



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com  
Baraka Carter, Fire Chief

### AGENDA

#### South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, December 11, 2024 – 6:00 p.m.

Masten Fire Station  
10810 No Name Uno  
Gilroy, CA 95021

#### 1. Opening

- 1.1. CALL TO ORDER - Chairperson Ramon Lopez
- 1.2. ROLL CALL - LaQueta Lynch
- 1.3. DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch
- 1.4. Introductions

#### 2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

#### 3. Agenda Amendments and Changes

#### 4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to address the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

**4(a) Minutes Approval**

Possible Action:

- a. Approve the November 13, 2024, Regular Meeting minutes.

**4(b) Expenditures Approval**

Possible Action:

- a. Approve Expenditures from November 1, 2024 – November 30, 2024.

**4(c) Staff Reports Approval**

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Mitigation Fees Report.

**4(d) Resolution No. 24-3 – Setting the Board of Commissioners 2025 Regular Meeting schedule.**

Possible Action:

- a. Adopt Resolution No. 24-03 setting forth the Board of Commissioners 2025 Regular Meeting Schedule for monthly meetings.
- b. Adopt Resolution No. 24-03 setting forth the Board of Commissioners 2025 regular meeting schedule for Bi-Monthly meetings.

**Regular Agenda Items for Discussion**

**5. Old Business Info/Action**

**5.1. Fee for Service Justification Study – Information**

Receive a report on the status of the Fee for Service Justification Study.

**5.2. Five-Year Plan Ad Hoc Subcommittee – Information**

Receive a report on the status of the Fee for Service Justification Study

**5.3. General Business Manager – Information**

Receive a report regarding District General Business Manager position.

**5.4. Fire Apparatus Ad Hoc Committee – Information**

Receive a report on the status of the purchase for the replacement engine.

**5.5. District Vendors and Services – Information**

Receive a report on the consolidation of various services for the District.

**6. New Business**

**6.1. Budget workshop for Fiscal 2025/2026 – Action**

Discuss and set a date for a Fiscal year 2026 budget cycle workshop.

**6.2. Consider Recommendation relating MSA SCBA's units – Action**

Possible Action:

- a. Receive a report on the useful life of the MSA SCBA's units.
- b. Approve delegation of authority to the Fire Chief or designee to negotiate, execute, amend, and terminate all agreements and documents necessary for the donation of MSA SCBA units.

**7. Volunteer Firefighter Report – Brandon Winters**

**8. Battalion Chief Report – Chief Main**

**9. Chief's Report – Chief Alcantar**

**10. Events**

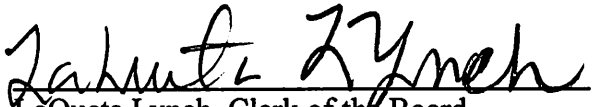
**11. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

**12. Commissioners' Comments**

**13. Next Meeting is January 8, 2025**

**14. Adjourn Meeting**

  
LaQueta Lynch, Clerk of the Board



## South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sccfd.com  
Baraka Carter, Fire Chief

### MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF November 13, 2024

#### 1. Opening

1.1. CALL TO ORDER - Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, November 13, 2024, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Chairman Lopez called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL - LaQueta Lynch

a. Commissioners Present: Lopez, Johnson, Keesling, Lewis, Monaco, Acker, Ludewig

b. Fire District Staff: Fire Chief Carter, Assistant Chief Alcantar  
Battalion Chief Main,  
Volunteer Firefighter Winter

c. Absent: None

1.3. DECLARATION OF POSTING OF AGENDA  
Per Government Code 54954.2 - Clerk LaQueta Lynch

1.4. Introductions

#### 2. Public Participation

None.

**3. Agenda Amendments and Changes**

LaQueta Lynch mentioned that per county counsel there should be a change to remove the date from item 5.2, Masten Roof Repair.

Commissioner Johnson asked that a motion be made to add phase 2 for District website maintenance and compliance be added to the agenda as an emergency action item.

<b>3 RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lewis
<b>SECONDER:</b>	Keesling
<b>AYES:</b>	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
<b>ABSENT:</b>	None

**4. Approve Consent Agenda**

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to address to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

**4(a) Minutes Approval**

Possible Action:

- a. Approve the October 9, 2024, Regular Meeting minutes.

**4(b) Expenditures Approval**

Possible Action:

- a. Approve Expenditures from October 1, 2024 – October 31, 2024.

**4(c) Staff Reports Approval**

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.

<b>4 RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lewis
<b>SECONDER:</b>	Keesling
<b>AYES:</b>	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
<b>ABSENT:</b>	None

**Regular Agenda Items for Discussion**

**5. Old Business Info/Action**

**5.1. Fee for Service Justification Study– Information**

Receive a report on the status of the Fee for Service Justification Study.

Chief Alcantar reported that new numbers from the CalFire contract for the first quarter has been sent to the consultant company for the Fee for Service Study. He stated that hopefully in the next week they will send over updated numbers and that the report maybe done by the next Board of Commissioners meeting.

**5.2. Masten Station Roof Repair – Action**

Possible Action:

- a. Approve Agreement between the South Santa Clara County Fire District and Stronger Building Services to repair roof for Masten Station not to

- exceed one hundred fifty thousand dollars (\$150,000.00), that has been reviewed and approved by County Counsel as to form and legality.
- b. Approve delegation of authority to the Fire Chief, or designee, to negotiate, execute, amend, or terminate Agreement between the South Santa Clara County Fire District and Stronger Building Services.

**5.2. RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Johnson

**SECONDER:** Acker

**AYES:** Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco

**ABSENT:** None

**5.3. Five-Year Plan Ad Hoc Subcommittee – Information**

Receive a report from the Five-Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

Commissioner Lopez reported there is nothing new to update.

**5.4. General Business Manager – Information**

Receive a report regarding District General Business Manager position.

Commissioner Acker reported there is nothing new to report.

**5.5. Countywide Fire Services Review – Information**

Receive a report on LAFCO recommendations and collect any questions.

Commissioner Lopez reported that community had a 7

**5.6. Fire Apparatus Ad Hoc Committee – Information**

Receive a report on the status of the purchase for the replacement engine.

Commissioner Acker reported that the Fire Apparatus Ad Hoc Committee recently met with the Santa Clara County Executive Office to discuss the fire apparatus. He mentioned that the Executive Office plans to explore creative financing options to purchase two fire apparatus for the district. The specifications for these apparatus will closely align with the proposals presented to the Board of Supervisors.

**5.7. Inventory of SSCCFD owned office/computer equipment – Information**

Receive a report on inventory of all computers, networking equipment, file storage, etc. purchased by and for the District.

Chief Alcantar reported that a list from the old inventory was included in the agenda packet. He noted that a new, updated list is currently being worked on, but it will take a few months to complete.

**5.8. Fire District Branding AD Subcommittee – Action**

Receive a report and quotes relating to District website maintenance.

Commissioner Johnson reported concerns about compliance with public record laws, specifically regarding the use of personal email to retain emails for a specified period. He noted that if an issue arises involving government matters, personal devices such as cell phones or computers could be confiscated. He emphasized that it is mandatory to set up an email account that is managed through the official website.

Commissioner Johnson put together a proposal to continue the ongoing services for the district website update.

Possible Action:

- a. Select monthly maintenance service not to exceed \$250.00 per month for a 6-month period.
- b. Select hourly maintenance service not to exceed \$150.00 per hour for a 6-month period.

