



South Santa Clara County Fire District

15670 Monterey Street, Morgan Hill, CA 95037 • (408) 779-2121 • www.sccfd.com
Jake Hess, Fire Chief

AGENDA

South Santa Clara County Fire District Board of Commissioners Special Meeting

Wednesday, August 18, 2021 – 6:00 PM

Remote Meeting Due to Covid - 19

Telephone: +1 650-564-3271

Conference ID: 335797312#

Pursuant to the provisions of California Governor's Executive Order – N-08-21 issued on June 11, 2021 and subsequent orders, if any, meetings of the Board of Commissioners will be held by teleconference only. No physical location will be available for these teleconference meetings; however, members of the public will be able to participate in the meetings as noted above.

1. Call to Order

1.1 ROLL CALL: Acker, Monaco, Lewis, Ludewig, Lopez, Carlson and Keesling

1.2 INTRODUCTIONS:

1.3 DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

(District Clerk/Secretary of the Board)

2. Public Participation-Items not on the Agenda

Members of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairman of the Board of Directors will invite your comments regarding any item listed on our open session agenda during discussion of the item. The Chairman may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board of Commissioners from substantively responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments

4. Board Minutes and Expenditures

Possible Actions:

- 4.1 Approve Board Meeting Minutes of June 09, 2021
- 4.2 Approve Expenditures of June/July 2021

5. Board, Staff, and Committee Reports

- 5.1 Statistical Report of Incidents
- 5.2 Inspector Statistical Report
- 5.3 Volunteer Firefighter Report
- 5.4 Mitigation Fees Report
- 5.5 Correspondence
- 5.6 District Awareness Campaign

6. Old Business Info/Action

6.1 Management Audit Report – Information

Updates on the Management Report dated December 19, 2019 including progress on findings and recommendations.

6.2 Management Audit Report – Item 2.1 – Five-Year Plan – Action

Possible Actions:

- a. Approve Five-Year Plan for presentation to Board of Directors.
- b. Approve letter to Board of Directors and direct chair, Jim Acker to meet with Supervisor Wasserman, District 1, to discuss next steps.

6.3 Management Audit Report – Item 3.3 Debt Policy -Information

Present draft Debt Management Policy to Board of Commissioners for review and discussion. No formal action will be taken to approve the Debt Management Policy.

7. New Business Info/Action

7.1 FAIRA Insurance – Information

Report to Board the increase to FAIRA Insurance to \$41,928 an increase of 87% from last fiscal year's \$22,443.

7.2 Amend Agreement for Grant Administration and Coordination Services –

Action

Possible Action:

- a. Approve first amendment to agreement with Dan Rabe, relating to providing grant administration and coordination services, increasing rate to \$36.00 with maximum amount of contract to fourteen thousand four hundred dollars (\$14,400) and extending the agreement retroactively from May 1, 2020 through June 30, 2022, that has been reviewed and approved by County Counsel as to form and legality.

7.3 Amend Agreement for Medical Director Services – Action

Possible Action:

- a. Approve second amendment to agreement with Stanford Health Care DBA Stanford Hospital and Clinics, relating to providing Medical Director services with a maximum amount of contract of eighteen thousand dollars per year (\$18,000) and extending the agreement for a 12-month period through August 30, 2022, that has been reviewed and approved by County Counsel as to form and legality.

7.4 Agreement with Vertical Bridge Real Estate, LLC for Tower Site Lease – Action

Possible Action:

Recommend approval to Board of Directors of retroactive agreement with Vertical Bridge Real Estate, LLC, relating to the lease of space on tower located at 11000 San Juan Canyon Road, Salinas, California for a five-year period beginning July 1, 2020 through June 30, 2025 in the amount of three hundred dollars (\$300) per month plus applicable fees, that has been reviewed and approved by County Counsel as to form and legality.

7.5 Engagement Letter with Fechter & Company – Action

Possible Action:

- a. Approve engagement letter with Fechter & Company to provide audit of financial statements for the District for fiscal year ending June 30, 2021.

8. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

- 9. Chiefs Report**
- 10. Commissioner's Comments**
- 11. Next Meeting is October 13, 2021**
- 12. Adjourn Meeting**

Kathy Athey

Acting Secretary of the Board