



South Santa Clara County Fire District

15670 Monterey Street Morgan Hill, CA 95037 • (408) 779-2121 • www.sscbfd.com
Jake Hess, Fire Chief

AGENDA

South Santa Clara Fire Protection District Board of Commissioners Regular Meeting

Wednesday, April 9, 2025 – 6:00 p.m.

Masten Fire Station
10810 No Name Uno
Gilroy, CA 95021

1. Opening

- 1.1. CALL TO ORDER – Chairperson Ramon Lopez
- 1.2. ROLL CALL – Acting Clerk Nick Giampaoli
- 1.3. DECLARATION OF POSTING OF AGENDA
Per Government Code 54954.2 – Acting Clerk Nick Giampaoli
- 1.4. Introductions

2. Public Participation

Member of the public may comment on an agenda item before action is taken and after the Board has discussed the item. The Chairperson of the Board of Commissioners will invite your comments regarding any item listed on our open session agenda. The Chairperson may request that comments be limited to three (3) minutes for any item NOT listed on the agenda. The Brown Act prohibits the Fire Board from responding to a request or taking any action not listed on the agenda.

3. Agenda Amendments and Changes

4. Approve Consent Agenda

Items removed from the Consent Agenda will be considered at the end of the regular agenda for discussion. The Board may also add items on the regular agenda to the Consent Agenda. Notice to the public: there is no separate discussion of Consent Agenda items, and the recommended actions are voted on in one motion. If an item is approved of the consent vote, the specific action recommended by Staff is adopted. Members of the public who wish to add to the Board on Consent Agenda items should comment under this item. Each speaker is limited to up to three (3) minutes total, as determined by Board Chair.

4(a) Minutes Approval

Possible Action:

- a. Approve the February 8, 2025, Regular Meeting minutes.
- b. Approve the March 12, 2025, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from March 1, 2025 – March 31, 2025.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. South Santa Clara County Fire District Dissolution – Information/Action

Discuss the dissolution of the South Santa Clara County Fire District.

Possible action:

- a. Develop correspondence to be sent to the Santa Clara County Board of Supervisors providing feedback regarding District dissolution.
- b. Develop correspondence to be sent to the Santa Clara County Local Agency Formation Commission providing feedback regarding District dissolution.

5.2. Division Chief Vehicle – Information

Receive a report and provide direction to staff regarding the purchase of the division chief vehicle, given the upcoming District dissolution.

5.3. Inventory of District Equipment – Information

Receive a status report on the inventory of District equipment.

5.4. Fire District Consolidation Ad Hoc Committee – Information

Receive a report from the Fire District Consolidation Ad Hoc Committee

6. New Business

6.1. Partner With Snug to Promote Their Daily Check App as a Community Outreach Safety Program – Information/Action

Possible action:

- a. Review Snug program, the partnership agreement and marketing materials, and approve posting on our website.

7. Volunteer Firefighter Report – Brandon Winters

8. Battalion Chief Report – Chief Giampaoli

9. Chief's Report – Chief Hess

10. Events

11. Request for Future Agenda Items

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to Staff to place the matter of business on a future agenda.

12. Commissioners' Comments

13. Next Meeting is May 14, 2025

14. Adjourn Meeting

DocuSigned by:

Nick Giampaoli

Nick Giampaoli, Acting Clerk of the Board



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MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGUAR MEETING OF March 12, 2025

1. Opening

1.1. CALL TO ORDER – Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, March 12, 2025, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021.

Chairperson Lopez called the meeting to order at 6:05 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL – Acting Clerk Nick Giampaoli

a. Commissioners Present: Chairperson Lopez, Commissioner Johnson, Commissioner Lewis, Commissioner Monaco, Commissioner Keesling, Commissioner Acker, Commissioner Ludewig

b. Fire District Staff: Chief Giampaoli, Chief Hernandez, Chief Mikesell, Consultant Athey, Masten Station Crew, Volunteer Winter

c. Absent: None

1.3. DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2 – Acting Clerk Nick Giampaoli

1.4. Introductions: Supervising Budget Analyst Dills-Thompson

2. Public Participation

None.

3. Agenda Amendments and Changes

Commissioner Keesling requested Item 4(a) be removed from consent.
Commissioner Acker requested Item 4(b) be removed from consent.

4. Approve Consent Agenda

4(a) Minutes Approval

Possible Action:

- a. Approve the February 8, 2025, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from February 1, 2025 – February 28, 2025.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

Motion: Approve the consent agenda with the exception of Item 4(a) and Item 4(b).

| | |
|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Monaco |
| SECONDER: | Keesling |
| AYES: | Lopez, Johnson, Lewis, Acker, Ludewig |
| NOES: | None |
| ABSENT: | None |

4(a) Minutes Approval

Commissioner Keesling stated that his quote regarding Santa Clara County Central Fire District’s funding not adequate from their reports was not included in the minutes and would like that added.

Motion: No action to be taken. Deferred to April meeting for approval.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Acker |
| SECONDER: | Ludewig |
| AYES: | Lopez, Johnson, Keesling, Lewis, Monaco |
| NOES: | None |
| ABSENT: | None |

4(b) Expenditures Approval

Commissioner Acker asked about Doc#355 – iSimulate. Consultant Athey clarified that it was for ALS Manikins, not monitors and they will be reimbursed by the EMS Trust Fund.

| | |
|------------------|---------------------------------------|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Monaco |
| SECONDER: | Keesling |
| AYES: | Lopez, Johnson, Acker, Lewis, Ludewig |
| NOES: | None |
| ABSENT: | None |

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. South Santa Clara County Fire District Dissolution – Information/Action

Discuss the dissolution of the South Santa Clara County Fire District.

Possible action:

- a. Develop correspondence to be sent to the Santa Clara County Board of Supervisors providing feedback regarding District dissolution.
- b. Develop correspondence to be sent to the Santa Clara County Local Agency Formation Commission providing feedback regarding District dissolution.

Chairperson Lopez stated that the item will be tabled until after the LAFCO meeting in April. Deferred to April meeting.

6. New Business

6.1. Proposed Fiscal Year 2025/2026 Budget Review – Information

Receive a report and discuss the proposed Fiscal Year 2025/2026 Budget.