<b>5.8.a RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lopez
<b>SECONDER:</b>	Lewis
<b>AYES:</b>	Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco
<b>ABSENT:</b>	None

**6. New Business**

**6.1. District Vendors and Services – Information**

Provide direction to staff regarding coordination of consolidation of various services for the District.

LaQueta Lynch reported that the current services for the district were set up before she began working here. She mentioned that she had explored the possibility of sharing some services with Morgan Hill and Gilroy but was unsuccessful. Commissioner Johnson expressed the desire to consolidate bills where possible to streamline payments and potentially save the district some



funds. He noted that further research and information are needed before any changes to services can be made.

**6.2. Delegate Authority for Procurement Activities to District Fire Chief – Action**

Possible Action:

- a. Recommend approval of a resolution by the Board of Directors of the South Santa Clara County Fire District, granting authority to the District Fire Chief to execute agreements for goods and services on behalf of the District, with a maximum value of \$25,000 per agreement, following approval by County Counsel as to form and legality. Delegation of authority shall expire on January 1, 2029.
- b. Direct District staff to submit to Board of Directors at their next regular meeting for approval.

**6.2 RESULT: APPROVED [UNANIMOUS]**

**MOVER:** Lopez

**SECONDER:** Lewis

**AYES:** Acker, Johnson, Keesling, Lewis, Lopez, Ludewig, Monaco

**ABSENT:** None

**7. Volunteer Firefighter Report – Brandon Winters**

- Training
- Pancake Breakfast
- Toy Drive
- Future Events

**8. Battalion Chief Report – Chief Main**

- EMS Time 95.1%
- ALS Monitors
- SCB Cylinders
- Radio software updates
- ABH
- Incidents

**9. Chief's Report – Chief Alcantar**

- Fire Inspector
- Budget meeting
- Fuel

- Stryker refund

**10. Events**

**11. Request for Future Agenda Items**

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

1. Fee for Service
2. Five-Year Plan
3. General Business Manager
4. South Santa Clara County Volunteers Procedures and Bylaws
5. Fire Apparatus
6. Regular Meeting Schedule

**12. Commissioners' Comments**

**13. Next Meeting is December 11, 2024**

**14. Adjourn Meeting**

*There being no further business, the meeting was adjourned at 7:01 pm.*

ATTEST \_\_\_\_\_  
Ramon Lopez, Chairperson

\_\_\_\_\_  
LaQueta Lynch, Clerk of the Board

4.b.

November 2024 Fund 1574 Expenditures						
DATE	DOC #	GL Code	VENDOR #	VENDOR NAME	DESCRIPTION	AMOUNT
11/05/24	179	5255500a	5003515	Verizon Wireless	9/13/2024 - 10/12/2024	\$ 42.16
11/05/24	180	5255500	1000874	Kathy Athey	Consultant Service 10/17/2024 - 10/31/2024	\$ 175.00
11/05/24	181	5350440	1014805	South Valley Internet	Station 1   12/1/2024 - 1/1/2025   Inv 1174121	\$ 155.00
11/07/24	182	5231000	1050205	Pest Tech Ready	Pest Control Services Station 2   Inv 7132	\$ 275.00
11/07/24	183	5350440	1003225	Dish Network	Stn 2   11/18/2024 - 12/17/2024	\$ 142.10
11/07/24	184	5350440	1003225	Dish Network	Stn 3   11/18/2024 - 12/17/2024	\$ 127.92
11/07/24	185	5290100	1007754	PG&E	Station 2   9/27/2024 - 10/27/2024	\$ 553.36
11/07/24	186	5350440	1015089	Crystal Springs Water Co.	Station 2   10/2/2024	\$ 28.25
11/07/24	187	5350440	1015089	Crystal Springs Water Co.	Station 2   10/9/2024	\$ 7.75
11/07/24	188	5350440	1015089	Crystal Springs Water Co.	Station 2   10/16/2024	\$ 7.75
11/07/24	189	5350440	1015089	Crystal Springs Water Co.	Station 2   10/23/2024	\$ 15.50
11/07/24	190	5350440	1015089	Crystal Springs Water Co.	Station 2   10/30/2024	\$ 15.50
10/31/24	191	5205100	1038415	Frontier Communications	Station 2   10/22/2024 - 11/21/2024	\$ 250.18
10/31/24	192	5230100	1042897	Diesel Direct West	Station 2: Diesel 9/17/2024	\$ 2,944.19
10/31/24	193	5205100	1038415	Frontier Communications	Station 3   10/22/2024 - 11/21/2024	\$ 380.28
11/12/24	194	5270100	1001439	Gilroy Gardens	Station 3 Rent - November 2024	\$ 1,819.67
10/31/24	195	5255500	1037122	Airgas	Airgas Hazmat and Energy Charge	\$ 68.43
10/31/24	196	5350440	1014805	South Valley Internet	Station 2   11/1/2024 - 12/1/2024   Inv 1176838	\$ 155.00
10/31/24	197	5231000	1004379	Killroy Pest Control, Inc	Pest Control Services Station 3	\$ 83.00
10/31/24	198	5290100	5003891	Suburban Propane	Bulk Tank Rent	\$ 197.55
10/31/24	199	5250100	1002832	Crown Services	Mobile kitchen unit services to First Responders	\$ 687.96
11/04/24	200	5265100	1000425	ALL STAR Fire Equipment, Inc.	Medical Equipment   Inv 259844	\$ 37,035.93
11/04/24	201	5230200	1023423	US Bank	Tires Oct 2024	\$ 1,374.64
11/04/24	201	5230300	1023423	US Bank	Parts Oct 2024	\$ 7,976.97
11/04/24	201	5230400	1023423	US Bank	Service Oct 2024	\$ 686.25
11/04/24	201	5247400	1023423	US Bank	Med Oct 2024	\$ 370.00
11/04/24	201	5275100	1023423	US Bank	Small tool Oct 2024	\$ 217.43
11/04/24	201	5350400	1023423	US Bank	Supply Oct 2024	\$ 351.87
11/04/24	201	5350440	1023423	US Bank	Supply Oct 2024	\$ 3,397.44
11/07/24	202	5350440	1015089	Crystal Springs Water Co.	Station 3   10/1/2024	\$ 28.25
11/07/24	203	5350440	1015089	Crystal Springs Water Co.	Station 3   10/8/2024	\$ 20.50
11/07/24	204	5350440	1015089	Crystal Springs Water Co.	Station 3   10/15/2024	\$ 15.50
11/07/24	205	5350440	1015089	Crystal Springs Water Co.	Station 3   10/22/2024	\$ 15.50
11/06/24	206	5350440	1015089	Crystal Springs Water Co.	Station 3   10/29/2024	\$ 15.50
11/08/24	207	5255500a	5003515	Verizon Wireless	9/17/2024 - 10/16/2024	\$ 3,128.67
11/15/24	208	5350440	1014805	South Valley Internet	Station 3   12/19/2024 - 1/9/2025   Inv 1178406	\$ 155.00
11/15/24	209	5255500	1005134	Life Assist	Medical Supplies   Inv 1527129	\$ 345.42
11/15/24	210	5215700	5002477	Greenwaste	Station 3   11/1/2024 - 11/30/2024	\$ 144.44
11/15/24	211	5215700	5002477	Greenwaste	Station 2   11/1/2024 - 11/30/2024	\$ 588.12
11/19/24	212	5255500	1005134	Life Assist	Medical Supplies   Inv 1528884	\$ 54.97
11/19/24	213	5350440	1046395	Charter Communications	11/7/20024 - 12/7/2024	\$ 172.96
11/19/24	214	5205100	1038415	Frontier Communications	Station 1   11/7/2024 - 12/6/2024	\$ 150.61

