463.41	\$ (39,478.18)
4301100	Interest-Deposits	\$ 60,000.00	\$ 32,355.51	\$ 27,644.49	\$ 19,639.07	\$ 12,716.44
4419100	Homeowners Prop Tax	\$ 16,800.00	\$ 8,566.21	\$ 8,233.79	\$ 8,558.86	\$ 7.35
4422300	State Grants & Aids	\$ 20,000.00	\$ 254.14	\$ 19,745.86	\$ (153,164.24)	\$ 153,418.38
4580100	Other Grants & Aids	\$ -	\$ -	\$ -	\$ -	\$ -
4580200	Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -
4727670	Fire Protect. Svcs - Assembly Permit	\$ 5,000.00	\$ -	\$ -	\$ 672.00	\$ -
4727700	Misc. Fees	\$ 200,000.00	\$ 784.00	\$ 199,216.00	\$ 2,792.50	\$ (2,008.50)
4813450	Misc Income - Charge	\$ 1,500,000.00	\$ 26,911.13	\$ 1,473,088.87	\$ 448,307.95	\$ (421,396.82)
4920120	IC-Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 8,258,900.00</b>	<b>\$ 3,786,890.48</b>	<b>\$ 4,472,009.52</b>	<b>\$ 3,936,174.35</b>	<b>\$ (149,283.87)</b>