Chairperson Lopez reported that the budget has been revised with the correct cost for personnel and that the benefit rates were not available until after the budget workshop. Lopez stated that the summary page provides end-of-year projections. Commissioner Acker inquired about the fire apparatus fund in the budget. Supervising Budget Analyst Dills-Thompson stated that The 2025/2026 budget does not include any capital asset purchases, and the solution was for Central Fire to lend apparatus to the District.

6.2. Fire District Consolidation Ad Hoc Committee – Information/Action

Possible action:

- a. Discuss and establish an Ad-Hoc Consolidation Subcommittee to support the consolidation of the South Santa Clara County Fire District and the Central Santa Clara County Fire District.

Motion: Commissioner Acker, Commissioner Monaco, and Chairperson Lopez will serve on the Ad Hoc Committee

| | |
|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Monaco |
| SECONDER: | Johnson |
| AYES: | Lopez, Acker, Keesling, Lewis, Ludewig |
| NOES: | None |
| ABSENT: | None |

7. Volunteer Firefighter Report – Brandon Winter

- Annual recertification for volunteers is in progress.
- Will participate in pancake breakfast.
- Planning Badge Pinning Ceremony in April.

8. Battalion Chief Report – Chief Main

- Chief Giampaoli reported on behalf of Chief Main.
- EMS response time compliance remains at 95%.
- Reported on four incidents of significance:
 - A medical emergency hiker at Henry Coe Park, a work-related injury at a mushroom farm, a structure fire, and a self-inflicted gunshot wound.

9. Chief's Report – Chief Hess

- Chief Giampaoli stated that Chief Hess was attending another meeting so he would provide the Chief report.
- CAL FIRE peak staffing will move to mid-April.
- Helicopter will soon be moving to night operations.
- Resource management will be conducting fuel reduction burns.
- CAL FIRE Grants in process. Hess has discussed grants with all five counties.
- Tech Services is in the process of relocating the helicopter base.
- Tech Services is in the process of expanding management services offices in Morgan Hill.
- Fire Hazard Severity Zone – LRA County Fire Marshal Hector Estrada is taking on a plan of action.
- LAFCO meeting for District dissolution is April 2, 2025.

10. Events

- LAFCO Meeting – April 2, 2025
- Pancake Breakfast
- Volunteer Badge Pinning Ceremony
- Commissioner Johnson requested that event dates and information be posted on the District website.

11. Request for Future Agenda Items

- Asset Inventory Report
- February Meeting Minutes
- Dissolution – Item 5.1

12. Commissioners' Comments

- Acker – Stated that it was a quiet meeting.

13. Next Meeting is April 9, 2025

14. Adjourn Meeting

There being no further business, the meeting was adjourned at 6:35 pm.

ATTEST _____
Ramon Lopez, Chairperson

Nick Giampaoli, Acting Clerk of the Board



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MINUTES OF THE SOUTH SANTA CLARA COUNTY FIRE DISTRICT BOARD OF COMMISSIONERS REGULAR MEETING OF February 12, 2025

1. Opening

1.1. CALL TO ORDER – Chairperson Ramon Lopez

The regular meeting of the Board of Commissioners of the South Santa Clara County Fire Protection District was held on Wednesday, February 12, 2025, at the Masten Fire Station located at 10810 No Name Uno, Gilroy, CA 95021.

Chairperson Lopez called the meeting to order at 6:00 p.m. A quorum was present via in-person pursuant to Government Code 54953(e).

1.2. ROLL CALL – Acting Clerk Nick Giampaoli

a. Commissioners Present: Chairperson Lopez, Commissioner Johnson, Commissioner Acker, Commissioner Keesling, Commissioner Lewis, Commissioner Ludewig, Commissioner Monaco

b. Fire District Staff: Chief Hess, Chief Giampaoli, Chief Main, Chief Gil, Consultant Athey, Volunteer Winter

c. Absent: None

1.3. DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2 – Acting Clerk Nick Giampaoli

1.4. Introductions:

County Executive Williams,
Deputy County Executive Mills,
Supervising Budget Analyst Dills-Thompson,
Deputy County Council Jackson

2. Public Participation

Brandon Barrett and Pranay Manghirmalani

3. Agenda Amendments and Changes

Commissioner Acker requested Item 4(b).a be removed from consent.
Chairperson Lopez requested Item 6.1 be discussed first.

4. Approve Consent Agenda

4(a) Minutes Approval

Possible Action:

- a. Approve the January 8, 2025, Regular Meeting minutes.

4(b) Expenditures Approval

Possible Action:

- a. Approve Expenditures from November 1, 2024 – November 30, 2024.
- b. Approve Expenditures from December 1, 2024 – December 31, 2024.
- c. Approve Expenditures from January 1, 2025 – January 31, 2025.

4(c) Staff Reports Approval

Possible Action:

- a. Approve Incident Statistical Report.
- b. Approve Grant Writer Report.
- c. Approve Mitigation Fees Report.
- d. Approve Staffing Report.

Motion: Approve the consent agenda with the exception of Item 4(b).a.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Lewis |
| SECONDER: | Johnson |
| AYES: | Lopez, Acker, Keesling, Ludewig, Monaco |
| NOES: | None |
| ABSENT: | None |

4(b).a. November Expenditures

Consultant Athey confirmed that PV1574207 has been corrected.

Motion: Approve Item 4(b).a., November Expenditures.

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|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Lewis |
| SECONDER: | Acker |
| AYES: | Lopez, Johnson, Keesling, Ludewig, Monaco |
| NOES: | None |
| ABSENT: | None |

Regular Agenda Items for Discussion

5. Old Business Info/Action

5.1. Fee for Service Justification Study – Action

Receive a status report on the Fee for Service Justification Study.

Possible action:

- a. Approve the Fee for Service Justification Study report.
- b. Submit memo and report to the Board of Directors at their next regular meeting for approval.

Chief Hess recommended that action be deferred due to the dissolution.

Motion: Approve the Fee for Service Justification Study.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Acker |
| SECONDER: | Lewis |
| AYES: | Lopez, Johnson, Keesling, Ludewig, Monaco |
| NOES: | None |
| ABSENT: | None |

5.2. Propane Rental Update – Information

Receive a status report on the District’s propane rentals.

Chief Giampaoli confirmed that the payments have been updated to reflect the annual tank rent and additional payments for propane fuel deliveries.

5.3. Inventory of District Equipment – Information

Receive a status report on the inventory of District equipment.

Chief Hess stated that the inventory report was being updated and should be available at the April BOC meeting.