Total \$ 64,377.52

SOUTH SANTA CLARA COUNTY FIRE DISTRICT  
11/30/2024

4.2 a

**REVENUE FUND 1574 COST CENTER 9118**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2025	RECEIPTS TO DATE	BALANCE	FY 2024 ACTUAL	DIFFERENCE
4001100	Prop Taxes Curr Secured	\$ 6,300,000.00	\$ -	\$ 6,300,000.00	\$ 5,953,000.00	\$ 347,000.00
4001200	Prop Taxes Unitary	\$ 65,000.00	\$ -	\$ 65,000.00	\$ 61,000.00	\$ 4,000.00
4001210	Prop Taxes - Unitary Railroad	\$ 1,100.00	\$ -	\$ 1,100.00	\$ 1,100.00	\$ -
4002100	Prop Taxes Curr Unsecured	\$ 321,000.00	\$ -	\$ 321,000.00	\$ 306,000.00	\$ 15,000.00
4006100	Prop Taxes SB813	\$ 84,000.00	\$ -	\$ 84,000.00	\$ 136,000.00	\$ (52,000.00)
4301100	Interest-Deposits	\$ 67,300.00	\$ -	\$ 67,300.00	\$ 60,000.00	\$ 7,300.00
4419100	Homeowners Prop Tax	\$ 17,000.00	\$ -	\$ 17,000.00	\$ 16,800.00	\$ 200.00
4422300	State Grants & Aids	\$ 20,000.00	\$ -	\$ 20,000.00	\$ 110,330.00	\$ (90,330.00)
4580100	Other Grants & Aids	\$ -	\$ -	\$ -	\$ -	\$ -
4580200	Federal Grants	\$ -	\$ -	\$ -	\$ -	\$ -
4727700	Misc. Fees	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -
4813450	Misc Income - Charge	\$ 208,000.00	\$ -	\$ 208,000.00	\$ 200,000.00	\$ 8,000.00
4920120	IC-Transfers In	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 7,088,400.00</b>	<b>\$ -</b>	<b>\$ 7,088,400.00</b>	<b>\$ 6,849,230.00</b>	<b>\$ 239,170.00</b>

**EXPENDITURES FUND 1574 COST CENTER 9118**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2025	RECEIPTS TO DATE	BALANCE	FY 2024 ACTUAL	DIFFERENCE
5205100	Communications/Telephone	\$ 10,850.00	\$ 150.61	\$ 10,699.39	\$ 7,850.00	\$ 3,000.00
5205200	IC - Radio Maintenance Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5215700	Garbage	\$ 8,950.00	\$ 732.56	\$ 8,217.44	\$ 8,180.00	\$ 770.00
5220100	Insurance Premiums	\$ 69,000.00	\$ -	\$ 69,000.00	\$ 60,000.00	\$ 9,000.00
5225500	Commissioner Fee	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,200.00	\$ -
5230100	Lubes, Oils, & Fluids	\$ 57,200.00	\$ -	\$ 57,200.00	\$ 55,000.00	\$ 2,200.00
5230200	Tires	\$ 15,000.00	\$ 1,374.64	\$ 13,625.36	\$ 10,000.00	\$ 5,000.00
5230300	Vehicle Parts	\$ 100,000.00	\$ 7,976.97	\$ 92,023.03	\$ 100,000.00	\$ -
5230400	Maint - Equip. Other	\$ 45,000.00	\$ 686.25	\$ 44,313.75	\$ 33,000.00	\$ 12,000.00
5231000	Contract Maint.	\$ 3,600.00	\$ 275.00	\$ 3,325.00	\$ 3,600.00	\$ -
5235110	Maint. Struc. -Grounds/Bldg	\$ 201,665.00	\$ -	\$ 201,665.00	\$ 45,000.00	\$ 156,665.00
5235120	Maint. Grounds-Rd &Walk	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,500.00	\$ -
5245100	Membership Dues	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 4,000.00	\$ 200.00
5250100	Office Expenses	\$ 7,500.00	\$ -	\$ 7,500.00	\$ 7,500.00	\$ -
5250600	Education Materials	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 3,000.00	\$ -
5250700	Printing External	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,000.00	\$ 500.00
5250800	PC Software	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
5250930	Prof. Devel. Seminars	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 500.00	\$ 500.00
5251000	Workshop, Conf & Seminar	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
5255100	Prof & Specialized Services	\$ 18,000.00	\$ -	\$ 18,000.00	\$ 18,000.00	\$ -
5255500	Contract Services	\$ 90,285.00	\$ 1,467.89	\$ 88,817.11	\$ 80,000.00	\$ 10,285.00
5255510	Svc Other - Professional Svc	\$ 10,415,855.00	\$ -	\$ 10,415,855.00	\$ 8,013,347.00	\$ 2,402,508.00
5255800	Legal Expenses	\$ 23,000.00	\$ -	\$ 23,000.00	\$ 20,000.00	\$ 3,000.00
5255900	Investigation Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5257200	Training Services	\$ 600.00	\$ -	\$ 600.00	\$ 600.00	\$ -
5257400	Medical Prof. Fees	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
5258200	Prof Svc - Internal	\$ -	\$ -	\$ -	\$ -	\$ -
5259200	Property Tax Admin Fee	\$ 66,000.00	\$ -	\$ 66,000.00	\$ 55,000.00	\$ (54,949.00)
5265100	Equipment - Other - Rents/Leases	\$ 500.00	\$ 37,035.93	\$ (36,535.93)	\$ 500.00	\$ -
5270100	Rents & Leases- Bldg & Improv.	\$ 28,000.00	\$ -	\$ 28,000.00	\$ 28,000.00	\$ -
5275100	Small Tools	\$ 5,000.00	\$ 217.43	\$ 4,782.57	\$ 5,000.00	\$ -
5275200	PC Hardware	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ -
5275500	Non Capitalized Equip.	\$ 72,800.00	\$ -	\$ 72,800.00	\$ 70,000.00	\$ 2,800.00
5280000	Special Dept. Expense	\$ 425.00	\$ -	\$ 425.00	\$ 425.00	\$ -
5281610	IC - Cost Allocation Plan	\$ 37,831.00	\$ -	\$ 37,831.00	\$ 12,572.00	\$ 25,259.00
5282200	Projects / Programs	\$ 21,612.00	\$ -	\$ 21,612.00	\$ 17,800.00	\$ 3,812.00
5285200	Automobile Services/Travel	\$ 500.00	\$ -	\$ 500.00	\$ 250.00	\$ 250.00
5285800	Business Travel	\$ 500.00	\$ -	\$ 500.00	\$ 250.00	\$ 250.00
5290100	Utilities	\$ 20,550.00	\$ 553.36	\$ 19,996.64	\$ 16,400.00	\$ 4,150.00
5350300	Operating Expense - Other	\$ 500.00	\$ -	\$ 500.00	\$ 500.00	\$ -
5350400	Ser /Supplies - Other	\$ 60,320.00	\$ 351.87	\$ 59,968.13	\$ 58,000.00	\$ -
5350440	Ser /Supplies	\$ 63,922.00	\$ 4,475.42	\$ 59,446.58	\$ 63,922.00	\$ -
5400200	Debt Svcs - Principal	\$ 15,600.00	\$ -	\$ 15,600.00	\$ 15,000.00	\$ (15,000.00)
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 11,479,965.00</b>	<b>\$ 55,297.93</b>	<b>\$ 11,424,667.07</b>	<b>\$ 8,823,896.00</b>	<b>\$ (8,768,598.07)</b>