**EXPENDITURES FUND 1574 COST CENTER 9118**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5205100	Communications/Telephone	\$ 7,850.00	\$ 4,572.73	\$ 3,277.27	\$ 4,631.68	\$ (58.95)
5205200	IC - Radio Maintenance Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5215700	Garbage	\$ 8,180.00	\$ 5,009.34	\$ 3,170.66	\$ 4,770.85	\$ 238.49
5220100	Insurance Premiums	\$ 60,000.00	\$ -	\$ 60,000.00	\$ 55,205.00	\$ (55,205.00)
5225500	Commissioner Fee	\$ 4,200.00	\$ 1,850.00	\$ 2,350.00	\$ 850.00	\$ 1,000.00
5230100	Lubes, Oils, & Fluids	\$ 55,000.00	\$ 20,333.21	\$ 34,666.79	\$ 31,744.93	\$ (11,411.72)
5230200	Tires	\$ 10,000.00	\$ 12,497.41	\$ (2,497.41)	\$ 5,357.37	\$ 7,140.04
5230300	Vehicle Parts	\$ 100,000.00	\$ 51,948.45	\$ 48,051.55	\$ 32,426.87	\$ 19,521.58
5230400	Maint. - Equip. Other	\$ 33,000.00	\$ 30,290.03	\$ 2,709.97	\$ 18,173.05	\$ 12,116.98
5231000	Contract Maint.	\$ 3,600.00	\$ 1,334.79	\$ 2,265.21	\$ 2,268.94	\$ (934.15)
5235110	Maint. Struc. -Grounds/Bldg	\$ 45,000.00	\$ 51,400.80	\$ (6,400.80)	\$ 4,590.14	\$ 46,810.66
5235120	Maint. Grounds-Rd &Walk	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ -
5245100	Membership Dues	\$ 4,000.00	\$ 1,950.00	\$ 2,050.00	\$ 2,099.56	\$ (149.56)
5250100	Office Expenses	\$ 7,500.00	\$ 519.46	\$ 6,980.54	\$ 4,405.79	\$ (3,886.33)
5250600	Education Materials	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ -
5250700	Printing External	\$ 1,000.00	\$ 785.70	\$ 214.30	\$ 206.69	\$ 579.01
5250800	PC Software	\$ 500.00	\$ -	\$ 500.00	\$ 228.00	\$ (228.00)
5250930	Prof. Devel. Seminars	\$ 500.00	\$ 1,300.55	\$ (800.55)	\$ -	\$ 1,300.55
5251000	Workshop, Conf &Seminar	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5255100	Prof & Specialized Services	\$ 18,000.00	\$ 11,000.00	\$ 7,000.00	\$ 15,273.38	\$ (4,273.38)
5255500	Contract Services	\$ 80,000.00	\$ 15,887.34	\$ 64,112.66	\$ 24,134.57	\$ (8,247.23)
5255510	Svc Other - Professional Svc	\$ 8,013,347.00	\$ 1,107,132.17	\$ 6,906,214.83	\$ (97,339.02)	\$ 1,204,471.19
5255800	Legal Expenses	\$ 20,000.00	\$ 16,485.40	\$ 3,514.60	\$ 3,845.20	\$ 12,640.20
5255900	Investigation Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5257200	Training Services	\$ 600.00	\$ -	\$ 600.00	\$ 1,705.00	\$ (1,705.00)
5257400	Medical Prof. Fees	\$ 500.00	\$ 340.51	\$ 159.49	\$ 74.00	\$ 266.51
5258200	Prof Svc - Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5259200	Property Tax Admin Fee	\$ 55,000.00	\$ -	\$ 55,000.00	\$ -	\$ -
5265100	Equipment - Other- Rents/Leases	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5270100	Rents & Leases- Bldg & Improv.	\$ 28,000.00	\$ 15,072.43	\$ 12,927.57	\$ 14,965.58	\$ 106.85
5275100	Small Tools	\$ 5,000.00	\$ 1,325.63	\$ 3,674.37	\$ 755.32	\$ 570.31
5275200	PC Hardware	\$ 1,500.00	\$ 43.74	\$ 1,456.26	\$ 3,465.92	\$ (3,422.18)
5275500	Non Capitalized Equip.	\$ 70,000.00	\$ 31,743.18	\$ 38,256.82	\$ 8,546.95	\$ 23,196.23
5280000	Special Dept. Expense	\$ 425.00	\$ -	\$ 425.00	\$ -	\$ -
5281610	IC - Cost Allocation Plan	\$ 12,572.00	\$ 6,286.00	\$ 6,286.00	\$ 11,769.00	\$ (5,483.00)
5282200	Projects / Programs	\$ 17,800.00	\$ 19,425.00	\$ (1,625.00)	\$ 19,514.00	\$ (89.00)
5285200	Automobile Services/Travel	\$ 250.00	\$ -	\$ 250.00	\$ -	\$ -
5285800	Business Travel	\$ 250.00	\$ 6,143.94	\$ (5,893.94)	\$ 957.76	\$ 5,186.18
5295200	Grants - Special Districts	\$ 16,400.00	\$ -	\$ 16,400.00	\$ -	\$ -
5290100	Utilities	\$ 16,400.00	\$ 10,978.04	\$ 5,421.96	\$ 8,153.29	\$ 2,824.75
5350300	Operating Expense - Other	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -
5350400	Services and Supplies - Other	\$ 58,000.00	\$ 60.00	\$ 57,940.00	\$ 1,177.94	\$ -
5350440	Ser./Supplies	\$ 63,922.00	\$ 21,968.73	\$ 41,953.27	\$ 14,155.87	\$ 7,812.86
5400200	Debt Svcs - Principal	\$ 6,350.00	\$ -	\$ 6,350.00	\$ -	\$ -
5420100	Interest Expense	\$ 1,333,050.00	\$ 6,877.67	\$ 1,326,172.33	\$ 3,129.38	\$ 3,748.29
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 10,164,696.00</b>	<b>\$ 1,454,562.25</b>	<b>\$ 8,710,133.75</b>	<b>\$ 201,243.01</b>	<b>\$ 1,253,319.24</b>

**REVENUE FUND 1574 COST CENTER 9120**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
4727725	First Responder	\$ 223,485.00	\$ 115,013.86	\$ 108,471.14	\$ (228,476.19)	\$ 343,490.05
	<b>TOTAL REVENUE</b>	<b>\$ 223,485.00</b>	<b>\$ 115,013.86</b>	<b>\$ 108,471.14</b>	<b>\$ (228,476.19)</b>	<b>\$ 343,490.05</b>

