



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com
George Huang, Fire Chief

AGENDA

South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, June 14, 2023 – 6:00 p.m.

**Masten Fire Station
10810 No Name Uno
Gilroy, CA 95021**

1. Opening

- 1.1 CALL TO ORDER – Chairperson John Monaco
- 1.2 ROLL CALL – Chief Alcantar
- 1.3 DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 – Acting Clerk Chief Alcantar
- 1.4 Introductions

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved on the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to address the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

- a. Approve the May 10, 2023, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- b. Approve Expenditures from April 1, 2023 – May 31, 2023.

4(c) Staff Reports Approval

Possible Action:

- c.1 Approve Incident Statistical Report.
- c.2 Approve Inspector Statistical Report.
- c.3 Approve Volunteer Firefighter Report.
- c.4. Approve Mitigation Fees Report.

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1 Masten Station Solar Engineering Report – Information

Receive a report on the status of the solar project at Masten Fire Station.

5.2 Fire District Branding AD Hoc Committee – Action

Receive a proof of the South Santa Clara County District's Trifold pamphlet and receive update on community outreach.

Possible Action:

- a. Approve South Santa Clara County Fire District Trifold Pamphlet proof for Production and Distribution.
- b. Direct Staff to make additional changes to South Santa Clara County Fire District Pamphlet.

6. New Business Info/Action

6.1 Annual Inspection of Assets Report – Action

Possible Action:

- a. Accept annual Inspection of Assets Report.

6.2 Grant Report – Information

Receive Grant Report for fiscal year 2022/2023.

6.3 Amend Agreement for Grant Writing Services – Action

Possible Action:

- a. Approve Third Amendment to Agreement between Daniel Rabe and South Santa Clara County Fire District for grant administration and coordination services to increasing the maximum amount of contract to thirty thousand dollars (\$30,000) and to extend the agreement for a 12-month period through June 30, 2024, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between Daniel Rabe and South Santa Clara County Fire District for grant administration and coordination services. Delegation of authority shall expire on June 30, 2024.

6.4 Amend Agreement for Financial Consultant Services – Action

Possible Action:

- a. Approve Third Amendment to Agreement between Kathy Athey and South Santa Clara County Fire District for financial analysis and administrative office services to increase the maximum amount of contract to one hundred twenty thousand dollars (\$120,000) and to extend the agreement for a 12-month period through June 30, 2024, that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend or terminate Agreement between Kathy Athey and South Santa Clara County Fire District for financial analysis and administrative office services. Delegation of authority shall expire on June 30, 2024.

6.5 SCC Command Frequency Radio Purchase – Action

Receive report regarding status of SCC Command Frequency Radio and receive quotes for possible replacements.

Possible Action:

- a. Select vendor and approve purchase of GTR 8000 Base Radio and installation not to exceed thirty thousand dollars (\$30,000).

6.6 Fiscal Year 2022/2023 Independent Audit – Information

Receive report on Fiscal Year 2022/2023 independent audit by Fechter & Company.

6.7 Nominate and Elect Chairperson South Santa Clara County Fire District Board of Commissioners – Action

Possible Action:

- a. Nominate and elect chairperson to serve from July 1, 2023 through June 30, 2024.

6.8 Nominate and Elect Vice Chairperson South Santa Clara County Fire District Board of Commissioners – Action

Possible Action:

- a. Nominate and elect vice chairperson to serve from July 1, 2023 through June 30, 2024.

7. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

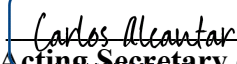
7. Battalion Chief Report – Chief Alcantar

8. Chief's Report – George Huang

9. Commissioners' Comments

10. Next Meeting is July 12, 2023

11. Adjourn Meeting

DocuSigned by:

Acting Secretary of the Board