**REVENUE FUND 1574 COST CENTER 9120**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2024 ACTUAL	DIFFERENCE
4727725	First Responder	\$ 227,950.00	\$ -	\$ 227,950.00	\$ 223,485.00	\$ 4,465.00
	<b>TOTAL REVENUE</b>	<b>\$ 227,950.00</b>	<b>\$ -</b>	<b>\$ 227,950.00</b>	<b>\$ 223,485.00</b>	<b>\$ (223,485.00)</b>

**EXPENDITURES FUND 1574 COST CENTER 9120**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2024 ACTUAL	DIFFERENCE
5255500	Contract Services	\$ 127,950.00	\$ 3,170.83	\$ 124,779.17	\$ 123,485.00	\$ 4,465.00
5255510	Svc Other - Professional Svc	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	\$ -
5561300	Special District Equip. Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	<b>\$ 227,950.00</b>	<b>\$ 3,170.83</b>	<b>\$ 224,779.17</b>	<b>\$ 123,485.00</b>	<b>\$ 104,465.00</b>

2280050	ADVANCES FROM OTHER FUNDS	\$ 447,450.34	\$ -	\$ 447,450.34	\$ 527,352.19	\$ (79,901.85)
3400000	FUND BALANCE/RETAINED EARNINGS	\$ (89,275.95)	\$ -	\$ (89,275.95)	\$ -	\$ (89,275.95)
3400250	FUND BALANCE/ASSIGNED	\$ 3,799,900.13	\$ -	\$ 3,799,900.13	\$ 1,874,159.49	\$ 1,925,740.64
	<b>TOTAL FUND BALANCE</b>	<b>\$ 4,158,074.52</b>	<b>\$ -</b>	<b>\$ 4,158,074.52</b>	<b>\$ 2,401,511.68</b>	<b>\$ 1,756,562.84</b>

**REVENUE FUND 1575 COST CENTER 9121**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2024	RECEIPTS TO DATE	BALANCE	FY 2024 ACTUAL	DIFFERENCE
4727670	FP Svcs-Assem Permit	\$ 95,000.00	\$ -	\$ 95,000.00	\$ 95,000.00	\$ -
4301100	Interest-Deposits	\$ 8,000.00	\$ -	\$ 8,000.00	\$ 4,000.00	\$ 4,000.00
	<b>TOTAL REVENUE</b>	<b>\$ 103,000.00</b>	<b>\$ -</b>	<b>\$ 103,000.00</b>	<b>\$ 99,000.00</b>	<b>\$ 4,000.00</b>

**EXPENDITURES FUND 1575 COST CENTER 9121**

GL ACCOUNT	DESCRIPTION	BUDGETED FY 2023	RECEIPTS TO DATE	BALANCE	FY 2022 ACTUAL	DIFFERENCE
5400200	Debt Svcs - Principal	\$ -	\$ -	\$ -	\$ -	\$ -
5420100	Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -

5205100	Communications/Telephone	\$ 10,850.00	\$ 150.61	\$ 10,699.39	\$ 7,850.00	\$ 3,000.00
5255100	Professional and Specialized Services	\$ -	\$ -	\$ -	\$ -	\$ -
5561000	Special District. Equip. Acq.	\$ 166,950.00	\$ -	\$ 166,950.00	\$ -	\$ -

<b>TOTAL NET EXPENDITURES</b>		<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ 166,950.00</b>	<b>\$ -</b>	<b>\$ -</b>
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3400000	FUND BALANCE/RETAINED EARNINGS	\$ 115,362.95	\$ -	\$ 115,362.95	\$ -	\$ 115,362.95
3400100	FUND BALANCE/NOBSPENDABLE	\$ -	\$ -	\$ -	\$ -	\$ -
3400250	FUND BALANCE/ASSIGNED	\$ 441,787.57	\$ -	\$ 441,787.57	\$ 441,787.57	\$ -
	<b>TOTAL FUND BALANCE</b>	<b>\$ 557,150.52</b>	<b>\$ -</b>	<b>\$ 557,150.52</b>	<b>\$ 441,787.57</b>	<b>\$ 115,362.95</b>
	<b>TOTAL FUND BALANCE</b>	<b>\$ 998,938.09</b>	<b>\$ -</b>	<b>\$ 998,938.09</b>	<b>\$ 883,575.14</b>	<b>\$ 115,362.95</b>



P.O. BOX 6343  
FARGO ND 58125-6343



**ACCOUNT NUMBER** \_\_\_\_\_  
**STATEMENT DATE** 11-22-2024  
**AMOUNT DUE** \$15,570.33  
**NEW BALANCE** \$15,570.33  
PAYMENT DUE ON RECEIPT

000001221 01 SP 106481185542180 P  
SO SANTA CLARA CO FIRE  
ATTN SSA  
15670 MONTEREY STREET  
MORGAN HILL CA 95037-5431

**AMOUNT ENCLOSED**  
\$

Please make check payable to "U.S. Bank"

U.S. BANK CORPORATE PAYMENT SYSTEMS  
P.O. BOX 790428  
ST. LOUIS, MO 63179-0428

Please tear payment coupon at perforation.

CORPORATE ACCOUNT SUMMARY								
SO SANTA CLARA CO FI	Previous Balance	Purchases And Other Charges	Cash Advances	Cash Advance Fees	Late Payment Charges	Credits	Payments	New Balance
Company Total	\$14,374.60	\$15,585.06	\$0.00	\$0.00	\$0.00	\$14.73	\$14,374.60	\$15,570.33

**MARKETING MESSAGES**

Cardholder \_\_\_\_\_ Date \_\_\_\_\_ Approver \_\_\_\_\_ Date \_\_\_\_\_

CORPORATE ACCOUNT ACTIVITY				
SO SANTA CLARA CO FIRE			TOTAL CORPORATE ACTIVITY	
			\$14,374.60 CR	
Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-07	11-07	7479826431200000000014	PAYMENT - 0001023423 00000 A	14,374.60 PY

NEW ACTIVITY				
KEVIN MURRAY	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
	\$14.73	\$8,793.86	\$0.00	\$8,779.13

CUSTOMER SERVICE CALL	ACCOUNT NUMBER		ACCOUNT SUMMARY	
	800-344-5696	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE
11/22/24		.00	PURCHASES & OTHER CHARGES	15,585.06
SEND BILLING INQUIRIES TO: U.S. Bank National Association C/O U.S. Bancorp Purchasing Card Program P.O. Box 6335 Fargo, ND 58125-6335	AMOUNT DUE		CASH ADVANCES	.00
			CASH ADVANCE FEES	.00
			LATE PAYMENT CHARGES	.00
			CREDITS	14.73
			PAYMENTS	14,374.60
		ACCOUNT BALANCE	15,570.33	



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number:
Statement Date: 11-22-2024