**EXPENDITURES FUND 1574 COST CENTER 9120**



GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2023 ACTUAL	DIFFERENCE
5255500	Contract Services	\$ 123,485.00	\$ 60,000.00	\$ 63,485.00	\$ 70,276.97	\$ (10,276.97)
5255510	Svc Other - Professional Svc	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
5400200	Debt. Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 223,485.00</b>	<b>\$ 60,000.00</b>	<b>\$ 163,485.00</b>	<b>\$ 70,276.97</b>	<b>\$ (10,276.97)</b>

2280050	ADVANCES FROM OTHER FUNDS	\$ 447,450.34	\$ -	\$ 447,450.34	\$ 543,332.56	\$ (95,882.22)
3400000	FUND BALANCE/RETAINED EARNINGS	\$ (89,275.95)	\$ -	\$ (89,275.95)	\$ -	\$ (89,275.95)
3400250	FUND BALANCE/ASSIGNED	\$ 3,799,900.13	\$ -	\$ 3,799,900.13	\$ 3,547,778.65	\$ 252,121.48
	<b>TOTAL FUND BALANCE</b>	<b>\$ 4,158,074.52</b>	<b>\$ -</b>	<b>\$ 4,158,074.52</b>	<b>\$ 4,091,111.21</b>	<b>\$ 66,963.31</b>

**REVENUE FUND 1575 COST CENTER 9121**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
4727670	FP Svcs-Assem Permit	\$ 95,000.00	\$ 69,271.44	\$ 25,728.56	\$ 54,954.54	\$ 14,316.90
4301100	Interest-Deposits	\$ 8,000.00	\$ 1,651.46	\$ 6,348.54	\$ 742.24	\$ 909.22

	<b>TOTAL REVENUE</b>	<b>\$ 103,000.00</b>	<b>\$ 70,922.90</b>	<b>\$ 32,077.10</b>	<b>\$ 55,696.78</b>	<b>\$ 15,226.12</b>
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**EXPENDITURES FUND 1575 COST CENTER 9121**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5255100	Professional and Specialized Services	\$ -	\$ -	\$ -	\$ -	\$ -
5561000	Special District. Equip. Acq.	\$ 166,950.00	\$ -	\$ 166,950.00	\$ -	\$ -

	<b>TOTAL NET EXPENDITURES</b>	<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ -</b>
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3400000	FUND BALANCE/RETAINED EARNINGS	\$ 115,362.95	\$ -	\$ 115,362.95	\$ -	\$ 115,362.95
3400100	FUND BALANCE/NONSPENDABLE	\$ -	\$ -	\$ -	\$ -	\$ -
3400250	FUND BALANCE/ASSIGNED	\$ 441,787.57	\$ -	\$ 441,787.57	\$ 441,787.57	\$ -
	<b>TOTAL FUND BALANCE</b>	<b>\$ 557,150.52</b>	<b>\$ -</b>	<b>\$ 557,150.52</b>	<b>\$ 441,787.57</b>	<b>\$ 115,362.95</b>