5.4. Fiscal Year 2023/2024 Independent Audit – Information

Receive a status report on the Fiscal Year 2023/2024 Financial Statements with management report.

Consultant Athey reported that this item was discussed at the last meeting, and it was her understanding the report was accepted and finalized. Staff proceeded to answer the Board’s questions regarding audit.

5.5. South Santa Clara County Volunteers Procedures and Bylaws – Action

Receive a report on the South Santa Clara County Fire District Volunteers policies.

Possible action:

- a. Approve the South Santa Clara County Fire District Volunteers policies.

Volunteer Winters provided report.

Motion: Approve the South Santa Clara County Volunteers Procedures and Bylaws.

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|------------------|--|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Acker |
| SECONDER: | Keesling |
| AYES: | Lopez, Johnson, Lewis, Ludewig, Monaco |
| NOES: | None |
| ABSENT: | None |

6. New Business

6.1. South Santa Clara Fire District Dissolution – Information/Action

Discuss the dissolution of the South Santa Clara Fire District.

Possible action:

- a. Develop correspondence to be sent to the Santa Clara County Board of Supervisors providing feedback regarding District dissolution.
- b. Develop correspondence to be sent to the Santa Clara County Local Agency Formation Commission providing feedback regarding District dissolution.

County Executive Williams was excited to bring this consolidation of the District and the Central Fire to the Board of Supervisors. Williams stated that the District has faced financial challenges for years and bringing both districts together will provide equitable service for all county residents and believe that it will be a positive action. He wants to address concerns and to assure that they have a group put together to support the transition and will support an additional ad-hoc committee. Williams stated that Central Fire made commitments to ensure that Company 70 continues to operate. Commissioner Keesling was dissatisfied with how the information was released, the rate that information was provided, and the inaccuracy of some of the information. Keesling inquired if Central Fire's funding is not adequate to meet service demand, how can they provide additional funding for services in South County? Keesling also mentioned that Central Fire stated in their Strategic Plan that "District revenue is not sufficient to meet increases in service demands." and "We must achieve adequate levels of funding for increased service provision." Williams stated that Central Fire's long-term debt is relative to other agencies and is well funded. Long-term debt has no direct impact on services and the County has an AAA credit rating. Commissioner Lewis questioned whether Central Fire has adequate funds currently to provide services to South County in the long-term and where the additional revenues come from. She stated that South County property tax does not generate enough revenue due to the impact from the Williamson Act. Williams agreed with Lewis that the fiscal structure of South County is not and will not be enough revenue to maintain fire services. He mentioned the impact of the Williamson Act, and Prop 13 as reasons for the revenue shortage. He did not address Lewis' question regarding where the additional revenues will come from or the long-term impact to services in South County.

Motion: No action to be taken. Tabled for future meeting.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Acker |
| SECONDER: | Lewis |
| AYES: | Lopez, Johnson, Keesling, Ludewig, Monaco |
| NOES: | None |
| ABSENT: | None |

7. Volunteer Firefighter Report – Brandon Winter

- Provided information related to recent VFC activities that included training.
- Volunteer status updates provided related to group 1 and 2 and a future badging ceremony that families are welcome to attend.
- Provided call statistics.

8. Battalion Chief Report – Chief Main

- EMS response time compliance remains at 95%.
- Roofing project at Masten completed.
- Donated all SCBAs that were replaced last year to the Bomberos program.
- Reported on three incidents of significance:
 1. 11/29 - Hazmat - a leaking rail car, EE was exposed. San Benito incident.
 2. 02/03 - Fire - small travel trailer used as a home, contained to the vehicle.
 3. 02/07 - Fire - small deliberately set fire at door to building. Fire immediately contained with minor extension to the building.

9. Chief's Report – Chief Hess

- Introduced himself and provided background. Unit Chief from 2018-2022. Assistant Region Chief in CNR 2022 until retirement. Returned as Retired Annuitant in November.
- Asked to return as Acting Unit Chief for Santa Clara. Will be here for several months until new Unit Chief is appointed.
- Provided commentary on the mega fires in Southern California.
- Provided update related to all 12 State Stations being staffed by one fire engine, with 8 in the County of Santa Clara.
- Helicopter staffed and available 24/7. Air rescue mission that was completed near Lick Observatory.
- Will be going to peak staffing in March.
- Expressed pride in CAL FIRE firefighters supporting the District since 1980.
- Looks forward to working with County Executive in the future on next steps.

10. Events

- February 20, 2025, Community Meeting

11. Request for Future Agenda Items

- Lopez – Ad Hoc Committee – Consolidation – Action

12. Commissioners' Comments

- Lopez – Expressed appreciation for everyone’s attendance.
- Keesling – Welcomed back Chief Hess.

13. Next Meeting is March 12, 2025

14. Adjourn Meeting

There being no further business, the meeting was adjourned at 7:06 pm.