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-23	10-21	24431054296055366518564	HOLLISTER AUTO 0024822 HOLLISTER CA	72.17	
10-23	10-22	24489934297001052708625	PETERSON TRUCKS 510-618-5550 CA	664.25	
10-24	10-22	24431054297055860518564	HOLLISTER AUTO 0024822 HOLLISTER CA	94.39	
10-24	10-22	24431054297055860518572	HOLLISTER AUTO 0024822 HOLLISTER CA	209.89	
10-25	10-24	24489934299001144141700	PETERSON TRUCKS 510-618-5550 CA	244.17	
10-28	10-24	24431054299056773555691	HOLLISTER AUTO 0024822 HOLLISTER CA	163.34	
10-28	10-25	24431054300057238625811	HOLLISTER AUTO 0024822 HOLLISTER CA	1,167.16	
10-28	10-25	24489934300001183750889	PETERSON TRUCKS 510-618-5550 CA	135.46	
10-28	10-25	2449216430000008773059	GOLDEN STATE EVS GOLDENSTATEFI CA	276.06	
10-28	10-25	24750764301900011200029	MARX TOWING 408-8478697 CA	600.00	
10-31	10-29	24122594304030019380646	ROSSI BROS TIRE & AUTO SE HOLLISTER CA	538.82	
11-01	10-31	24492164306500000623164	GOLDEN STATE EVS GOLDENSTATEFI CA	573.78	
11-04	10-31	24431054306059882529582	HOLLISTER AUTO 0024822 HOLLISTER CA	42.77	
11-04	10-31	24431054306059882529590	HOLLISTER AUTO 0024822 HOLLISTER CA	437.60	
11-04	11-01	24431054307060346569866	HOLLISTER AUTO 0024822 HOLLISTER CA	42.77	
11-04	11-01	24489934307001156217810	PETERSON TRUCKS 510-618-5550 CA	1,930.80	
11-11	11-08	24431054314063466567885	HOLLISTER AUTO 0024822 HOLLISTER CA	258.38	
11-11	11-09	24431054315063899478337	HOLLISTER AUTO 0024822 HOLLISTER CA	40.42	
11-11	11-08	24489934314001201543492	PETERSON TRUCKS 510-618-5550 CA	50.32	
11-11	11-08	24692164314107425232890	CSC OF GILROY GILROY CA	159.76	
11-13	11-11	74489934317001704260018	PETERSON TRUCKS SAN LEANDRO CA	14.73 CR	
11-15	11-14	24492164320500001930727	GOLDEN STATE EVS GOLDENSTATEFI CA	797.84	
11-18	11-14	24431054320066185498177	HOLLISTER AUTO 0024822 HOLLISTER CA	149.41	
11-18	11-15	24431054321066668558983	HOLLISTER AUTO 0024822 HOLLISTER CA	13.18	
11-18	11-16	24431054322067108474376	HOLLISTER AUTO 0024822 HOLLISTER CA	57.12	
11-20	11-19	24794874324900015600024	AGILE OCCUPATIONAL MEDICI 831-6344444 CA	74.00	
<b>JAMFS LOPEZ</b>					
		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$1,461.18	\$0.00	\$1,461.18
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-25	10-23	24692164298103865094387	THEFORDSTOREMORGANHILL MORGAN HILL CA	997.02	
11-21	11-19	24692164325107282735511	INTERSTATE BATTERIES 4 SALINAS CA	464.16	
<b>TIFFANY BLACK</b>					
		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$479.93	\$0.00	\$479.93
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-31	10-30	24431054305059317413155	O'REILLY 3522 MORGAN HILL CA	65.44	
10-31	10-30	24801974305136079888443	JOHNSON LUMBER CO MORGAN HILL CA	84.79	
11-08	11-06	24489934312100245704094	PETERSON TRUCKS 510-618-5550 CA	88.87	
11-08	11-06	24489934312100245704177	PETERSON TRUCKS 510-618-5550 CA	33.98	
11-12	11-11	24489934317001133478194	PETERSON TRUCKS 510-618-5550 CA	144.31	
11-19	11-18	24489934324001063556218	PETERSON TRUCKS 510-618-5550 CA	23.53	
11-19	11-18	24489934324001063556390	PETERSON TRUCKS 510-618-5550 CA	39.01	
<b>TIM MAIN</b>					
		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
		\$0.00	\$495.00	\$0.00	\$495.00



Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number: . . . . .
Statement Date: 11-22-2024

NEW ACTIVITY					
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-11	11-08	24000974315648903947028	STARLINK INTERNET 310-6828100 CA	495.00	
<b>BRAD TFRRY</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$389.28	\$0.00	\$389.28
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-23	10-21	24943014296010188653888	THE HOME DEPOT #8572 MORGAN HILL CA	151.47	
10-29	10-28	24692164302107384285693	AMZN MKTP US*M19LM40Y3 AMZN.COM/BILL WA	63.28	
11-04	11-03	24692164308102804600690	AMZN MKTP US*BS85S9PU3 AMZN.COM/BILL WA	65.42	
11-06	11-05	24692164310104273966236	AMAZON MKTPL*4U4HI9SV3 AMZN.COM/BILL WA	109.11	
<b>ANDREW MURRAY</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$378.30	\$0.00	\$378.30
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-25	10-23	24164074298105442157892	STAPLES 00107714 GILROY CA	89.47	
10-31	10-30	24692164304109060237111	AMZN MKTP US*JZ4KU1WZ3 AMZN.COM/BILL WA	36.60	
10-31	10-30	24692164304109100430171	AMZN MKTP US*H29MN1V83 AMZN.COM/BILL WA	50.19	
11-04	11-02	24692164308102230542151	AMAZON MKTPL*5F5DX9EF3 AMZN.COM/BILL WA	110.92	
11-21	11-19	24943014325010188839953	THE HOME DEPOT #6677 GILROY CA	91.12	
<b>STEVEN RODFRG</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$1,036.49	\$0.00	\$1,036.49
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
10-28	10-25	24445004300500605134007	EDWARD DE LEON 831-636-2904 CA	845.00	
10-28	10-25	24943004300080673450806	COSTCO WHSE #0760 GILROY CA	134.62	
11-05	11-04	24692164309103341495346	AMAZON MKTPL*Y00615RY3 AMZN.COM/BILL WA	29.43	
11-22	11-21	24692164326108556350929	AMAZON MKTPL*W53BK8MC3 AMZN.COM/BILL WA	27.44	
<b>LAQUETA LYNCH</b>		<b>CREDITS</b>	<b>PURCHASES</b>	<b>CASH ADV</b>	<b>TOTAL ACTIVITY</b>
		\$0.00	\$2,551.02	\$0.00	\$2,551.02
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
11-08	11-07	24137464312300703140641	USPS.COM CLICKNSHIP 800-344-7779 DC	60.76	
11-20	11-19	24275394324900015155141	DAILY JOURNAL CORPORATION 213-2295300 CA	1,799.76	
11-22	11-21	24013394326004520148447	ROSE CITY LABEL CO PORTLAND OR	690.50	





Company Name: SO SANTA CLARA CO FIRE
Corporate Account Number: . J- 11-22-2024
Statement Date: 11-22-2024

Department: 00000 Total:  
Division: 00000 Total:

\$15,570.33  
\$15,570.33

## November P-Card

C/H	GL Code	Amount	FY	Justification
K. Murray	5230100	\$ 437.60	24/25	Shop Stock
K. Murray	5230100	\$ 74.00	24/25	RPP
K. Murray	5230100	\$ 57.12	24/25	Shop Stock
	<b>5230100 Total</b>	<b>\$ 568.72</b>		
K. Murray	5230300	\$ 72.17	24/25	Part for U-70
K. Murray	5230300	\$ 664.25	24/25	Part for E-69
K. Murray	5230300	\$ 94.39	24/25	Part for E-69
K. Murray	5230300	\$ 209.89	24/25	Part for R-1637
K. Murray	5230300	\$ 244.17	24/25	Part for R-1637
K. Murray	5230300	\$ 163.34	24/25	Part for R-1637
K. Murray	5230300	\$ 1,167.16	24/25	Part for E-168
K. Murray	5230300	\$ 135.46	24/25	Part for E-69
K. Murray	5230300	\$ 276.06	24/25	Part for E-69
K. Murray	5230300	\$ 573.78	24/25	Part for E-69
K. Murray	5230300	\$ 42.77	24/25	Part for R-1637
K. Murray	5230300	\$ 42.77	24/25	Part for R-1637
K. Murray	5230300	\$ 1,930.80	24/25	Parts for E-169
K. Murray	5230300	\$ 40.42	24/25	Part for WT67
K. Murray	5230300	\$ 50.32	24/25	Part for WT67
K. Murray	5230300	\$ 159.76	24/25	Part for WT67
K. Murray	5230300	\$ (14.73)	24/25	Part for WT67
K. Murray	5230300	\$ 797.84	24/25	Part for E-69
K. Murray	5230300	\$ 149.41	24/25	Part for WT67
K. Murray	5230300	\$ 13.18	24/25	Part for WT68
Lopez	5230300	\$ 464.16	24/25	Part for WT67
Black	5230300	\$ 65.44	24/25	Part for E-69
Black	5230300	\$ 84.79	24/25	Part for E-69
Black	5230300	\$ 88.87	24/25	Part for E67
Black	5230300	\$ 33.98	24/25	Part for E-67
Black	5230300	\$ 144.31	24/25	Part for E-168
Black	5230300	\$ 23.53	24/25	Part for WT68
Black	5230300	\$ 39.01	24/25	Part for WT68
	<b>5230300 TOTAL</b>	<b>\$ 7,757.30</b>		
K. Murray	5230400	\$ 600.00	24/25	Service R-1637
K. Murray	5230400	\$ 538.82	24/25	Service R-1637
Lopez	5230400	\$ 997.02	24/25	Service B-67
	<b>5230400 Total</b>	<b>\$ 2,135.84</b>		
Lynch	5250100	\$ 60.76	24/25	Office expense for Mail
Lynch	5250100	\$ 1,799.76	24/25	Ad expense for Roof stn. 2
	<b>5250100 Total</b>	<b>\$ 1,860.52</b>		
Main	5255500	\$ 495.00	24/25	Starlink
	<b>5255500 TOTAL</b>	<b>\$ 495.00</b>		
K. Murray	5275100	\$ 258.38	24/25	Small Tool for R-1637
	<b>5275100 Total</b>	<b>\$ 258.38</b>		
Terry	5350400	\$ 151.47	24/25	St. 1 Supply
Terry	5350400	\$ 63.28	24/25	St. 1 Supply
Rodberg	5350400	\$ 845.00	24/25	St. 2 Supply

Rodberg	5350400	\$	134.62	24/25	St. 2 Supply
A. Murray	5350400	\$	110.92	24/25	St. 3 Supply
A. Murray	5350400	\$	91.12	24/25	St. 1 Supply
Lynch	5350400	\$	690.50	24/25	St. 1 Supply
	<b>5350400 Total</b>	<b>\$</b>	<b>2,086.91</b>		
Terry	5350440	\$	65.42	24/25	St. 1 Supply
Terry	5350440	\$	109.11	24/25	St. 1 Supply
Rodberg	5350440	\$	29.43	24/25	St. 2 Supply
Rodberg	5350440	\$	27.44	24/25	St. 2 Supply
A. Murray	5350440	\$	89.47	24/25	St. 3 Supply
A. Murray	5350440	\$	36.60	24/25	St. 3 Supply
A. Murray	5350440	\$	50.19	24/25	St. 3 Supply
	<b>5350440 Total</b>	<b>\$</b>	<b>407.66</b>		

**Grand Total      \$      15,570.33**

4ca.

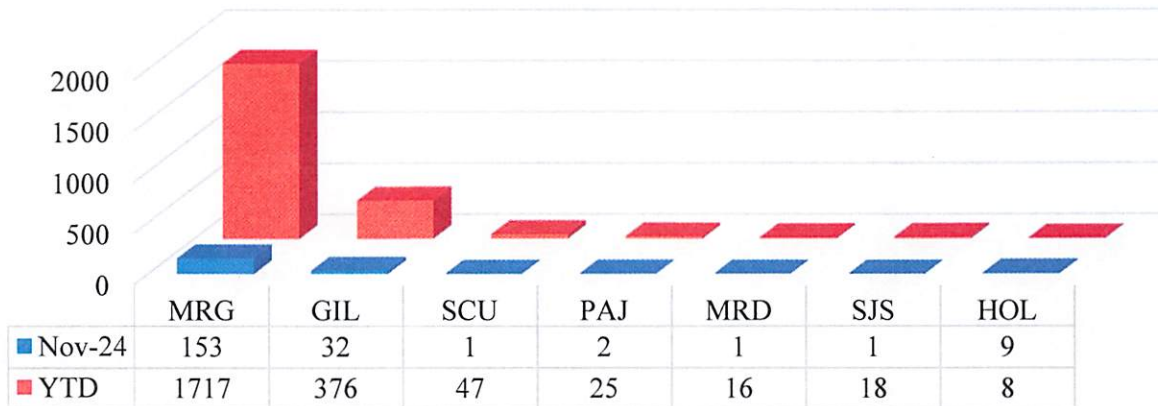


### South Santa Clara County Fire District

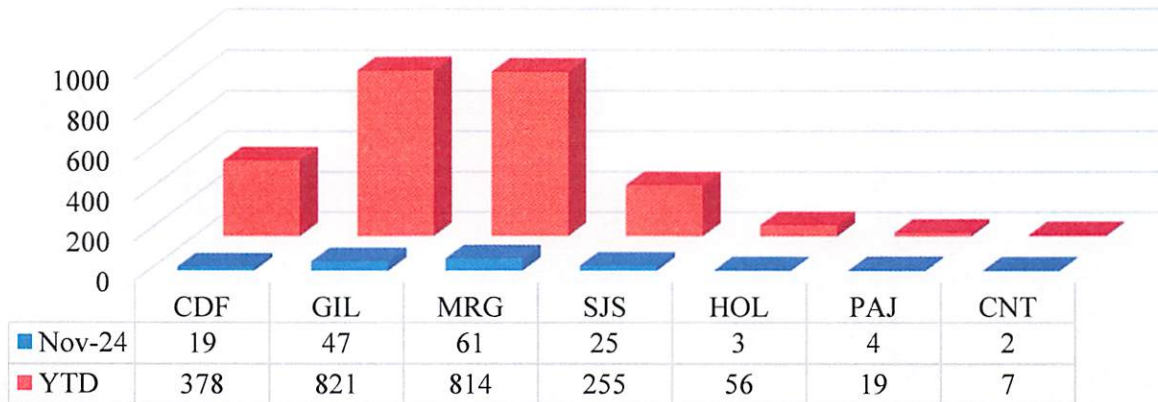
15670 Monterey Street, Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com  
Baraka Carter, Fire Chief