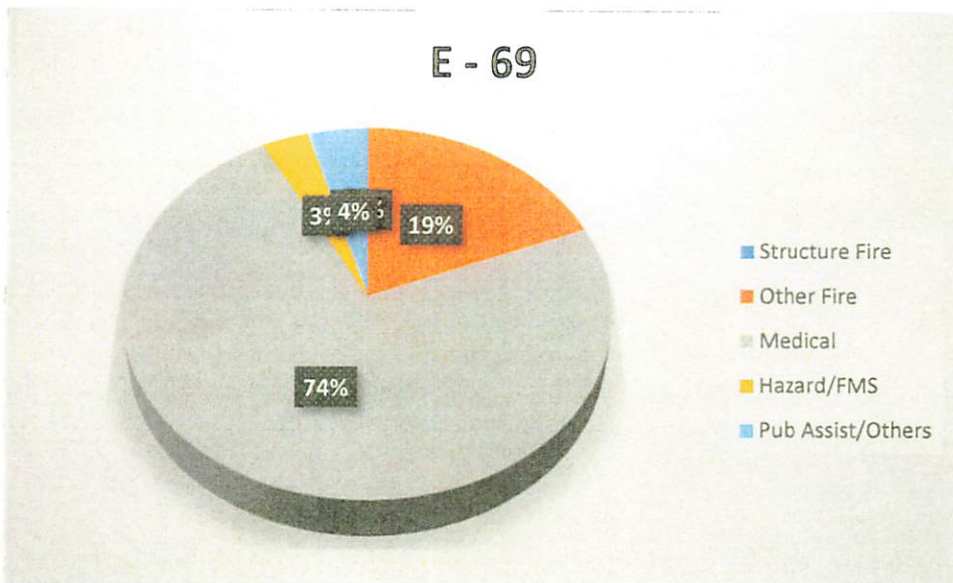
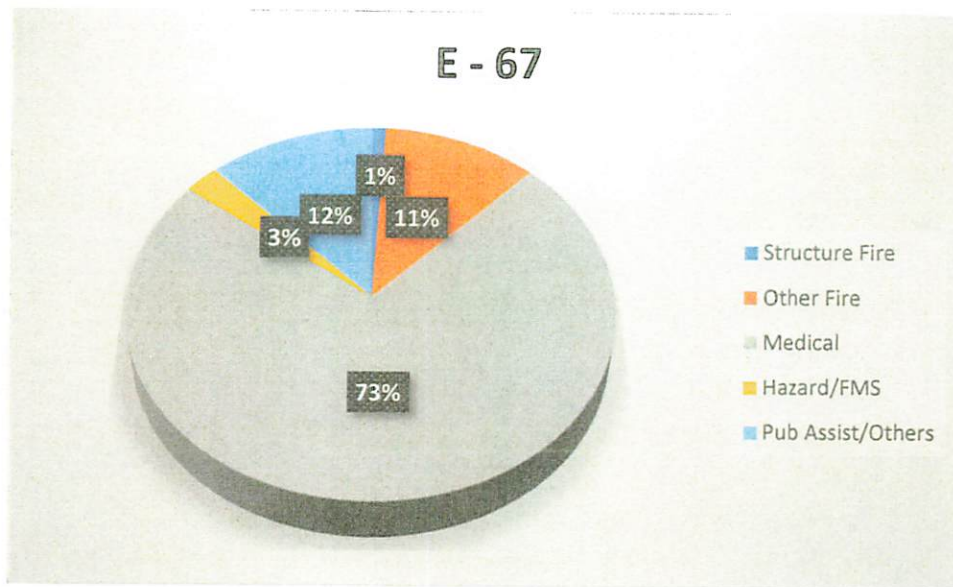
# B7 STATISTICS October 2023 – November 2023



15670 Monterey Street  
Morgan Hill, CA 95037  
[www.sccfd.com](http://www.sccfd.com)  
[www.morganhillfire.org](http://www.morganhillfire.org)