ATTEST _____
Ramon Lopez, Chairperson

Nick Giampaoli, Acting Clerk of the Board

Item 4.b.a

March 2025 - Fund 1574 Expenditures

| DATE | DOC # | GL CODE | VENDOR # | VENDOR NAME | DESCRIPTION | AMOUNT |
|-----------|-------|----------|----------|-------------------------------|---|---------------|
| 3/4/2025 | 358 | 5231000 | 1021740 | Sharp Business Systems | Copy/Machine Maintenance | \$ 11.84 |
| 3/4/2025 | 359 | 5230400 | 1048302 | Battalion One Fire Protection | Annual Extinguisher Service | \$ 480.00 |
| 3/4/2025 | 360 | 5230400 | 1048302 | Battalion One Fire Protection | Annual Extinguisher Service | \$ 162.28 |
| 3/4/2025 | 361 | 5230400 | 1048302 | Battalion One Fire Protection | Annual Extinguisher Service | \$ 190.00 |
| 3/4/2025 | 362 | 5230400 | 1048302 | Battalion One Fire Protection | Annual Extinguisher Service | \$ 670.00 |
| 3/4/2025 | 363 | 5230400 | 1048302 | Battalion One Fire Protection | Annual Extinguisher Service | \$ 200.00 |
| 3/4/2025 | 364 | 5205100 | 1038415 | Frontier Communications | Stn 3 2/22/2025 - 3/21/2025 | \$ 431.91 |
| 3/4/2025 | 365 | 5205100 | 1038415 | Frontier Communications | Stn 2 2/22/2025 - 3/21/2025 | \$ 312.11 |
| 3/4/2025 | 366 | 5231000 | 1050205 | Pest Tech Ready, Inc. | Station 2 - General Pest Control | \$ 275.00 |
| 3/4/2025 | 367 | 5255500 | 1000874 | Kathy Athey | Consultant Service 2/16/2025 - 2/28/2025 | \$ 525.00 |
| 3/4/2025 | 368 | 5350440 | 1014805 | South Valley Internet | Station 2 1/17/2025 - 2/17/2025 Inv 1180103 | \$ 155.00 |
| 3/7/025 | 369 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/5/2025 Inv 513789 | \$ 15.50 |
| 3/7/025 | 370 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/28/2025 Inv 528368 | \$ 5.00 |
| 3/7/025 | 371 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/28/2025 Inv 530149 | \$ 5.00 |
| 3/7/025 | 372 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/27/2025 Inv 526286 | \$ 15.50 |
| 3/7/025 | 373 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/20/2025 Inv 522121 | \$ 23.25 |
| 3/7/025 | 374 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 2 2/12/2025 Inv 517864 | \$ 23.25 |
| 3/7/025 | 375 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/28/2025 Inv 528834 | \$ 5.00 |
| 3/7/025 | 376 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/19/2025 Inv 521215 | \$ 15.50 |
| 3/7/025 | 377 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/11/2025 Inv 517055 | \$ 7.75 |
| 3/7/025 | 378 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/4/2025 Inv 512987 | \$ 15.50 |
| 3/7/025 | 379 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/28/2025 Inv 530179 | \$ 5.00 |
| 3/7/025 | 380 | 5350440 | 1015089 | Crystal Springs Water Co. | Station 3 2/26/2025 Inv 525466 | \$ 15.50 |
| 3/7/2025 | 381 | 52301000 | 1045432 | Hunt & Sons | Renewable Diesel Inv 361809 | \$ 2,127.46 |
| 3/7/2025 | 382 | 52301000 | 1045432 | Hunt & Sons | Renewable Diesel Inv 333366 | \$ 2,072.55 |
| 3/7/2025 | 383 | 52301000 | 1045432 | Hunt & Sons | Renewable Diesel Inv 349449 | \$ 2,237.29 |
| 3/8/2025 | 384 | 5255500 | 1033381 | DTA | SSCCFD Impact Fee & User Fee Study | \$ 20,005.00 |
| 3/8/2025 | 385 | 5350440 | 1003225 | Dish | Satellite TV 3/18/25 - 4/17/2025 | \$ 132.83 |
| 3/8/2025 | 386 | 5350440 | 1003225 | Dish | Satellite TV 3/18/25 - 4/17/2025 | \$ 267.84 |
| 3/11/2025 | 387 | 5230300 | 1023423 | US Bank | Vehicle Parts | \$ 12,494.33 |
| 3/11/2025 | 387 | 5205100 | 1023423 | US Bank | Maintenance | \$ 9,858.98 |
| 3/11/2025 | 387 | 5230400 | 1023423 | US Bank | Communications | \$ 495.00 |
| 3/11/2025 | 387 | 5250100 | 1023423 | US Bank | Office Expense | \$ 1,121.30 |
| 3/11/2025 | 388 | 5255500 | 5004130 | Stanford Healthcare | Physician Services - March 2025 | \$ 1,625.00 |
| 3/11/2025 | 389 | 5350440 | 1014805 | South Valley Internet | Station 2 2/9/2025 - 3/9/2025 Inv 1181019 | \$ 155.00 |
| 3/11/2025 | 390 | 5350440 | 1014805 | South Valley Internet | Station 2 3/9/2025 - 4/9/2025 Inv 1182250 | \$ 155.00 |
| 3/11/2025 | 391 | 5350440 | 1014805 | South Valley Internet | Station 2 4/9/2025 - 5/9/2025 Inv 1182250 | \$ 155.00 |
| 3/11/2025 | 392 | 5255500 | 1005134 | Life-Assist | Medical Supplies Inv 1528746 | \$ 971.38 |
| 3/14/2025 | 393 | 5225500 | 1041105 | James Acker | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 394 | 5225500 | 1049402 | Jay Johnson | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 395 | 5225500 | 1005084 | Joan Marfia-Lewis | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 396 | 5225500 | 1041105 | Ramon Lopez | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 397 | 5225500 | 1007006 | John Monaco | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 398 | 5225500 | 1004236 | Peter Keesling | Commissioner's Meeting 3/12/2025 | \$ 50.00 |
| 3/14/2025 | 399 | 5225500 | 1032697 | Tache Ludewig | Commissioner's Meeting 2/12/2025 | \$ 50.00 |
| 3/14/2025 | 400 | 5350400 | 1055798 | Stronger Building Services | Roof repair & replacement SSCCFD | \$ 142,500.00 |
| 3/19/2025 | 401 | 5231000 | 1021740 | Sharp | Printer maintenance 9005191728 | \$ 19.34 |
| 3/19/2025 | 402 | 5255500 | 1000874 | Kathy Athey | Consultant Service 3/1/2025 - 3/13/2025 | \$ 770.00 |
| 3/19/2025 | 403 | 5255500a | 5000716 | Stryker | Cardiac Monitor Inv 9208636896 | \$ 2,782.90 |
| 3/19/2025 | 404 | 5225500 | 1055906 | Robert Moser | IT/Maintenance | \$ 250.00 |
| 3/20/2025 | 405 | 5230100 | 1033535 | Boyettt Petroleum | Petroleum/Diesel | \$ 93.73 |
| 3/20/2025 | 406 | 5205100 | 5003436 | AT&T | Long Distance Service | \$ 41.79 |

Total: \$204,246.61

Account # [REDACTED]