## Item 4(c)a – Incident Statistical Report November 1, 2024 – November 30, 2024

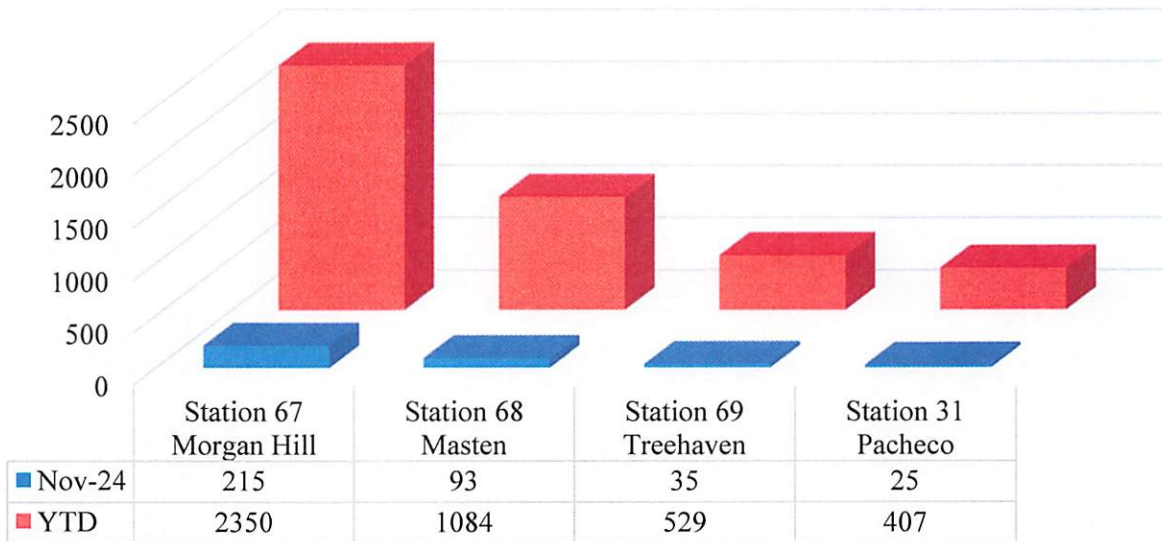
#### Aid Responses Provided By Jurisdiction



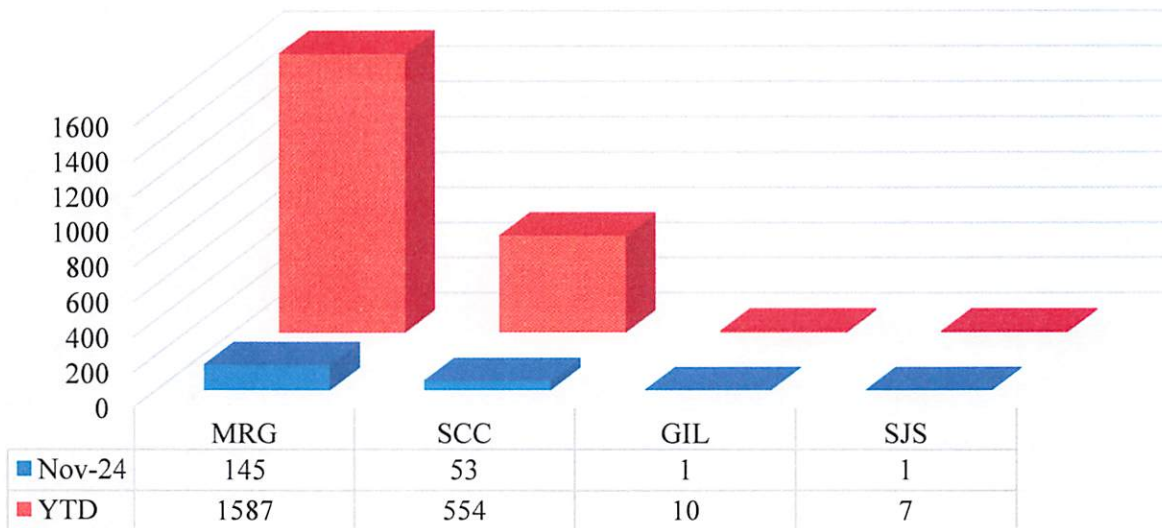
#### Aid Responses Received By Agency



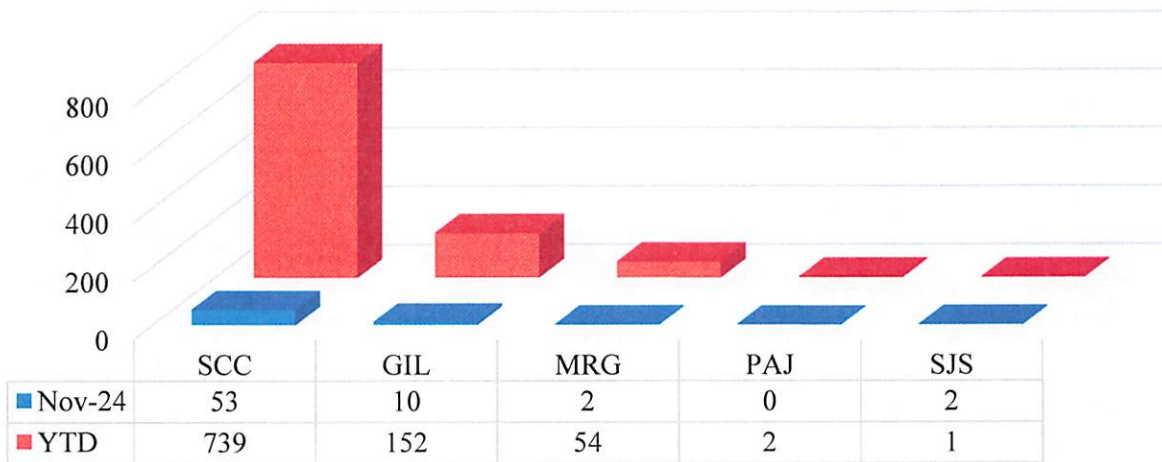
Call Volume By Station



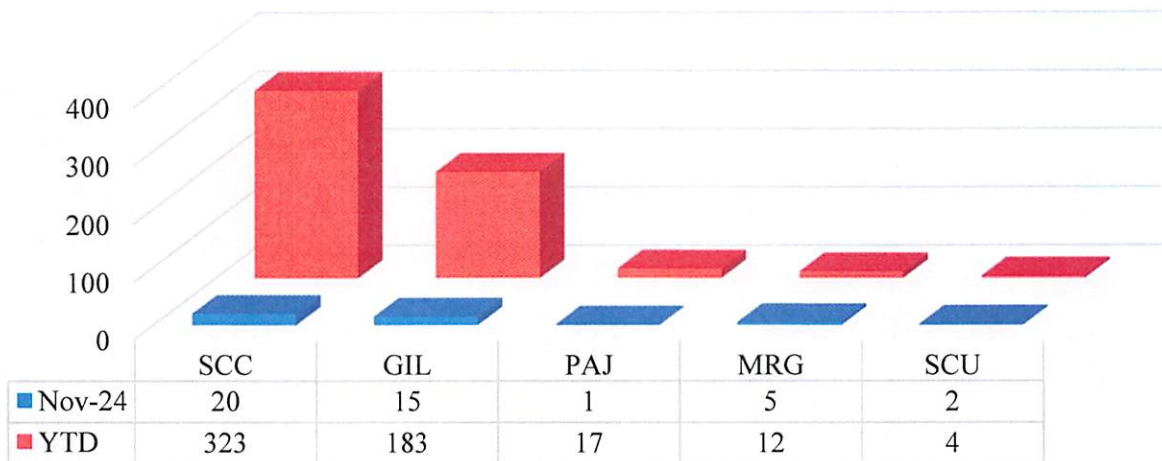
Engine 67's Call Volume By Jurisdiction



Engine 169's Call Volume By Jurisdiction



Engine 69's Call Volume By Jurisdiction



4c.b.