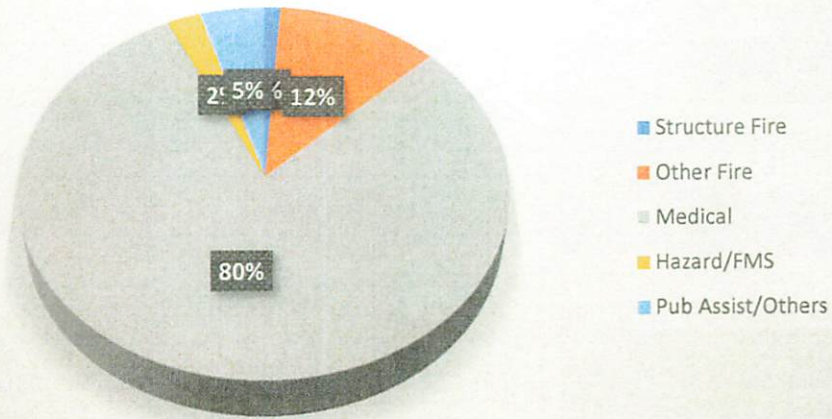


Baraka Carter, Fire Chief

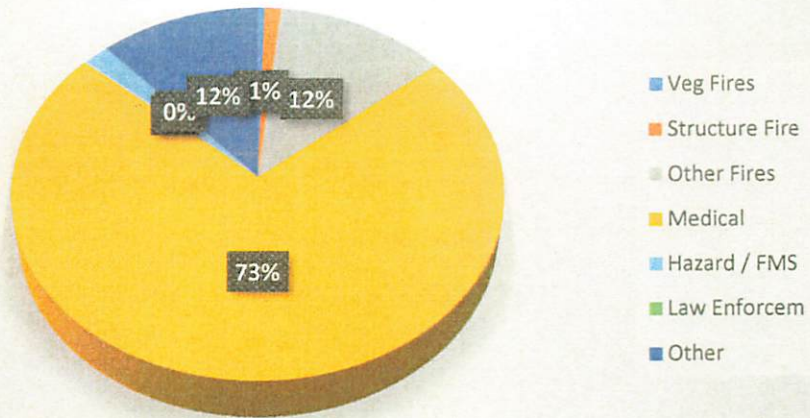




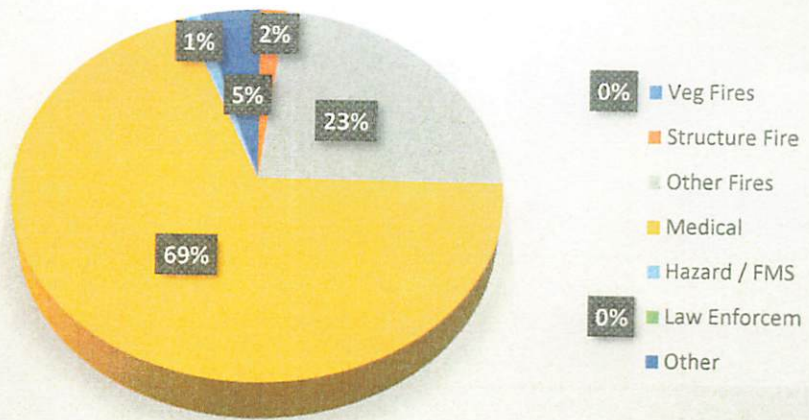
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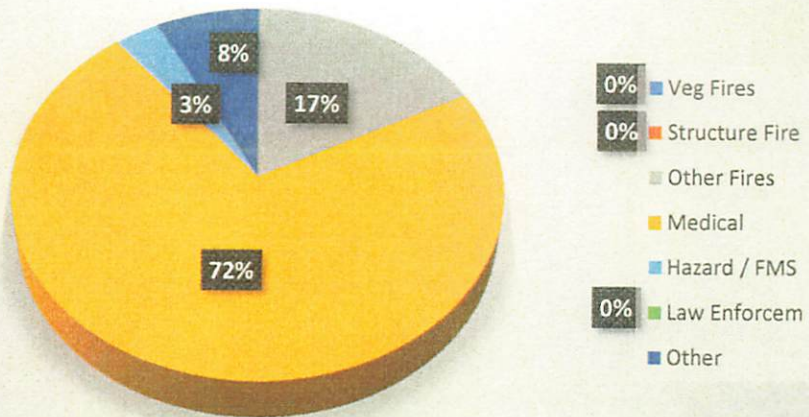
### Station 1



### Station 2



### Station 3



4cb.