February 2025

| C/H | GL CODE | AMOUNT | FY | JUSTIFICATION |
|--------------------|---------|------------------|-------|---|
| MURRAY, KEVIN | 5230300 | 634.40 | 24/25 | AC Parts for Truck/New belt & tensioner |
| | 5230300 | 290.24 | 24/25 | New seat belt |
| | 5230300 | 10,068.72 | 24/25 | New turbo air filter |
| | 5230300 | 250.28 | 24/25 | New seat belt |
| | 5230300 | 674.38 | 24/25 | New high & low beam head lights |
| | 5230100 | 88.89 | 24/25 | Lubes, oils & fluids |
| | 5230300 | 240.17 | 24/25 | Turbo elbow & clamps |
| | 5230100 | 247.25 | 24/25 | fluid/lubes, oils & filters |
| | | 12,494.33 | | |
| LOPEZ, JAMES | 5230400 | 878.61 | 24/25 | B69 Engine Module Failure Repair |
| | 5230400 | 750.00 | 24/25 | E169 Charge air cooler repair |
| | | 400.00 | 24/25 | E169 on road breakdown |
| | | 7,143.71 | 24/25 | E169 overhaul, A/C components |
| | 5350440 | 169.14 | 24/25 | Graphics change |
| | | 9,341.46 | | |
| BLACK, TIFFANY | 5230300 | 76.37 | 24/25 | Engine break switch, actuator |
| | 5230300 | 441.15 | 24/25 | Chrome handle RH |
| | | 517.52 | | |
| MAIN, TIM | 5205100 | 495.00 | 24/25 | STARLINK for B69, B67, R1637 |
| | | 495.00 | | |
| MURRAY, ANDREW | 5250100 | 383.60 | 24/25 | Office expense |
| | | 383.60 | | |
| RODBERG, STEVEN | 5275100 | 29.22 | 24/25 | Laundry soap |
| | 5275100 | 138.17 | 24/25 | Station cleaning suppliess |
| | 5275100 | 86.47 | 24/25 | paper towels, trash bags, car wash soap |
| | | 253.86 | | |
| LIMONES, ERIC | 5250100 | 43.63 | 24/25 | Masten Station kitchen tupperware |
| | 5250100 | 65.00 | 24/25 | Costco membership |
| | 5230100 | 81.81 | 24/25 | Engine 169 car chargers tablet/cell wi-fi |
| | | 190.44 | | |
| PHILBROOK, MICHAEL | 5250100 | 194.77 | 24/25 | Lysol, toilet paper, papertowels, dishwasher pods |
| | 5230100 | 98.63 | 24/25 | Diesel exhaust fluids |
| | | 293.40 | | |
| | | 23,969.61 | | |

VEHICLE PARTS

MAINTENANCE

COMMUNICATIONS

OFFICE EXPENSE

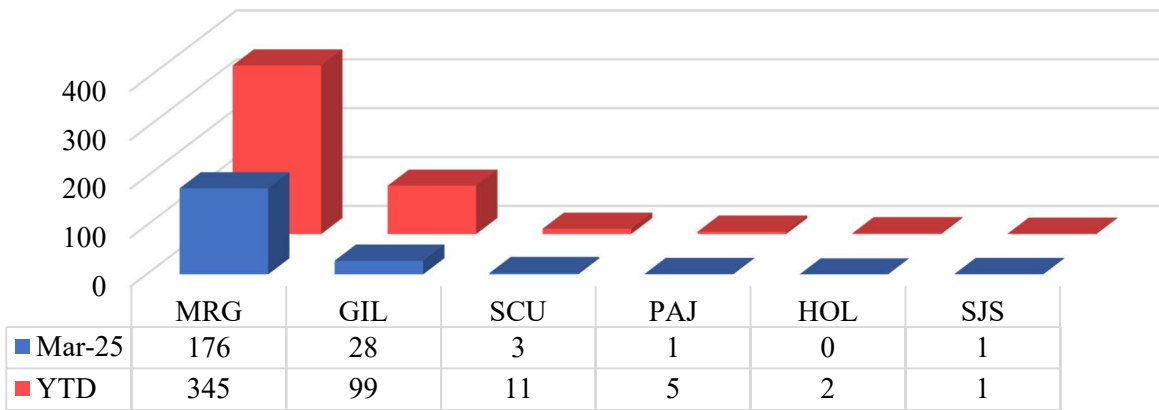


South Santa Clara County Fire District

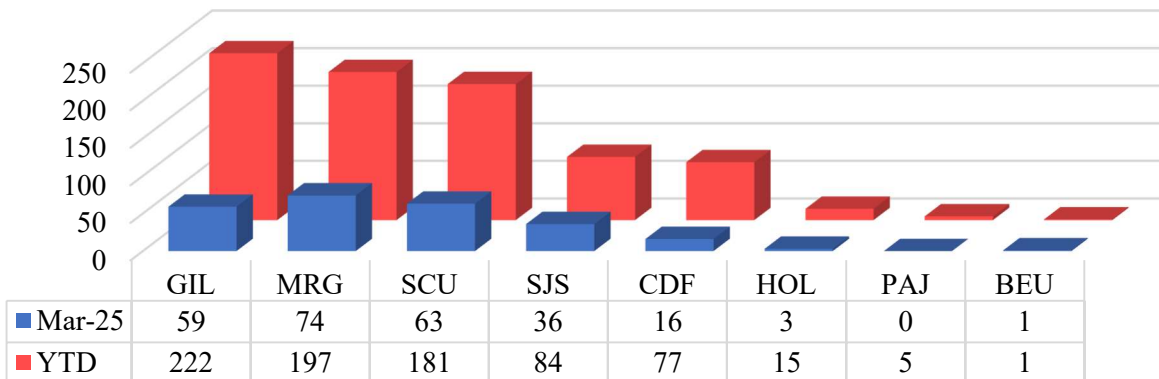
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 Jake Hess, Fire Chief