**South Santa Clara County Fire District**

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sccfd.com  
Baraka Carter, Fire Chief

**ITEM 4(c) – MITIGATION FEES  
BI-MONTHLY REPORT FOR November 1, 2024 – November 30, 2024**

Submitted to the  
SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS

**Monthly Reports**

The *South Santa Clara County Fire District Board of Commissioners* requires reports of mitigation activity to include collections and expenditures to be submitted to the Board Bi-Monthly.

**Background**

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD – 2015 – 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.

On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS – 2015 – 137 modifying the District's Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2015 – 03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District's Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts' mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts' mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

### **Mitigation Expenditures**

There were \$6,257.12 funds expended from the Mitigation Fees for the reporting period 2023/2024 for a refund on a cancelled project.

### **Committed Funds**

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2023-24 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to



accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

**Cash Receipts**

During the reporting period, November 1, 2024, to November 30, 2024, \$0.00 in fees were collected.

Construction Type	Square Footage	Rate	Fee Amount
Residential		\$0.52	\$ 0.52
Non-Res Moderate Commercial/Industrial		\$1.07	\$ 1.07
Non-Res Heavy Commercial/Industrial		\$1.59	\$ 0.00
Non-Res Accessory with Sprinklers		\$0.27	\$ 0.00
Non-Res Accessory without Sprinklers		\$0.52	\$ 0.00
<b>Total</b>			<b>\$</b>

Month	Beginning Balance	Mitigation Collected	Investment Interest	Mitigation Expended	Ending Balance
July	\$ 718,325.26	\$ 2,829.32	\$		\$ 721,154.58
August	\$	\$	\$		\$ 721,154.58
September	\$ 721,154.58	\$ 2,693.36	\$		\$ 723,847.94
October	\$ 723,847.94	\$ 26,747.07	\$		\$ 750,595.01
November	\$ 0.00	\$	\$		\$ 750,595.01
December	\$	\$	\$		\$
January	\$	\$	\$		\$
February	\$	\$	\$		\$
March	\$	\$	\$		\$
April	\$	\$	\$		\$
May	\$	\$			\$
June	\$	\$	\$		\$
<b>Total</b>	<b>\$</b>	<b>\$ 32,269.75</b>	<b>\$</b>	<b>\$</b>	<b>\$ 750,595.01</b>

4cl.

**RESOLUTION NO. 24-03  
RESOLUTION OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT  
BOARD OF COMMISSIONERS  
SETTING THE BOARD OF COMMISSIONERS  
2025 REGULAR MEETING SCHEDULE**

**WHEREAS** the South Santa Clara County Fire District (“District”) Board of Commissioners (“Board”) holds public meetings once a month to conduct District business (“Regular Meetings”).

**WHEREAS**, subject to compliance with applicable laws for in-person meetings, the Regular Meetings are conducted by the Board of Commissioners of the District (“District Board”) on the second Wednesday of each month starting at 6:00 p.m. at Masten Fire Station (notice and instructions for joining the meeting will be posted on the monthly agenda at <https://www.sccfd.com/resources/>);

**WHEREAS**, the specific Regular Meeting dates for 2025 have been reviewed by the District Board.

**NOW, THEREFORE**, the District does hereby **RESOLVE** as follows:

1. Public interest and convenience require the District Board to set forth its Regular Meeting dates for 2025; and
2. The District Board hereby approves the 2025 Regular Meeting Schedule which is attached hereto as **Exhibit A**.

**PASSED AND ADOPTED** this 11th day of December 2024.

**ATTEST:**

\_\_\_\_\_  
LaQueta Lynch, District Clerk

\_\_\_\_\_  
Ramon Lopez, Chairman of the Board

**APPROVED AS TO FORM AN LEGALITY**

\_\_\_\_\_  
Aaron Forbath, Deputy County Counsel

## Exhibit A

**South Santa Clara County Fire District**  
**Board of Commissioners**  
**2025 Regular Meeting Schedule**

Regular meetings of the Board of Commissioners of the South Santa Clara County Fire District are held via in-person, subject to compliance with applicable laws. Notice and instructions for joining the meeting will be posted on the monthly agenda at:  
<https://www.sccfd.com/resources/>.

1. **January Regular Commission Meeting**  
Wednesday, January 8, 2025, at 6:00 p.m.
2. **February Regular Commission Meeting**  
Wednesday, February 12, 2025, at 6:00 p.m.
3. **March Regular Commission Meeting**  
Wednesday, March 12, 2025, at 6:00 p.m.
4. **April Regular Commission Meeting**  
Wednesday, April 9, 2025, at 6:00 p.m.
5. **May Regular Commission Meeting**  
Wednesday, May 14, 2025, at 6:00 p.m.
6. **June Regular Commission Meeting**  
Wednesday, June 11, 2025, at 6:00 p.m.
7. **July Regular Commission Meeting**  
Wednesday, July 19, 2025, at 6:00 p.m.
8. **August Regular Commission Meeting**  
Wednesday, August 13, 2025, at 6:00 p.m.
9. **September Regular Commission Meeting**  
Wednesday, September 10, 2025, at 6:00 p.m.
10. **October Regular Commission Meeting**  
Wednesday, October 8, 2025, at 6:00 p.m.
11. **November Regular Commission Meeting**  
Wednesday, November 12, 2025, at 6:00 p.m.
12. **December Regular Commission Meeting**  
Wednesday, December 10, 2025, at 6:00 p.m.

**RESOLUTION NO. 24-03**  
**RESOLUTION OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT**  
**BOARD OF COMMISSIONERS**  
**SETTING THE BOARD OF COMMISSIONERS**  
**2025 REGULAR MEETING SCHEDULE**

**WHEREAS** the South Santa Clara County Fire District (“District”) Board of Commissioners (“Board”) holds public meetings once a month to conduct District business (“Regular Meetings”).

**WHEREAS**, subject to compliance with applicable laws for in-person meetings, the Regular Meetings are conducted by the Board of Commissioners of the District (“District Board”) on the second Wednesday of every other month starting at 6:00 p.m. at Masten Fire Station (notice and instructions for joining the meeting will be posted on the monthly agenda at <https://www.sccfd.com/resources/>);

**WHEREAS**, the specific Regular Meeting dates for 2025 have been reviewed by the District Board.

**NOW, THEREFORE**, the District does hereby **RESOLVE** as follows:

1. Public interest and convenience require the District Board to set forth its Regular Meeting dates for 2025; and
2. The District Board hereby approves the 2025 Regular Meeting Schedule which is attached hereto as **Exhibit A**.

**PASSED AND ADOPTED** this 11th day of December 2024.

**ATTEST:**

\_\_\_\_\_  
LaQueta Lynch, District Clerk

\_\_\_\_\_  
Ramon Lopez, Chairman of the Board

**APPROVED AS TO FORM AN LEGALITY**

\_\_\_\_\_  
Aaron Forbath, Deputy County Counsel

## Exhibit A

**South Santa Clara County Fire District  
Board of Commissioners  
2025 Regular Meeting Schedule**

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<https://www.sccfd.com/resources/>.

1. **February Regular Commission Meeting**  
Wednesday, February 12, 2025, at 6:00 p.m.
2. **April Regular Commission Meeting**  
Wednesday, April 9, 2025, at 6:00 p.m.
3. **June Regular Commission Meeting**  
Wednesday, June 11, 2025, at 6:00 p.m.
4. **August Regular Commission Meeting**  
Wednesday, August 13, 2025, at 6:00 p.m.
5. **October Regular Commission Meeting**  
Wednesday, October 8, 2025, at 6:00 p.m.
6. **December Regular Commission Meeting**  
Wednesday, December 10, 2025, at 6:00 p.m.