



South Santa Clara County Fire District

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Baraka Carter, Fire Chief

**MINUTES OF THE
SOUTH SANTA CLARA COUNTY FIRE DISTRICT
BOARD OF COMMISSIONERS REGUAR MEETING OF
January 8, 2025**

1. Opening

1.1. CALL TO ORDER - Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, January 8, 2025, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021. Chairman Lopez called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL - LaQueta Lynch

a. Commissioners Present: Commissioner Lopez, Commissioner Johnson, Commissioner Keesling, Commissioner Lewis, Commissioner Monaco, Commissioner Ludewig

b. Fire District Staff: Fire Chief Carter, Assistant Chief Alcantar, Battalion Chief Main, Volunteer Firefighter Winter

c. Absent: Commissioner Acker

1.3. DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 - Clerk LaQueta Lynch

1.4. Introductions

2. Public Participation

None.

3. Agenda Amendments and Changes

None.

4. Approve Consent Agenda

4(a) Minutes Approval

Possible Action:

- a. Approve the December 11, 2024, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from December 1, 2024 – December 31, 2024.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Mitigation Fees Report.
- c. Approve Staff Report.

4 RESULT: APPROVED [UNANIMOUS]

MOVER: Lewis

SECONDER: Johnson

AYES: Ludewig, Johnson, Keesling, Lewis, Lopez, Monaco

ABSENT: Acker

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Expenditures for November 1, 2024 – November 30, 2024 – Action

Possible Action:

- a. Receive a report on actual cost for Verizon Cell service.

Staff provided details of the purchase card expenditures of November 2024.

5.2. Fee for Service Justification Study – Information

Receive a report on the status of the Fee for Service Justification Study.

Staff provided the results of the fee for service justification study.

5.3. Five-Year Plan Ad Hoc Subcommittee – Information

Receive a report from the Five-Year Plan Ad Hoc Subcommittee on the development of the proposed five-year plan.

Commissioner Lopez reports no new updates.

5.4. General Business Manager – Information

Receive a report regarding District General Business Manager position.

Commissioner Lopez reports no new updates.

5.5. Fire Apparatus Ad Hoc Committee – Information

Receive a report on the status of the purchase for the replacement engine.

Commissioner Lopez reports no new updates.

5.6. District Vendors and Services – Information

Receive a report on the consolidation of various services for the District.

Assistant Chief Alcantar reports no new updates.

5.7. Fiscal Year 2023/2024 Financial Statements – Independent Audit – Information

Receive Fiscal Year 2024 Financial Statements with auditor report.

Staff provided the results of the independent audit for fiscal year 2023/2024.

6. New Business

None.

7. Volunteer Firefighter Report – Brandon Winters

- Training
- Ride Along
- Christmas Events

8. Battalion Chief Report – Chief Main

Combined with Item 9.

9. Chief's Report – Chief Alcantar

- 95% EMS Compliance
- Incidents
- Equipment Updates

10. Events

None.

11. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

12. Commissioners' Comments

13. Next Meeting is February 12, 2025

14. Adjourn Meeting

There being no further business, the meeting was adjourned at 7:01 pm.

ATTEST _____
Ramon Lopez, Chairperson

Carlos Alcantar, Acting Clerk of the Board