Item 4(c)a – Incident Statistical Report March 2025

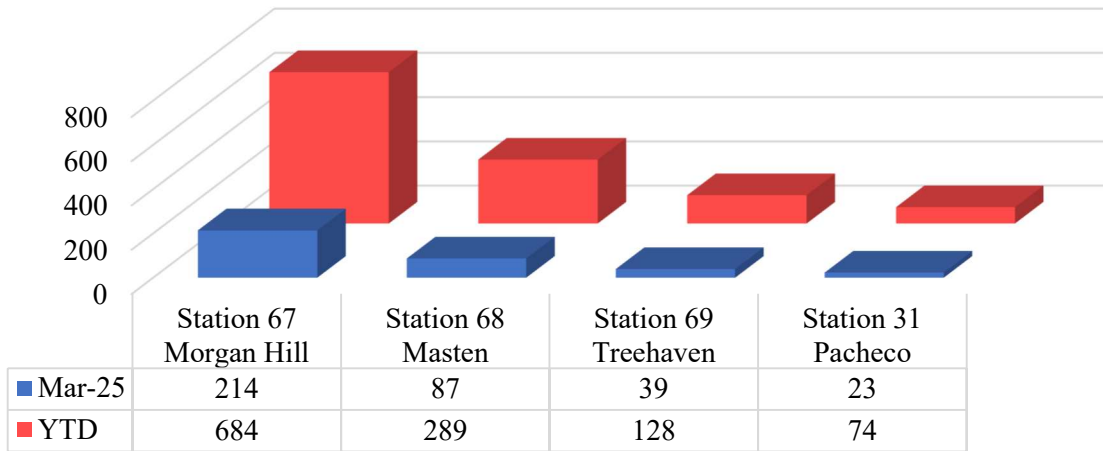
Aid Responses Provided By Jurisdiction



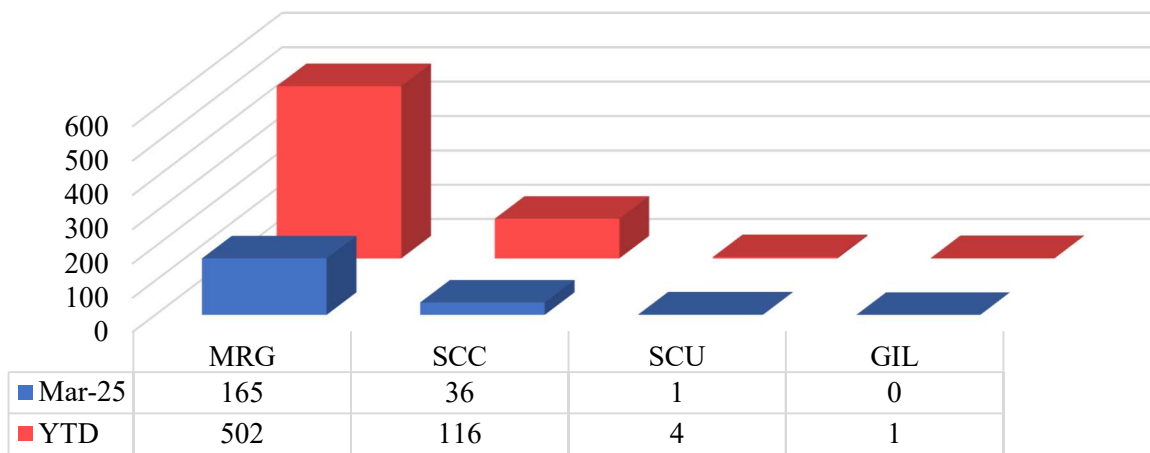
Aid Responses Received By Agency



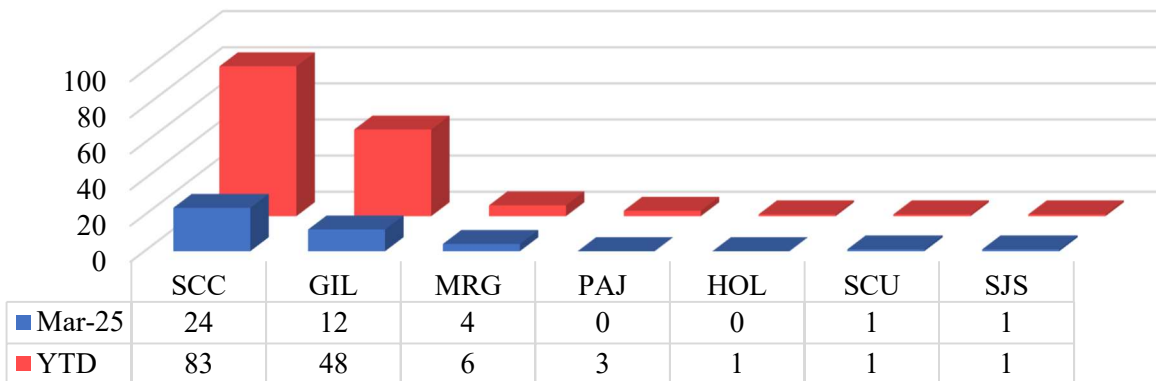
Call Volume By Station



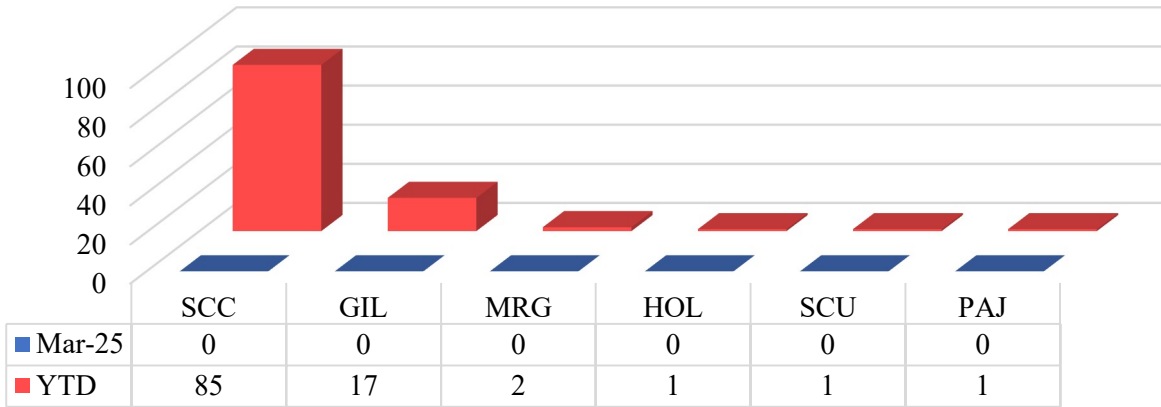
Engine 67's Call Volume By Jurisdiction



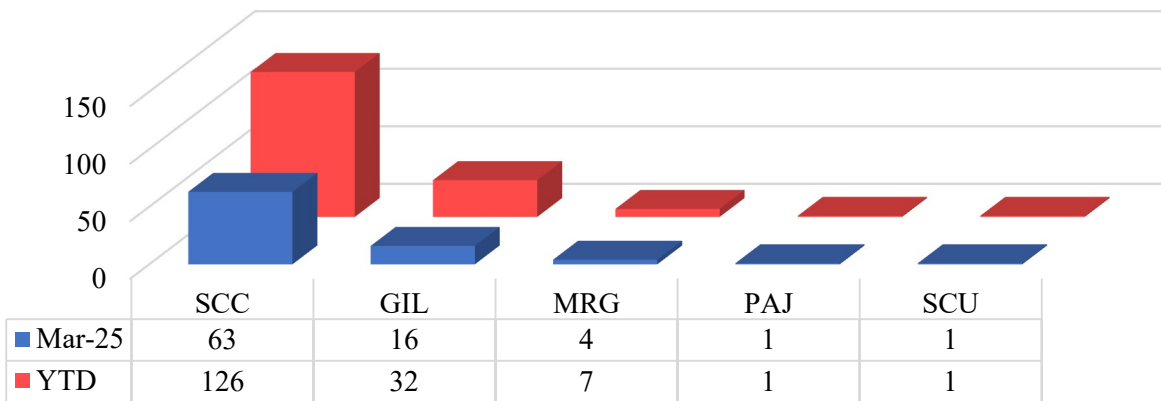
Engine 69's Call Volume By Jurisdiction



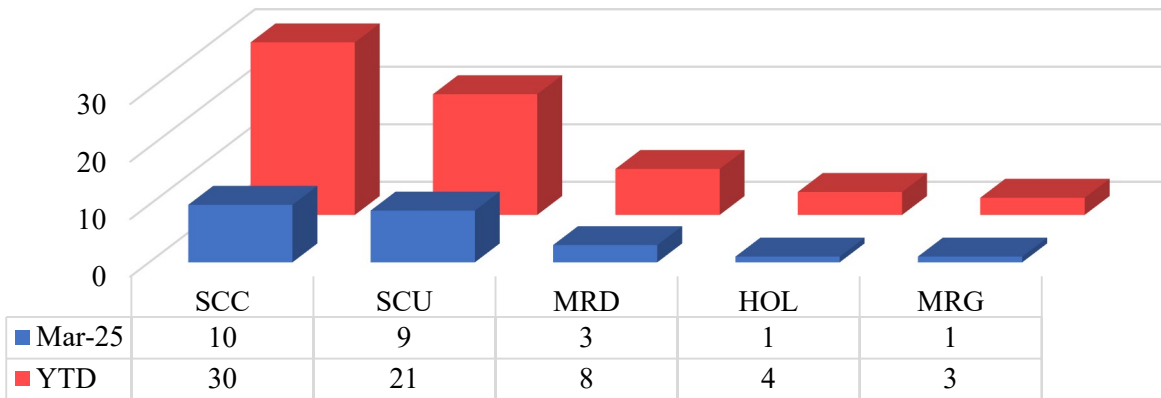
Engine 168's Call Volume By Jurisdiction



Engine 169's Call Volume By Jurisdiction



Engine 1677's Call Volume By Jurisdiction





South Santa Clara County Fire District

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Item 4(c)c – Grant Writer Report March 2025

March Payment: \$0.00

The grant writer had worked with Chief Main and Captain Nash-Fairfax on identifying grants that could have been used for the purchase of firefighting equipment. Their contract with the District expired on March 31, 2025.

On September 3, 2024, the District was awarded \$9,835.76 as part of the CAL FIRE Volunteer Fire Capacity (VFC) grant. The grant funding was used to acquire 21 pagers.



South Santa Clara County Fire District

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Item 4(c)d – Mitigation Fees Report March 2025

Monthly Reports

The South Santa Clara County Fire District Board of Commissioners requires reports of mitigation activity to include collections and expenditures to be submitted to the Board monthly.

Background

On September 28, 2004, Board of Supervisors of Santa Clara County adopted Ordinance No. NS-1104 establishing authority for imposing on and charging to development in the County of Santa Clara impact fees to pay for such developments equitable share of the cost of public improvements needed to mitigate the impacts of new development.

Section C19-2 of the Santa Clara County Ordinance Code authorizes imposition of development fees necessary to fund fire protection facilities and equipment.

On January 11, 2005, the Board of Directors of the South Santa Clara County Fire District adopted a resolution establishing fire protection mitigation fees.

On July 8, 2015, David Taussig and Associates completed a Development Impact Fee Justification Study for the South Santa Clara County Fire District. The study included an updated Fire Capital Facilities Plan and recommendations for increases to the current Impact Fee rates.