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscfd.com  
George Huang, Fire Chief

### ITEM 4(c)3 – MITIGATION FEES BI-MONTHLY REPORT FOR December 1, 2023 – January 31, 2024

Submitted to the  
SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS

#### Monthly Reports

The *South Santa Clara County Fire District Board of Commissioners* requires reports of mitigation activity to include collections and expenditures to be submitted to the Board Bi-Monthly.

#### Background

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD – 2015 – 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.



On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS – 2015 – 137 modifying the District’s Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2015 – 03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District’s Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts’ mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts’ mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

### **Mitigation Expenditures**

There were \$611.49 funds expended from the Mitigation Fees for the reporting period 2022/2023 for a refund on a cancelled project.

### **Committed Funds**

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2021-22 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to

accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

### Cash Receipts

During the reporting period, December 1, 2023, to January 31, 2024 \$ in fees were collected. The fees collected reflect 7 single family residences, 5 garages, 4 covered porch, 2 covered patio and 1 mechanical.

Construction Type	Square Footage	Rate	Fee Amount
Residential	12,826	\$0.52	\$ 6,669.52
Non-Res Moderate Commercial/Industrial		\$1.07	\$ 0.00
Non-Res Heavy Commercial/Industrial		\$1.59	\$ 0.00
Non-Res Accessory with Sprinklers		\$0.27	\$ 0.00
Non-Res Accessory without Sprinklers		\$0.52	\$ 0.00
<b>Total</b>	<b>12,826</b>		<b>\$ 6,669.52</b>

Month	Beginning Balance	Mitigation Collected	Investment Interest	Mitigation Expended	Ending Balance
July	\$ 557,150.52	\$ 8,381.36	\$		\$ 565,531.88
August	\$ 565,531.88	\$ 72,160.82	\$	-\$611.49	\$ 637,081.21
September	\$ 637,081.21	\$ 11,913.72	\$		\$ 648,994.93
October	\$ 648,994.93	\$ 5,259.08	\$		\$ 654,254.01
November	\$ 654,254.01	\$ 3,142.88	\$ 2,551.71		\$ 659,948.60
December	\$ 659,948.60	\$ 5,693.48	\$ 4,688.88	-1,882.40	\$ 668,448.26
January	\$ 668,448.26	\$ 976.04	\$		\$ 669,424.30
February	\$ 669,424.30	\$	\$		\$
March	\$	\$	\$		\$
April	\$	\$	\$		\$
May	\$	\$			\$
June	\$	\$	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$ 107,527.38</b>	<b>\$ 7,240.59</b>	<b>\$ -2,493.89</b>	<b>\$</b>

5.2



**Masten Fire Station 2  
10810 No Name Uno  
Gilroy, CA  
1/11/24  
Bid Proposal**

SC Builders will provide all labor, materials, equipment and taxes to perform **Roofing** work as outlined in scope letter as emailed to Chris Zubillaga on 10/23/23. Total bid proposal is **\$99,430**.

**Clarifications:**

1. All work has been priced to be performed during normal construction hours.
2. We estimate this work will take 2 weeks to complete.
3. Price is inclusive of Bid item #1 Only: Demo and replace existing Roofing.
4. Roofing will be Certainteed Presidential composition shingles – Charcoal color.

**Allowances (included in Bid):**

1. \$28,000 Roof Sheathing/Roof framing member Replacement

**Exclusions:**

1. HazMat or ACM work and Survey/Report
2. Drawings, Design, Engineering, Permits and Fees
3. Builder's Risk Insurance
4. Gutter removal, replacement or repairs

**Alternates: NA**

Joe Ascolese

A handwritten signature in blue ink, appearing to read "Joe Ascolese", written over a light blue horizontal line.

Project Executive