On August 25, 2015, the Board of Directors of the South Santa Clara County Fire District adopted Resolution No. SCCFD – 2015 – 01 adopting the District's Development Impact Fee Justification Study and Plan and intent to update the District's Development Impact Fees.

On October 6, 2015, the Board of Supervisors of Santa Clara County adopted Resolution No. BOS – 2015 – 137 modifying the District's Development Impact Mitigation Fees and accepting the Capital Facilities and Equipment Plan.

On December 15, 2015, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2015 – 03 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On June 18, 2019, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. BOS – 2019 – 96 modifying the District’s Development Impact Mitigation Fees.

On October 20, 2020, the Board of Directors of the South Santa Clara County Fire Protection District adopted Resolution No. SCFD – 2020 – 1 accepting the five-year findings related to the unexpended fund balance for Development Impact/Mitigation Fees.

On July 1, 2021, fees were increased on accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. This Resolution states that the Districts’ mitigation fees shall be indexed annually to the average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month period ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

On July 1, 2022, fees were increased by 3% in accordance with Resolution No. SCFD – 2019 – 96 passed by the Board of Directors on June 18, 2019. The Resolution states that the Districts’ mitigation fees shall be indexed annually to average of the San Francisco-Oakland-San Jose, CA Consumer Price Index, as published by the Bureau of Labor Statistics, for the twelve-month ending May of the previous fiscal year, and not to exceed three percent in any given year to ensure that the fee continues to reflect actual cost.

Committed Funds

The South Santa Clara County Fire District has committed mitigation funds collected through FY 2024-25 which are currently held in reserve for capital improvements at Masten Station located at 10810 No Name Uno, Gilroy, CA and Treehaven Station located at 3050 Hecker Pass, Gilroy, CA. The SSCCFD will expand the stations to accommodate additional staffing added to engines. The additional staffing was needed to protect new development within the District boundaries.

Cash Receipts

During the reporting period, \$0.00 in fees were collected. The fees collected reflects 0 residential structures.

| Construction Type | Square Footage | Rate | Fee Amount |
|--|----------------|---------|------------|
| Residential | – | \$ 0.52 | \$ 0.00 |
| Non-Res Moderate Commercial/Industrial | – | \$ 1.07 | \$ 0.00 |
| Non-Res Heavy Commercial/Industrial | – | \$ 1.59 | \$ 0.00 |
| Non-Res Accessory with Sprinklers | – | \$ 0.27 | \$ 0.00 |
| Non-Res Accessory without Sprinklers | – | \$ 0.52 | \$ 0.00 |
| TOTAL | – | – | \$ 0.00 |



South Santa Clara County Fire District

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 Jake Hess, Fire Chief

Item 4(c)d – Staffing Report March 2025

| COOPERATIVE FIRE PROTECTION DIVISION | | | |
|--|------------------|-------|------------------------|
| 17600/17660 | 542-116-1039-601 | D1605 | GIAMPAOLI, NICK |
| FIRE MARSHAL | | | |
| 17600/17660 | 542-116-9723-601 | B59 | GIL, MIKE |
| EMS | | | |
| 17600/17610/17660 | 542-116-9723-603 | B69 | RILEY, DAVID |
| SOUTH SANTA CLARA COUNTY FIRE DISTRICT | | | |
| 17600 | 542-116-9723-602 | B67 | VACANT |
| MORGAN HILL | | | |
| 17600 | 542-116-1095-602 | FC | COUPER, ERIC (4/14) |
| 17600 | 542-116-1756-613 | FAEP | MANLEY, JOSH |
| 17600 | 542-116-1077-609 | FAE | TERAGAWA, BLAKE |
| MASTEN | | | |
| 17600 | 542-116-1757-607 | FCP | VACANT |
| 17600 | 542-116-1095-603 | FC | LIMONES, ERIC |
| 17600 | 542-116-1756-614 | FAEP | MILLER, ALEXANDER |
| 17600 | 542-116-1077-617 | FAE | GONZALEZ, DAVID |
| 17600 | 542-116-1077-618 | FAE | ROMAN, JOHN |
| 17600 | 542-116-1077-619 | FAE | ZUBILLAGA, CHRISTOPHER |
| TREEHAVEN | | | |
| 17600 | 542-116-1757-605 | FCP | MURRAY, ANDREW |
| 17600 | 542-116-1095-607 | FC | PHILBROOK, MICHAEL |
| 17600 | 542-116-1756-618 | FAEP | ZHUK, NIKOLAI |
| 17600 | 542-116-1077-601 | FAE | MURRAY, CHRISTOPHER |
| 17600 | 542-116-1077-616 | FAE | LIND, DREDD |
| 17600 | 542-116-1077-901 | FAE | KARNOWSKI, BRYAN |

| FIXED RELIEF | | | |
|------------------------|------------------|------|-----------------------|
| 17600 | 542-116-1095-604 | FC | SANABRIA, JOSE |
| 17600 | 542-116-1756-606 | FAEP | FRANKLIN, VERNON |
| 17600 | 542-116-1077-901 | FAE | TURNER, BRIAN (4/14) |
| VACATION RELIEF | | | |
| 17600 | 542-116-1757-XXX | FCP | VACANT |
| 17600 | 542-116-1757-XXX | FCP | VACANT |
| 17600 | 542-116-1757-XXX | FCP | VACANT |
| 17600 | 542-116-1095-600 | FC | VACANT |
| 17600 | 542-116-1756-611 | FAEP | MARTINEZ, MICHAEL |
| 17600 | 542-116-1756-612 | FAEP | VACANT |
| 17600 | 542-116-1756-620 | FAEP | VACANT |
| 17600 | 542-116-1756-XXX | FAEP | VACANT |
| PACHECO - ALS | | | |
| 17600/02350 | 542-116-1757-500 | FCP | NASH-FAIRFAX, ERIN |
| 17600/02350 | 542-116-1757-501 | FCP | GOLEMBIEWSKI, TYGAN |
| 17600/02350 | 542-116-1757-580 | FCP | VACANT |
| SUPPORT STAFF | | | |
| 17600 | 541-116-6834-601 | HEM | MURRAY, KEVIN |
| 17600 | 542-116-1670-601 | CO | FELIX-OCHOA, CARISSMA |
| 17600/17610 | 542-116-1670-603 | CO | GARCIA, JAVIER |
| 17600 | 541-116-5393-XXX | AGPA | VACANT |
| 17600 | 541-116-5157-601 | SSA | VACANT |
| 17600/02350 | 541-116-1139-301 | OT | COOKE, HAZEL |

Letter of Intent - Marketing Partnership between Snug and South Santa Clara County Fire District (SSCCFD)

This Letter of Intent outlines the shared understanding between **Snug** and **SSCCFD** regarding a collaborative marketing partnership designed to support community members living alone.

Snug agrees to provide:

- A special 40% discount on Snug's paid services for members of SSCCFD
- Marketing collateral and messaging tailored for the community
- Training support for broader community, including for paramedics and 911 Dispatchers
- Regular update about Snug's usage in the area

South Santa Clara County Fire District agrees to:

- Promote Snug through its communication channels (e.g., newsletter, website, events)
- Issue an announcement confirming its endorsement of Snug as a trusted daily check-in service
- Encourage adoption among community members, such as older adults living alone, who may benefit from increased safety and peace of mind

This partnership reflects a shared commitment to safety, independence, and community well-being. Both parties look forward to launching this initiative and continuing to explore ways to deepen the collaboration.

Preet Anand
CEO, Snug
Preet@snugsafety.com

Commissioner, South Santa Clara County Fire District
[To be confirmed Email Address]



Endorsed by **South Santa Clara County Fire District**

On your own, but never alone



Meet Snug, a free app that checks in daily to make sure you're okay – and will let someone know if you're not.



Use Snug for free on iOS or Android

Scan this QR code with your phone camera, or search for "Snug Safety" on the iOS or Android app store.

How Snug works



- 1 Download the free **Snug Safety App** for iOS or Android
- 2 Set your daily check in time and choose emergency contacts
- 3 If you miss your check in, we'll alert your contacts:

Free plan: Snug texts your emergency contacts. It's their responsibility to follow up with you.

Snug Dispatch Plan:

A Snug Dispatcher will call you to make sure it isn't a false alarm. If you don't respond, they'll notify your emergency contacts via phone call, and can coordinate a wellness check with local authorities.

\$11.99/month or \$119.99/year –
a 40% discount for SSCCFD Residents!
Use code **SSCCFD** at checkout.



"I live alone. If anything were to happen to me, I worry about my dog – and then me. Not anymore with Snug. My neighbors would be right over if I didn't check in. It's a great comfort having Snug. Thank you for this great app!"

